

October 21, 2025 - Regular Meeting Agenda

Regular Board Meeting

Butler Elementary

Tuesday, October 21, 2025

6:30am - 8:30am

Present: Cody Reese, Superintendent; Jon Mason, Treasurer; Mr. Brian Johnson, Board President; Mr. Rick Kvochick, Board Member; Mr. Terry McDermott, Board Member; Ms. Lori McKee, Board Member; Mr. Troy Tingley, Board Member

1 Call to Order

CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION

District Mission Statement: Striving to Exceed Expectations

Clear Fork Valley Board of Education Meetings are for the purpose of conducting the business of the district. School board meetings are formal business meetings held in public. A school board meeting serves as a platform for the board members to collaboratively work together to address matters that impact the educational journey of our students. As stewards of this district, we are committed to making informed decisions that prioritize the well-being and academic growth of every student in our care. Thank you for your presence and your dedication to the betterment of our district's educational landscape.

Board of Education Members: Brian Johnson, President

Rick Kvochick, Vice President

Terry McDermott

Lori McKee

Troy Tingley

Employees of the Board: Cody Reese, Superintendent

Jon Mason, Treasurer

2 Roll Call

Brian Johnson _____ Rick Kvochick _____ Lori McKee _____ Terry McDermott _____ Troy Tingley _____

3 Invocation & Pledge of Allegiance

4 Presentations

Jennifer Klaus - VoAg Science Credit

5 Communications from the Public

COMMUNICATIONS FROM THE PUBLIC - Public Comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy KD).

If any visitor wishes to speak on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

Public Participation at Board Meetings

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may normally be permitted at each meeting. However, the Board reserves the right to dispense with public input at any given meeting. Public input will not be received at special meetings except upon a vote of the Board.

Each person addressing the Board shall sign a form prior to the opening of the meeting and give his/her name and address, and group affiliation, if applicable, and topic. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak more than once on the same topic. No person may speak more than once during a meeting until all who desire to speak have had the opportunity to do so. Individuals may not request to speak during public participation. No individual may cede their allotted speaking time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. The Board requires that public participants be:

District residents, taxpayers, employees or students;
representatives of contractors eligible to bid on materials or services solicited by the Board or
a representative of a group in the community or District.

All such participants must have a legitimate interest in a contemplated action of the Board.

All statements shall be presented from the lectern / dais and shall be directed to the presiding officer; no person may address or question Board members individually. Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No Board member has the power or authority to act for the Board; therefore, no response from an individual Board member shall be interpreted as an official action of the Board.

The Board vests in its President the authority to:

interrupt, warn or terminate a participant's session when they make comments that are repetitive, obscene and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);

request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;

request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;

call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action and

waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board. The Board may further limit the total time for comment and/or may reduce the time allotted for each speaker and will announce such a change in advance

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

6 Approval of Minutes

Motion to approve the Regular Meeting Minutes from September 16, 2025

Attachments:

[6.0 September 16 Regular Meeting Minutes.pdf](#)

7 Treasurer's Report

7.1 Monthly Financial Reports

Attachments:

[September 2025 Financials.pdf](#)

7.2 Donations

Recommendation: The Board Approves the following donations:

- \$250.00 donation from the Breitingner Company for 6th Grade Outdoor School
- \$930.00 donation for Bellville & Butler PE departments in honor of Carol Hollar
- \$1,000.00 donation from Mr. & Mrs. Keen of DBA K & B Water Well Drilling Company for a new laminator at Butler.
- \$1,000.00 anonymous donation to pay off student lunch accounts.
- \$75.00 anonymous donation for 6th Grade Outdoor School
- \$125.00 anonymous donation for 6th Grade Outdoor School
- \$100.00 anonymous donation for 6th Grade Outdoor School
- \$125.00 anonymous donation for 6th Grade Outdoor School
- \$100.00 donation from John and Carolyn Parrott for Bellville Purple Star T-shirts.
- \$10.00 anonymous donation for the 8th Grade field trip.
- \$50.00 donation from John & Deborah Altman for Bellville Purple Star T-shirts
- \$100.00 donation from Ian & Stephanie Benore to the Bellville & Butler PE departments in honor of Carol Hollar.
- \$5,000.00 donation from the American Legion Post #535 for 6th Grade Outdoor School
- \$3,000.00 donation from the American Legion Post #535 for the Bellville 5th Grade Field trip.
- \$25.00 donation from Jack & Brenda Porter for Bellville Purple Star T-shirts.

7.3 Sale of Buses

Recommendation: The Board has determined that the following school buses owned by the district are no longer needed for school purposes and are deemed to be surplus property; and has determined that it is in the best interest of the district to sell the following school buses by sealed bid, starting at the established minimum bids.

#3	2009	1BABHCKA19F259241	\$1,500
#24	2010	1BABNCPA1AF269384	\$2,400
#27	2013	1BABNCPA9DF290620	\$4,000

7.4 Authorize META Solutions to Bid School Bus Purchase

Recommendation: Whereas, the Board wishes to advertise and receive bids for the purchase of **one (1) 84 Passenger Transit School Bus**. Therefore, be it resolved that the Clear Fork Board of Education wishes to participate and authorizes META Solutions to advertise and receive bids on the Board's behalf as per the specifications submitted for the cooperative purchasing of transit style 84 passenger buses.

7.5 Updated Amended Certificate and Appropriations

Recommendation: The Board approve the update the current FY26 Amended Certificate (revenue resources), and modifications to current year Appropriations.

Amended Certificate	from \$32,122,634.14	to \$32,125,750.05
Appropriations	from \$32,242,372.60	to \$32,090,622.61

7.6 Payment-in-lieu

Recommendation: The Board approves the Resolution for Declaring Transportation to be Impractical.

This resolution to declare transportation to impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code 3327.02 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The District has offered a payment-in-lieu of transportation provided in Ohio Revised Code to the identified families.

7.7 Proposed Insurance Rates

Recommendation: The Board approves the proposed insurance rate increase for 2026

PPO Plan	(Current) 2025	(Proposed) 2026	Increase of:
Medical/Prescription Single	\$1,180.57	\$1,204.18	2.00%
Medical/Prescription Family	\$2,664.62	\$2,717.92	2.00%
Dental Single	\$33.02	\$33.68	2.00%
Dental Family	\$96.92	\$98.86	2.00%
Vision Single	\$21.15	\$21.56	2.00%
Vision Family	\$64.21	\$65.50	2.00%

HRA Plan	(Current) 2025	(Proposed) 2026	Increase of:
Medical/Prescription Single	\$1,067.24	\$1,088.58	2.00%
Medical/Prescription Family	\$2,408.82	\$2,457.00	2.00%
Dental Single	\$33.02	\$33.68	2.00%
Dental Family	\$96.92	\$98.86	2.00%
Vision Single	\$21.15	\$21.56	2.00%
Vision Family	\$64.21	\$65.50	2.00%

Composite Increase (all coverages): 2.00%

7.8 Unpaid Sick Leave

Recommendation: The Board approve the use of 10 sick days for Melinda Mazzola, starting October 14th, 2025. The remainder of her time off will be unpaid sick leave.

7.9 Home Instruction

Recommendation: The Board approve, teacher, Sonia Kelley to provide home instruction to a student for 5 hours per week up to 4 weeks.

7.10 Snow Plowing/Salt Spreading Bids

Recommendation: The Board accept the quotes received by October 17, 2025 for snow plowing and salt spreading for the 2025-2026 school year, and award a contract to Liberty Lawn Care.

8 Superintendent's Report

8.1 Varsity Coaching Supplementals

Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork Website on June 5, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Gabriel Kennedy - Varsity Baseball

8.2 Winter Coaching Supplementals

Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork Website on March 25, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Daniel Spencer - 7th Grade Boys Basketball
Benjamin Coole - JV Girls Basketball (split)
Charles Sellers - JV Girls Basketball (split)
Layne Chrastina - 7th Grade Girls Basketball

8.3 Spring Coaching Supplementals

Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork Website on June 5, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Mark Lind - Assistant Varsity Baseball
Chris Hollar - JV/Freshman Baseball

8.4 Volunteer Coaches

Motion to approve the following volunteer coaches for the 2025-2026 school year.

Lillian Wortman - MS Girls Basketball
M. Darren Heuss II - 7th and 8th Grade Girls Basketball
Matthew Bulanda - High School Basketball
Randall Palmer - Softball
Ashley Sudol - Swimming
Kylie Belcher - 7th Grade Girls Basketball

8.5 Supplementals

Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork Website on May 27, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Patrick Hines - Musical Set Construction Advisor
Kimberly Wolbert - Musical Set Design

8.6 New Classified Employees

Motion: The following classified personnel are employed on a one (1) year limited contract beginning with the 2025-2026 school year per the adopted salary schedule, pending completion of requirements.

Rebecca Williams, Bus Aide - Effective September 22, 2025.

8.7 Retirement

Motion to accept the retirement of Kent Rinehart, Butler Custodian. Effective December 1, 2025.

8.8 Resignations

Motion to accept the following resignations:

Pamela Oswalt, Butler Kitchen/Cashier. Effective, October 24, 2025.
Jaxx Lamp, Freshman Basketball Coach. Effective, October 17, 2025.

8.9 Classified Employees

Recommendation: The Board approves the voluntary transfer of Irina Sansom from Butler Kitchen to Butler Kitchen/Cashier effective October 22, 2025.

9 New / Old Business

9.1 Pooling Agreement

Recommendation: The Board approve the Pooling Agreement for Title 1 students attending Mansfield Christian School.

9.2 LPDC Handbook

Recommendation: The Board approve the LPDC Handbook for the 2025-2026 School Year.

9.3 MOU For Mental Health Services

Recommendation: The Board approve the MOU from Family Life Counseling for Mental Health Services for the 2025-2026 school year.

9.4 Board Policy

Discussion: 1st Reading of the following Board Policies:

- EEACD-R-2 - Drug Testing for Motor Van Drivers
- DJC - Bidding Requirements
- IGBB - Programs for Students who are Gifted
- IGD - Cocurricular and Extracurricular Activities
- IGDJ - Interscholastic Athletics
- IKA - Grading Systems
- IKEB - Acceleration (Version 1)
- IKF - Graduations Requirements
- IND/INDA - School Ceremonies and Observances/Patriotic Exercises
- JEDC - Religious Expression Days
- BF - Board Policy Development and Adoption
- DBD - Budget Planning
- DE - Revenues From Tax Sources
- DLC - Expense Reimbursements
- EBC - Emergency Management and Safety Plans
- EEA - Student Transportation Services
- EEAC - School Bus Safety Program
- EEACC-R (Also JFCC-R)
- EEACD - Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Drivers License
- EEAD - Non-Routine Use of School Buses and Motor Vans
- EHA - District Records Commission, Records Retention and Disposal
- EHC - Cybersecurity
- FD - Tax Issues
- FEF - Constructions Contracts Bidding and Awards
- GBQ - Criminal Records Check
- GCI - Professional Staff Assignments and Transfers
- IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IGBEA-R - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IKE - Promotion and Retention of Students
- JECBB - Inter-district Open Enrollment (Adjacent District)
- JECBB - Inter-district Open Enrollment (Do Not Participate)
- JECBB - Inter-district Open Enrollment (Statewide)
- JED - Student Absences and Excuses
- JFCK - Use of Cellphones and Electronic Communications Devices by Students
- JHG - Reporting Child Abuse and Mandatory Training

10 Information and Proposals

11 Executive Session

Motion to enter into executive session under Ohio Revised Code Section 121.22 (G)(3) for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of a pending or imminent court action and Ohio Revised Code Section 121.22 (G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

11.1 Exit Executive Session

Motion to exit executive session.

12 Adjourn

Motion to adjourn.

Time: