



Clear Fork Middle School

Student Handbook

2025-2026

Mr. Logan Slavinski, Principal
Mr. Randy Pore, Director of Student Services
Mrs. Angie Peterson, Secretary

Clear Fork Middle School
987 State Route 97 E.
Bellville, Ohio 44813
419- 886-3111 or 1-877-915-3111
Fax: 419-886-4749

Clear Fork Valley Local Schools Mission Statement:
Striving to Exceed Expectations

Clear Fork Middle School Theme:
CATCH OUR SPIRIT, BE A COLT!

THIS STUDENT HANDBOOK BELONGS TO:

STUDENT NAME: _____

GRADE: _____

ADVISORY TEACHER: _____



Clear Fork Middle School

Logan Slavinski, Principal

Randy Pore, Asst. Principal

Dear Student and Parents,

Welcome to a new and exciting school year at Clear Fork Middle School! I hope everyone is feeling rejuvenated after summer break and excited to be back at school. As your principal, I am thrilled to welcome our returning families, as well as those joining us for the first time.

This year promises to be filled with opportunities for personal growth in many areas, excitement in learning, and collaboration with staff and peers. Our dedicated staff is committed to providing a supportive and engaging environment where every student can succeed academically, socially and behaviorally. We believe in fostering a community that encourages **Compassion, Opportunity, Leadership and Trust**. These 4 key components make up our PBIS school theme: **"Catch our Spirit, Be a Colt!"**

Here are a few key things to keep in mind as we begin the year:

- **Open Communication:** We value your input and encourage you to reach out with any questions or concerns. Our doors are always open, and we are here to support you and your child.
- **Academic Excellence:** Our curriculum is designed to challenge and inspire students. We will be focusing on critical thinking, creativity, and collaboration to prepare them for future success.
- **Extracurricular Activities:** We offer a variety of clubs, sports, and activities that cater to diverse interests. I encourage students to get involved and explore new passions.
- **Parent Involvement:** We believe that a strong partnership between home and school is vital for student success. We invite you to participate in school events and volunteer opportunities throughout the year.

As we embark on this journey together, I am excited to see our students grow, explore, and achieve their goals. Let's make this year one of our best yet!

Thank you for your continued support. Here's to a fantastic school year ahead!

Sincerely,

Logan Slavinski
Clear Fork Middle School Principal



(419) 886-3111



www.cfcolts.org



987 State Route 97 East
Bellville, Ohio 44813

Building Specific Information:

<u>District Phone Numbers</u>	Phone	Fax
Bellville Elementary	419-886-3244	419-886-3851
Board Office	419-886-3855	419-886-2237
Bus Garage	419-886-3491	419-886-5023
Butler Elementary	419-883-3451	419-883-3395
High School	419-886-2601	419-886-4749
Middle School	419-886-3111	419-886-4749

School Hours

Office Hours: 7:00am - 3:00pm

Student Hours: 7:35am - 2:40pm

Doors open at: 7:15am

Teacher Contact Hours

Teaching and learning takes time and energy, and to promote a healthy work/life balance for our teachers and staff, we have set times and encourage our staff to limit their communication via email to the hours listed. Because of this, please do not expect staff to return an email to you between the hours of 4:00 p.m. and 7:45 a.m. It is also common practice to expect a 3-business day window between receipt of an email and response.

Final Forms

Clear Fork Valley Local Schools utilize an online platform for student information. Including but not limited to, emergency medical forms, emergency action plans, parent contact information along with emergency contact information. It is important to complete Final Forms yearly within the first 3 days of school.

Text Alerts

Remind is used to get information out to students, parents, and community members about Clear Fork Middle School events, delays, closings, and other middle school information. Below is a list of each Remind Class that will service the middle school. Please choose the group(s) that apply to your child/children.

****If you were signed up last year, you have been transferred to the next grade level (ie. If you were in 6th grade class on Remind last year, you have automatically been moved to the 7th grade class.)**

6th Grade (Class of 2032):

Students with the last name starting with A-M please text 81010 with the following message @cf2032am

Students with the last name starting with N-Z please text 81010 with the following message @cf2032nz

7th Grade (Class of 2031):

Students with the last name starting with A-M please text 81010 with the following message @cf2031am

Students with the last name starting with N-Z please text 81010 with the following message @cf2031nz

8th Grade (Class of 2030):

Students with the last name starting with A-M please text 81010 with the following message @cf2030am

Students with the last name starting with N-Z please text 81010 with the following message @cf2030nz

Cancellation of School

Cancellation of school takes place only during circumstances such as extreme weather, equipment failure or public crisis. Information will be sent out using Remind and this will provide you with the most up-to-date information. The following media sources will broadcast the school cancellation: WMFD, WMAN, and WVNO.

Arrival Procedures

Car Riders: Students being dropped off in the morning are to be dropped off at the front doors of the middle school. We ask that you pull up to the first cone on the sidewalk so that 5 cars may drop off at the same time reducing the line of traffic out front.

Bus Riders: Students riding the bus are dropped off at the back doors behind the school.

All students who are getting breakfast are expected to get breakfast as soon as they are dropped off and exit the cafeteria immediately. Students are to wait by the MS office until the 7:20am bell rings. At that time they may go to their lockers and their first period class.

Dismissal Procedures

Car Riders: Students who are being picked up will be picked up at the North doors on the side of the building. Parents should pull around the back and create a single line up starting at the doors. A double line up is not permitted due to safety issues. Students may wait on the concrete pad or inside the doors until their parents pull up.

Bus Riders: Students may exit the front doors of the building and walk along the sidewalk to get to their bus. Students may not cross in front of any buses.

Students Staying After School or Riding with a Sibling: Students must wait in the hallway between the library and the office until dismissed by a staff member after the buses have pulled out. Students are expected to line up against the walls so that they do not block others from walking down the hallway.

Arriving Late and Leaving Early Procedures

Any student arriving at school after 7:35am must sign in at the office and get a pass to go to class. A parent does not need to sign them in, the student can sign themselves into school. If a student needs to leave early for the day or for an appointment, the parent will need to sign them out in the office.

Attendance Notes

For all absences and appointments, we are required to have a note from the parent. Please include the date of absence, the reason for the absence, the child's name, and parent signature. Notes can be dropped off in the office to the green "Notes" basket which is on the front counter.

Vacations

Vacation forms must be signed by the classroom teachers and building principal at least two weeks prior to a leave of school for vacation. The forms can be found at our office or online at cfcolts.org and submitted to the office.

Volunteers and Visitors

All parents, volunteers, and other visitors are welcome at Clear Fork Middle School. However, each year you will need to contact the Board of Education and schedule an appointment to be fingerprinted and have a background check completed. Once approved, we ask that you sign in and out at the office and get a visitor's pass. Please contact the office to find out what volunteer opportunities are available at the middle school.

Student Visitors

Visitors from other schools are welcome. However, the following procedures must be followed:

1. Student host must make arrangements with the principal prior to the visit.
2. Proper forms must be completed and submitted.
3. Visitors must report to the office upon arrival and departure to sign in and out.
4. There must be a legitimate purpose to any school visit.

School Fees

School Fees can be paid in person using check or cash. They can also be paid online using a credit card at payschoolscentral.com. There is a link on the district website. School fees paid by September 30 receive a \$10.00 discount. Fee waivers may be obtained for families who qualify for free lunches or who have children on Medicaid cards. Students may be denied participation in school activities such as field trips if fees have not been paid before September 30. Participation will resume once fees are paid. Board Policy addresses Student Fees, Fines and Charges. The change being presented is when a student drops a class, or is otherwise due a refund, that refund will be "rolled forward" to satisfy other charges that student or another family member may have, or would be applied to the fees for the next school year. A refund check will only be issued when there are no other siblings attending the school and all other charges and dues/fees have been satisfied. PLEASE NOTE: Outstanding school fees are carried over from year to year. Prior to graduation, students are required to pay off any outstanding fees before being awarded their high school diploma. Please pay your fees so that you do not get a surprise bill at the end of their academic career.

PBIS

According to the Center on PBIS, “Positive Behavioral Interventions and Supports (PBIS) is an evidence-based, tiered framework for supporting students’ behavioral, academic, social, emotional, and mental health. When implemented with fidelity, PBIS improves social emotional competence, academic success, and school climate. It is a way to create positive, predictable, equitable and safe learning environments where everyone thrives.”

<https://www.pbis.org/pbis/what-is-pbis>

Here at Clear Fork Middle School our motto is “Catch Our Spirit, Be A COLT” and COLT stands for Compassion, Opportunity, Leadership and Trust. We have a tiered system of supports and rewards to promote making good choices and being a good citizen. Possible rewards include student assemblies, COLT Recognition, Student of the Month, and Posigrams.

Our PBIS Behavior Matrix:



Students will be assigned a locker and will be responsible for the locker during the school year. Students must use only lockers assigned to them. The lockers are the property of the Clear Fork School System and are subject to inspection by authorized personnel. You are cautioned against having anything of value in your locker. The school is not responsible for items stolen from lockers. The only locks permitted on the lockers must be purchased in the office for \$6.00 each. The office will keep track of the combinations.

Cell Phone Policy and Electronic Devices

To support school environments in which students can fully engage with their classmates, their teachers, and instruction, the Board of Education of Clear Fork Valley Local School District has determined the use of cell phones by students during school hours should be limited.

The objective of this policy is to strengthen Clear Fork Valley Local Schools focus on learning, in alignment with our mission to ignite students' passion for learning, cultivate a strong foundation of knowledge, and foster a sense of community within our schools.

I. Research

Research shows that student use of cell phones in schools has negative effects on student performance and mental health. Cell phones distract students from classroom instruction, resulting in smaller learning gains and lower test scores. Increased cell phone use has led to higher levels of depression, anxiety, and other mental health disorders in children.

II. Applicability

This policy applies to the use of cell phones by students while on school property during school hours.

III. Use of cell phones

Students are prohibited from using cell phones and other cellular devices during the academic day, 7:35am - 2:40pm.

IV. Exception

Nothing in this policy prohibits a student from using a cell phone for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code or a plan developed under section 504 of the Rehabilitation Act of 1973; 29 U.S.C. 794. A student may use a cell phone to monitor or address a health concern.

V. Cell phone storage

Students shall keep their cell phones in a secure place, such as the student's locker or a closed backpack, at all times when cell phone use is prohibited.

VI. Discipline

If a student violates this policy, a teacher or administrator shall take the following progressively serious disciplinary measures:

- First Offense: Securely store the student's cell phone in a teacher- or administrator-controlled location for the duration of the class or period.
- Second Offense: Place the student's cell phone in the school's office for the remainder of the school day.
- Third Offense: Place the student's cell phone in the school's office to be picked up by the student's parent or guardian and assigned a Friday School

****Refusal to surrender the phone when asked is considered insubordination. Insubordination may result in other disciplinary consequences, including suspension.**

Elevator Use

Students will not be permitted to use the elevator without permission from the office. If permission is granted to use the elevator, the student should be accompanied with one additional person for safety reasons. If another student is riding the elevator with the student, they should be the same gender.

Safety Drills

Safety drills are required and documented. When the Fire Alarm is activated teachers are to take students to the designated areas. Doors are to be closed and all students are to proceed quietly and quickly to their assigned area. Tornado drills are signaled by three quick blasts of the horn. Please proceed quietly and quickly to the designated area when the signal is given. Once in the designated area, please assume the safety position until the drill has come to a completion. Directions for exiting the area for fire and tornado drills are posted near the doorway in each room. At different times throughout the school year we will be conducting lockdown drills. Teachers will give specific information to students about the drill such as how to barricade and when to flee.

School Emergencies

All persons present in the building are to follow procedures established in the Clear Fork Valley School Safety Plan. Qualified personnel will issue instructions according to the School Safety Plan. Directions for Fire and Tornado Evacuation shall be posted near the door in each room. School emergencies such as fires, lockdowns, power outages, tornados, etc will be communicated to parents through Remind. Some emergencies that are outside of the school may require the school to be in a lockdown but will allow teachers to continue to teach and students will continue to move about the building with increased monitoring. Once the emergency is over, we will resume normal school operations. At no time should a student be out of a classroom or out of a staff member's line of sight during a lockdown.

Student Involvement

We encourage students to be involved in clubs and activities outside of the academic day. We feel it is an important part of their growth and development. Here is a list of possible clubs and activities that students could participate in through out the school year.

Clubs and Organizations:

- Academic Challenge
- Anti Bully Club
- Art Club
- Coding/Robotics Club
- Colts Echo
- Colts Harmony
- Drama Club
- FFA
- Nerd Hour
- Power Of The Pen
- Project Support
- Purple Star
- Student Ambassadors
- Student Council
- Ski Club

Honors and Recognitions:

- COLT Recognition
- Cocoa with Klaus
- Principal for the Day
- Student of the Month
- 100% Club/Way to Go!

Activities:

- Career Readiness Activities
- CFMS Dances
- Counseling
- Field Trips
- Homework Help
- Pep Assemblies
- Small Skills Groups

Sports:

- Fall
 - Cheerleading
 - Cross Country
 - Football
 - Volleyball
- Winter
 - Basketball
 - Cheerleading
 - Wrestling
- Spring
 - Track

Lunch Procedures

All students are to eat their lunch in the school cafeteria. No food is to be taken out of the cafeteria and no cutting into the serving line will be permitted unless a student has a lunch detention. The Cafeteria rules are as follows:

1. Students are to stay in their seats at all times. If needed, a student may raise his/her hand to be excused from the table.
2. Students will have assigned seating areas during lunch and should remain in their assigned area.
3. All students are expected to clean their area before leaving the cafeteria.
4. NO chrome books or other Clear Fork devices will be permitted in the cafeteria during lunch times.

Athletic Eligibility Policy for Students Enrolled in Grades 7 -8 (Board Policy IGDK Last Revised 6/17/2025)

The Board recognizes the value of interscholastic extracurricular activities for students in grades 7-12 as an integral part of the total school experience. Since participation in interscholastic extracurricular activities is a privilege and not a right, students are expected to demonstrate competence in the classroom as a condition of participation. Interscholastic extracurricular activities are defined as school-sponsored student activities involving more than one school or school district. The Board permits students in grade 9-12 to participate in interscholastic extracurricular activities if they receive a failing grade in the previous grading period.

As a condition for the privilege of participating in interscholastic extracurricular activities, a student must have attained a minimum grade-point average of 1.50 on a 4.0 grading scale **AND** be passing 3 of the 4 core subjects in which they are enrolled. Core subjects include ELA, Math, Science, and Social Studies. In addition, students participating in any program regulated by the Ohio High School Athletic Association must also comply with all eligibility requirements established by the Association. Failure to comply with the grading period eligibility requirements results in extracurricular interscholastic ineligibility for the succeeding grading period.

Student Academic Evaluation

A grade is an assessment of a student within a given subject area based on the following criteria: academic achievement, ability, attitude, effort, attendance, and behavior.

GRADING SCALE Board Policy: Grading Systems IKA-R Last Revised 1/12/2004

Grade	%	Grade	GPA
A	92-100	A	4.0
A-	90-91.99	A-	3.63

B+	88-89.99	B+	3.37
B	82-87.99	B	3.0
B-	80-81.99	B-	2.63
C+	78-79.99	C+	2.37
C	72-77.99	C	2.0
C-	70-71.99	C-	1.63
D+	68-69.99	D+	1.37
D	62-67.99	D	1.0
D-	60-61.99	D-	0.63
F	Below 60	F	0

Grades are considered incomplete if a student is absent and does not make up the required assignments. If an extended absence is involved, the discretion of the teacher should be used to determine an incomplete grade. However, make-up time should not exceed two weeks, after which the grade will become an F. A student may change a class only at the discretion of the principal and teacher. A parent conference may also be held.

Cheating and Plagiarism

Any student reported by a teacher and found to be guilty of cheating or plagiarism will receive a grade of “0” for the assignment and a Friday School. Repeated offenses will result in further academic and/or discipline procedures.

Student Withdrawal

Students who are withdrawing from Clear Fork must obtain a withdrawal form from the office the beginning of the day, on the last day of attendance. This form will be used to document that all school materials have been returned. The student will not be considered withdrawn until a records request has come from the school they will be attending.

District Related Information:

Student Rights and Responsibilities

Board Policy JF Last Revised 11/19/2020

Students, like all citizens, have civil rights guaranteed by the Constitution of the United States. The First Amendment, which ensures the freedom of religion, speech, press, assembly and petition, and the Fourteenth Amendment, which guarantees due process and equal protection, apply in school environments.

The rights of an individual are preserved only by the protection and preservation of the rights of others. A student is responsible for the way rights are exercised and must accept the consequences of actions and recognize the boundaries of rights. Each exercise of an individual's rights must demonstrate respect for the rights of others.

These statements set forth the rights of students and the responsibilities that are inseparable from these rights, which include the right to:

1. equal educational opportunity and freedom from discrimination and the responsibility not to discriminate against others;
2. attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
3. due process of law with respect to suspension and expulsion;
4. free inquiry and expression and the responsibility to observe rules regarding these rights and
5. privacy, which includes privacy with respect to the student's school records.

As part of the educational process, students should be made aware of their legal rights and of the legal authority of the Board to make rules and delegate authority to its staff to make rules necessary for the orderly operation of the schools. A copy of the school discipline code is posted in each of the schools and given to each student. This code describes in detail the offenses for which disciplinary action may be taken. Copies of the code are available to any parent in the principal's office.

Equal Education Opportunities and Non Discrimination

Board Policy: Nondiscrimination AC Last Revised 11/19/2020

The Board's policy of nondiscrimination extends to students, staff, job applicants, the general public and individuals with whom it does business and applies to race, color, national origin, ancestry, citizenship status, religion, sex, economic status, age, disability or military status. The Board does not discriminate on the basis of legally acquired genetic information. The Board does not permit discriminatory practices and views harassment as a form of discrimination. Harassment is defined as intimidation by threats of or actual physical violence; the creation, by whatever means including the use of electronic communications devices, of a climate of hostility or intimidation; or the use of language, conduct or symbols in such a manner as to be commonly understood to convey hatred, contempt or prejudice or to have the effect of insulting or stigmatizing an individual. Employees or students who engage in discrimination of another employee or student shall be subject to disciplinary action. Permission, consent or assumption of risk by an individual subjected to discrimination does not lessen the prohibition contained in this policy. No one shall retaliate against an employee or student because he/she files a grievance; assists or participates in an investigation, proceeding or hearing regarding the charge of discrimination of an individual; or because he/she has opposed language or conduct that violates this policy. Reports of discrimination and any questions about this matter should be directed to the Board Office at 419-886-3855.

Teacher Qualifications Available

In accordance with federal law parents may request information about the certification/licensure and qualifications of the teachers of their children. Parents interested in seeking this information should contact the Board of Education.

Directory Information

Ohio Revised Code Section 3319.321 (B) provides that "No person shall release, or permit access to, personally identifiable information other than directory information concerning any student attending public school...without the written consent of the parent, guardian, or custodian of each student who is less than eighteen years of age, or without the written consent of each such student who is eighteen years of age or older." Ohio law working within the confines of the Federal Family Educational Rights and Privacy Act (FERPA), prohibits release of student records of any kind if the student's parent, or 18-year-old student, informs the district that they do not consent to release of any or all of the information. Student directory information may be released unless the parent/legal guardian requests otherwise.

Student Behavior

Discipline- One of the most important lessons education teaches is discipline. Although it does not appear as a subject, it is a part of the whole educational structure. Discipline trains and develops self-control, character, orderliness and efficiency. With an understanding of the purposes of discipline in a school, you will form a correct attitude towards it, and not only do your part in making your school an effective place of learning, but develop the habit of self restraint which will make you a better person.

Rules of Conduct- Every student should strive to be considerate of others. Making inappropriate or loud noises, slamming doors, running in the halls, marking on the desks, walls, floors and lockers, and talking while someone else is speaking are examples of behavior that good school citizens avoid. Strive to show that you are responsible and considerate.

Positive Behavior Interventions and Supports (PBIS)- Clear Fork Middle School implements PBIS which "is an evidence-based, tiered framework for supporting students' behavioral, academic, social, emotional, and mental health. When implemented with fidelity, PBIS improves social emotional competence, academic success, and school climate. It is a way to

create positive, predictable, equitable and safe learning environments where everyone thrives.” From <https://www.pbis.org/pbis/what-is-pbis> Specific information related to PBIS in the middle school can be found on the schools website and in newsletters.

Authority of Adult School Employees

All of the adults employed by Clear Fork Valley Local Schools have certain responsibilities to the school. In order to carry out these responsibilities, they have certain authority to correct students if the need arises. If an adult employee corrects a student, whether the employee is faculty, clerical, cafeteria staff, custodial staff, or a bus driver, the student is expected to accept such correction. The same consideration is expected if the adult is a substitute staff member or a parent volunteer.

Student Code of Conduct

The rules and standards set forth apply to conduct on school premises or on school buses or involving school property, to conduct off school premises, which directly affect other students or the school, and to conduct at school functions of any kind. Any conduct which causes, or which creates a likelihood that it will cause disruption or interference with any school function, activity or purpose or creates a likelihood that it will interfere with the health, safety or well-being of the rights of other students is prohibited. The preceding standard is a general standard that is to be used as a guide by all students. Not all misconduct can be itemized. The following is an enumeration of some of the main areas, which may lead to suspension, expulsion, detention, or other forms of disciplinary action.

They are:

1. Stealing, causing damage to or destroying school or private property including damage to school personnel's property. Unauthorized computer access will be considered potential vandalism and will be treated accordingly.
2. Threatening or intimidating, hazing, coercion, or attempting to cause physical injury or harm to any student, teacher, or any other person.
3. Disruption of or interference with curricular, co-curricular or extra-curricular activities.
4. Interfering with school purposes or with the orderly operation of the school by using, threatening to use, or causing other persons to use violence, force, coercion, threats, intimidation, fear, or disruptive means.
5. A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon. Weapons include, but are not limited to, any type of knife, gun, chain, chemical, look a-like, or club. Other more commonplace devices, which are not normally considered weapons, may, under certain circumstances, be used as a dangerous weapon. If a student uses such a device in this fashion, he will be considered in violation of the rule on weapons and will be treated accordingly.

This guideline applies:

- a. On the school grounds during and before and after school hours.
 - b. Off the school grounds on a school bus or rental carrier, at any school activity, function, or event.
 - c. Penalty: Student is suspended not to exceed 10 days from school pending the processing of the recommendation for expulsion. The weapon will be confiscated.
6. Using profane, indecent, or obscene language either verbally or in writing toward any student, teacher, or any other person, included in this prohibition is the use of obscene gestures, signs, pictures, or publications.
 7. Gambling on school premises or at school events.
 8. Failure to comply with the directions of teachers, school aides, principals, or other authorized school personnel. Teachers are authorized to make such rules to apply to their classrooms and study halls, which will aid in efficiency. Students must promptly comply with any request made by a teacher.
 9. No student shall possess, consume or show evidence of having consumed or offer for sale, any alcoholic beverages, tobacco in any form, drugs or any substance represented as drugs while in the school building, or on school premises, or at any school activity.
 10. Failure to comply with attendance procedures.
 11. Truancy from classes, study halls and/or lunch period. Not signing in or out on form in the office.
 12. Persistent disobedience, or gross misconduct, cheating.
 13. A student shall not possess, handle, transmit or conceal fireworks, explosives, or detonative devices.
 14. Being out of an assigned area.
 15. Public display of affection.
 16. Any false or fraudulent alteration of any documents, passes, grade cards, parental notes, etc.
 17. Immature acts – pushing in the halls, running in the halls, throwing objects in the classroom.
 18. Interference with members of the staff in the discharge of their duties.
 19. Habitual tardiness to school or class.
 20. Extortion.
 21. Any action judged by school officials to involve misconduct and not specifically mentioned in other sections may be dealt with as insubordination as determined by the school administration.
 22. Failure to comply with board approved school dress code.

Hazing and Bullying

Hazing means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Throughout this policy the term bullying is used in place of harassment, intimidation and bullying. Bullying, harassment and intimidation is an intentional written, verbal, electronic or physical act that a student has exhibited toward another particular student more than once. The intentional act also includes violence within a dating relationship. The behavior causes mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student. This behavior is prohibited on school property, on a school bus or at a school-sponsored activity.

Students found responsible for harassment, intimidation or bullying by an electronic act may be suspended. Discipline procedures will not infringe on any student's rights under the First Amendment to the Constitution of the United States. When the behavior is sexual harassment, the Title IX sexual harassment grievance process will be followed, if applicable, prior to imposing any discipline that cannot be imposed without resolution of the Title IX process. Permission, consent or assumption of risk by an individual subjected to hazing, bullying and/or dating violence does not lessen the prohibition contained in this policy.

The District includes, within the health curriculum, age-appropriate instruction in dating violence prevention education in grades 7-12. This instruction includes recognizing warning signs of dating violence & characteristics of healthy relationships.

Prohibited activities of any type, including those activities engaged in via computer and/or electronic communications devices or electronic means, are inconsistent with the educational process and are prohibited at all times. The District educates minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

No administrator, teacher or other employee of the District shall encourage, permit, condone or tolerate any hazing and/or bullying activities. No students, including leaders of student organizations, are permitted to plan, encourage or engage in any hazing and/or bullying. Administrators, teachers and all other District employees are particularly alert to possible conditions, circumstances or events that might include hazing, bullying and/or dating violence. If any of the prohibited behaviors are planned or discovered, involved students are informed by the discovering District employee of the prohibition contained in this policy and are required to end all such activities immediately. All hazing, bullying and/or dating violence incidents are reported immediately to the principal/designee and appropriate discipline is administered.

Title VI, Title IX, Section 504

Pursuant to the requirement of Title VI, Title IX, and Section 504, the Clear Fork Valley Local School District has a policy of nondiscrimination that extends to students, staff, the general public and individuals with whom it does business. The policy of nondiscrimination applies to race, national background, religion, sex, economic status, age and handicap.

The district has formal procedures for reviewing any concerns in these areas. The Title VI, Title IX and Section 504 Coordinator is the Superintendent of Clear Fork Valley Schools, telephone 419-886-3855.

Penalties of Misconduct

The following criteria are to be considered practical options when dealing with student misbehavior. These are not to be thought of as the only alternatives but looked at as a guide to correct student behavior. Student behavior that is severe or misbehavior that continues will result in stricter disciplinary measures being taken. Examples of possible penalties include:

- Lunch Detention
- Friday School
- In-School Detention
- Out-Of-School Suspension
- Emergency Removal
- Expulsion From School
- Alternative School

Lunch Detention

Lunch Detentions are assigned at the discretion of teachers and staff. Students who are assigned a lunch detention should get their lunch immediately and report to the assigned area.

Friday School

Friday School is held at the Clear Fork Middle School from 2:45 P.M. until 4:45 P.M. Students are to report to the designated area before 2:45. The session will be supervised by a certified teacher and all school rules will be enforced. Students/Parents

are responsible for their own transportation. The following rules will apply to Friday School:

1. Assignments to a Friday School are to be made by staff members and/or principals only.
2. Failure to serve Friday School will result in a more serious consequence (doubled Friday School or out of school suspension) depending on the student's previous discipline record.
3. Students should contact their teachers about getting assignments so they can do constructive work in Friday School. Appropriate reading materials for Friday School include textbooks, library books, suitable paperback books and/or magazines used in conjunction with a homework assignment. Students will not be permitted to go to their lockers. Students who fail to bring appropriate or sufficient work will be dismissed.
4. Students who communicate in any way, pass materials of any kind, do not appear to keep busy, or put their heads down will be warned. A second violation for any offense will result in dismissal with no credit given for the time spent and an additional Friday School will be assigned.
5. Students who are caught sleeping will be dismissed without warning and an additional Friday School will be assigned. All regular school rules as printed in the student handbook are in effect. The Friday School supervisors are in charge and any refusal to comply with their instructions will result in dismissal. Any severe disruption of Friday School will result in a suspension (in-school or out of school) depending on the student's previous discipline record.
6. Students will sign the Friday School attendance sheet when they arrive.
7. Students must be given at least one day advance notice of an upcoming Friday School assignment. This means Thursday notice prior to assigned Friday School is acceptable.
8. Students will be dismissed promptly at 3:45 and 4:45. Parents must arrive by that time to pick up their students.

Behaviors and Penalties

Level I Behavior/Penalties: Conduct Which Impedes Orderly Operation Of Classroom or School

A student charged with behavior, which is classified herein as Level I may be subjected to the disciplinary actions listed below. If the misbehavior is of such a serious nature that the maximum penalty listed seems to be insufficient or if the student's past record is such that a more severe penalty seems warranted, a recommendation for a greater penalty may be made. Level I behaviors may include but are not limited to: Cheating, Gambling, Immature Acts, Littering, Profanity, Disobedience, Public Display of Affection, Dress Code Violation, Out of Assigned area, Tardiness, Verbal Abuse, Cell Phone Violation. Disciplinary actions that may be used to correct Level I actions would include but are not limited to: Verbal reprimand; special assignments (constructive); notifying parent by phone; student mediation; behavior contracts; detention; conference with student and/or parents; loss of class or school privileges; restitution; and/or Friday School.

Level II Behavior/Penalties: Illegal and/or Serious Misconduct Not Life or Health Threatening

A student charged with behavior which is classified herein as Level II may be subject to the disciplinary actions listed below. A recommendation for a greater penalty may be made depending upon the circumstances surrounding the offense and notifying the local law enforcement. Level II behaviors may include but are not limited to: Theft; Forgery; Extortion /Coercion /Hazing; Vandalism; Trespassing; Insubordination; Fighting; School Disruption; Profanity/Verbal Abuse; Tobacco Usage; Bullying. Disciplinary actions for Level II behaviors may include but are not limited to: Out of School Suspension, Suspension with recommendation for expulsion. While on suspension a student may complete and make up any missed work but it is due the day they return from suspension.

Level III Behavior/Penalties: Illegal and/or Serious Misconduct – Life or Health Threatening

A student charged with behavior, which is classified as Level III may be subject to removal from the school immediately, and subject to a recommendation for expulsion from Clear Fork Schools. Local law enforcement may also be notified. Level III behaviors may include but are not limited to: Possession or use of weapons or dangerous instruments; Sale, use or possession of drugs or alcohol; Assault/Battery; Sexual Offenses; Arson; Bomb Threats/False Alarms; Volatile Acts; Inappropriate Conduct. Level III Disciplinary actions may include but are not limited to: Suspension with recommendation for expulsion and/or suspension with recommendation for expulsion with possible permanent exclusion. While on suspension a student may complete and make up any missed work but it is due the day they return from suspension.

Student Suspensions

Board Policy JGD Last Revised 11/19/2020

The Superintendent, principals, assistant principals and other designated administrators may suspend a student from school for disciplinary reasons outlined in the student code of conduct. A student cannot be suspended from school solely because of unexcused absences. When an employee has actual knowledge that the behavior is sexual harassment, the Title IX Coordinator must be contacted. The Title IX sexual harassment grievance process will be followed, if applicable, prior to imposing any discipline that cannot be imposed without resolution of the Title IX process.

No period of suspension is for more than 10 school days. If, at the time a suspension is imposed, fewer than 10 days remain in the school year, the Superintendent cannot apply any or all of the period of suspension to the following year.

The Superintendent may instead require a student to perform community service or another alternative consequence for the

number of hours remaining in the student's suspension. The Board directs the Superintendent to develop a list of alternative consequences that may be used. If the student is required to perform community service or another alternative consequence during the summer, he/she will be required to begin serving the consequence during the first full weekday of summer break. If a student fails to complete the community service or assigned alternative consequence, the Superintendent may determine the next course of action but still cannot require the student to serve the remaining time of the out-of-school suspension at the beginning of the following school year.

Beginning with the 2019-2020 academic year, the District will reduce the number of out-of-school suspensions for non-serious offenses, as defined by State law, for students in grades pre-K through three in accordance with State law. Such out-of-school suspensions will be eliminated by the 2021-2022 school year.

Whenever possible, principals will consult with a mental health professional under contract with the District or school prior to suspending a student in grades pre-K through three. If needed, the principal or mental health professional will assist the student's parent in locating additional mental health services.

The District permits students to complete any classroom assignments missed due to suspension. Students will receive at least partial credit upon completion of any assignment missed due to suspension. The Board directs the Superintendent to develop written procedures for completing and grading these assignments. Grade reductions are permitted, but students will not receive a failing grade on a completed assignment solely due to the student's suspension.

The guidelines listed below are followed for all out-of-school suspensions.

1. The student is informed in writing of the potential suspension and the reasons for the proposed action.
2. The student is provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions.
3. An attempt is made to notify the parent(s) by telephone if a suspension is issued.
4. Within one school day, a letter is sent to the parent(s) stating the specific reasons for the suspension and including notice of the right to appeal such action.
5. Notice of this suspension is sent to the:
 - a. Superintendent and
 - b. student's school record (not for inclusion in the permanent record).
6. Permanent Exclusion - If the offense is one for which the District may seek permanent exclusion, the notice contains that information.

Appeal Procedure: Should a student or a student's parent(s) choose to appeal the principal's suspension, he/she must do so within 10 calendar days of the notice of suspension. The appeal shall be in writing and made to the Superintendent. If dissatisfied with the Superintendent's decision, an appeal may be made to the Board. At the request of the student or of the student's parent(s) or attorney, the meeting may be held in executive session. All witnesses are sworn and a verbatim record is kept of the hearing. The decision of the Board shall be acted upon at a public meeting. The student may be excluded from school during the appeal process.

Student Expulsions

Board Policy JGE Last Revised 11/19/2020

At times, the behavior of a student can be considered so serious as to justify total removal from the educational program for a prolonged period of time. Actions meriting expulsion are outlined in the student code of conduct. A student cannot be expelled from school solely because of unexcused absences. When an employee has actual knowledge that the behavior is sexual harassment, the Title IX Coordinator must be contacted. The Title IX sexual harassment grievance process will be followed, if applicable, prior to imposing any discipline that cannot be imposed without resolution of the Title IX process.

Only the Superintendent may expel a student. Expulsion is the removal of a student for more than 10 days, but not more than one year. An expulsion can extend beyond the end of the school year if there are fewer school days than expulsion days remaining. The Superintendent may apply any remaining part or all of the period of the expulsion to the following school year.

The Superintendent may require a student to perform community service in conjunction with or in place of an expulsion. The Board may adopt guidelines to permit the Superintendent to impose a community service requirement beyond the end of the school year in lieu of applying the expulsion into the following school year.

Whenever possible, principals will consult with a mental health professional under contract with the District or school prior to expelling a student in grades pre-K through three. If needed, the principal or mental health professional will assist the student's parent in locating additional mental health services.

Beginning with the 2019-2020 academic year, the District will reduce the number of expulsions for non-serious offenses, as defined by State law, for students in grades pre-K through three in accordance with State law. Such expulsions will be eliminated by the 2021-2022 school year.

The Superintendent shall give the student and parent(s) written notice of the intended expulsion, including reasons for the intended expulsion. The student and parent(s) or representative have the opportunity to appear on request before the Superintendent/designee to challenge the action or to otherwise explain the student's actions. This notice shall state the time and place to appear, which must not be fewer than three days nor more than five days after the notice is given.

Within 24 hours of the expulsion, the Superintendent shall notify the parent(s) of the student and the Treasurer.

The notice shall include the reasons for the expulsion, the right of the student or parent(s) to appeal to the Board or its designee, the right to be represented at the appeal and the right to request that the hearing be held in executive session. The Superintendent will initiate expulsion proceedings against a student who has committed an act that warrants expulsion even if the student withdraws from school before the Superintendent has held the hearings or made the decision to expel the student.

Permanent Exclusion: If the offense is one for which the District may seek permanent exclusion, the notice shall contain that information.

Appeal to the Board: A student or a student's parent(s) may appeal the expulsion by the Superintendent to the Board or its designee. The expulsion appeal must be within 14 calendar days after the notice of intent to expel was provided to the student, parent, guardian or custodian. The appeal request shall be in writing to the Treasurer and at the request of the student or of the student's parent(s) or attorney, the meeting may be held in executive session. The student may be represented in all such appeal proceedings and is granted a hearing before the Board or its designee. All witnesses are sworn and a verbatim record is kept of the hearing. The decision of the Board shall be acted upon at a public meeting. The student may be excluded from school during the appeal process.

Emergency Removal of a Student (Board Policy JGDA Last Revised 11/19/2020)

If a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the Superintendent, principal, assistant principal or personnel employed to direct, supervise or coach a student activity program may remove the student from the premises. When the behavior is sexual harassment as defined by Title IX regulations, the student may be removed on an emergency basis, provided that the District undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the student with notice and an opportunity to challenge the decision immediately following the removal.

If either suspension or expulsion is contemplated, a due process hearing is held on the next school day after the removal is ordered. Written notice of the hearing and the reason for removal and any intended disciplinary action is given to the student as soon as practicable prior to the hearing. The student has the opportunity to appear at an informal hearing before the principal, assistant principal and the Superintendent/designee and has the right to challenge the reasons for the removal or otherwise explain his/her actions. The person who ordered or requested the removal is present at the hearing. Within one school day of the decision to suspend, written notification is given to the parent(s) of the student. This notice includes the reasons for the suspension and the right of the student or parent(s) to appeal to the Superintendent/designee.

If the Superintendent or principal reinstates a student prior to the hearing for emergency removal, the teacher may request, and is given, written reasons for the reinstatement. The teacher cannot refuse to reinstate the student.

In an emergency removal, a student can be kept from class until the matter of the alleged misconduct is disposed of either by reinstatement, suspension or expulsion. Students in grades pre-K through three may only be removed for the remainder of the school day and must be permitted to return the following school day. The District may only proceed with a related suspension or expulsion in compliance with State law. In all cases of normal disciplinary procedures in which a student is removed from a curricular or extracurricular activity for less than 24 hours and is not subject to further suspension or expulsion, due process requirements do not apply.

Student Dress Code

Students should dress for school in a modest manner that displays respect for themselves, their peers, their school and community. It is the belief of the school that some dress or attire may cause a distraction to the school day and the learning process or be a safety hazard. Furthermore, it is a belief that schools are a direct reflection of the standards and expectations of the community. To demonstrate that these standards and expectations are followed, the following guidelines will be enforced for the school day and school sponsored events. Students have the right to wear clothing and have an appearance

that is comfortable and displays their personality as long as it fits within the following guidelines:

1. No clothing is to display any profanity, obscene or suggestive innuendos or sayings. There are to be no alcohol, drug references or references to weapons and/or violence on any item of clothing. Clothing and appearance may not be used to intimidate or create tension amongst the population.
2. Clothing must not pose a safety hazard and should not have deformities, loose straps, chains, or holes. All clothing should be worn as it is intended to be worn. Jeans with holes above fingertip length must have leggings or material underneath.
3. Tops must cover the torso when standing. Tops must cover areas from one armpit across to the other armpit. Undergarments should never be visible. While sleeveless tops are acceptable, every shirt should have straps that cover undergarments. The shoulder seam area of sleeveless shirts must be hemmed.
4. Bottoms should be school appropriate and be worn at the waist. Students may wear pants/skirts intended for everyday casual or dress up as long as they have skirt/shorts that are at least fingertip length long. Once again, undergarments should never be visible.
5. Students are also to wear appropriate footwear. Appropriate footwear includes tennis shoes, dress shoes and sandals with an ankle strap. Footwear that is not appropriate includes slippers, shower shoes, flip flops, shoes with wheels and other items that may hinder walking.
6. During the normal school day, students are not permitted to wear outside coats, backpacks, hats, gloves and sunglasses. Hats are to be removed upon entering the building.
7. Backpacks, purses and other unnecessary items are to be kept in their lockers.

Students who do not comply with the dress code regulations will be subject to disciplinary action and may be sent home to change. Time from school will be unexcused and make-up work will not be accepted. The decision regarding the appropriateness is at the discretion of the principal.

Clear Fork Valley Local School District Cafeteria and Charge Policy for the 2025 - 2026 School Year

Breakfast and Lunch is available for all students.

- Breakfast is \$1.50 (Kindergarten – 12th Grade)
- Lunch is \$ 3.75 (6th -12th Grade)

Fee waiver* requirements for qualifying students have changed effective the 2025/2026 school year. To qualify for a fee waiver, students must first qualify for free meals by submitting an approved free meal application or direct certification. Changes with deadlines are as follows:

QUALIFYING APPLICATIONS (signed and complete)

Received by 10/31	100% fee waiver**
Received after 10/31	50% fee waiver**

DIRECT CERTIFICATION – release forms must be signed and returned.

Received by 10/31	100% fee waiver**
Received after 10/31	50% fee waiver**

*The fee waiver is an exclusion of having to pay fees based on income.

**Tech fees, lab fees, class fees and other miscellaneous fees are not eligible for fee waivers.

*Reduced Pricing is available for those who qualify: Breakfast: \$.30 for 2025-2026 Lunch: \$.40 for 2025-2026 Free/Reduced price applications are available at each school office and can be filled out ANYTIME during the school year. Applications must be turned in every single year in order to be considered for this benefit. Benefits do expire each school year.

Effective the 2025-2026 school year, all students with a balance of \$3 or more will receive notification of the charge. **Students may accumulate NO MORE than 4 charged meals.** Students who meet this threshold will be given an alternative lunch and the account will be charged full price for the meal until the balance is paid in full. Students with money in hand will not be denied a regular meal despite an outstanding balance.

Charges are NOT PERMITTED for a la carte items with the exception of milk for packed lunches. Students wishing to purchase a la carte items with money in hand and have a balance of \$3 or more will not be permitted to purchase such items.

Students who are delinquent often will have their account frozen from purchasing any a la carte items.

Cafeteria Account Restrictions – If you wish to restrict your student's account in any way, the request must be sent to stallardj@cfcolds.org (We will do our best to follow any request; however, you are still responsible for all charges on your student's account. Please have a conversation with your student about any restrictions you put on his/her account.)

Library Policy

Your library media center (LMC) is available for reading and research Monday through Friday. A quiet atmosphere will be maintained with conversation by permission only. A teacher may send three students at a time from class with a signed pass indicating class departure time. The student must have the librarian sign the pass, indicating LMC departure time, when he/she is ready to return to class. Students who are talking, loafing, causing disturbances or violating LMC policies will be sent back to their classroom or study hall. Do not bring food, drink, backpacks, or gym bags to the Library Media Center. The library is currently hosting after school hours. Check out our policies and hours at www.cfcolls.org. Hover over Clear Fork Middle School and go to the Library Media Center page. The policy tab is on the left.

Check Out Procedure: All LMC materials must be checked out before a student leaves the LMC. Items may be renewed if there are no other requests. Renewals must be made in person with the item to be renewed or may be made online by logging into the user's account through the library catalog.

Student Library Cards: A valid student library card is required to borrow LMC materials and to use the LMC. Students need to retain their previous school year card until a new one is issued. Replacement cost for a paper library card is \$.50.

Overdue Materials

1. Students will be fined \$.05 per school day per book for overdue materials.
2. Reserve or Reference materials will be fined \$.50 per day.
3. Students will lose their library privileges when their fines have reached \$2.00 and/or when they have two overdue items.
4. If a library book is lost, it should be replaced by a book with the same title (hardback replaced by hardback and paperback by paperback). All other lost and/or damaged materials must be paid by the student at the current replacement cost.

Computer use is subject to school policy that is signed by parents and students at the beginning of the school year. Printing from the internet is limited to two pages a day. Beyond the two pages, there is a charge of \$.05 per page to print.

Access the Library Media Center web site at www.cfcolls.org. You will find the Library Media Center under the Middle School tab. There are a lot of helpful resources here including our library catalog, INFOhio databases for research, and reading resources.

Administering Medicines to Students

Board Policy JHCD-R -4 Adopted 11/15/2012

MEDICATION ADMINISTRATION OF NONPRESCRIPTION MEDICATIONS:

In compliance with policy JHCD: Medication Administration to Students, the Board of Education urges parents to schedule a student's medication outside of school hours. Parent-recommended, over-the-counter short-term medications such as pain relievers, anti-inflammatory medications, and antihistamines may give symptomatic relief to students, thereby enabling learning and reducing classroom disruptions. These medications may be administered without written instructions from a licensed physician if administered in accordance with the following:

1. There shall be written instructions from the parent or guardian on the Medication Administration Authorization form specifying the medication, the amount of medication to be given, the time and frequency in which it may be taken, and the reason for its administration.
2. The medication shall be in its original container with its original label.
3. The medication shall be stored and secured in the office/clinic. Medication must be picked up at the end of the school year or it will be disposed of.
4. New forms must be submitted each school year and with each new medication. New forms must be submitted when any changes occur in the original medication, dose, or time.
5. The person designated to administer the medications shall maintain documentation on the medication log.
6. No employee who is authorized by the Board to administer medication is liable for the benefits/consequences of the medication when it is parent-prescribed.

LIFE THREATENING ALLERGIES:

Parents are responsible for informing the school of their child's allergies; especially life threatening allergies to bee stings and peanuts or other foods.

In the case of ALLERGIES, the PARENTS ARE RESPONSIBLE for providing the school with the allergy medication and a doctor's statement about how the medication is to be administered.

In the case of allergies requiring an EPI-PEN or Antihistamine, the PARENTS ARE RESPONSIBLE for providing the school with the medication and doctor's orders for administering the medication.

EMERGENCY MEDICAL AUTHORIZATION FORM

These forms are sent home the first week of school. Parents are required by law to have this form on file at school. If any information changes, please keep us informed.

Immunizations

In order to comply with the state law, students are required to have the following immunizations upon entering school:

- MMR'S – 2 doses
- DTP/DtaP injections – 5 doses
- POLIO VACCINE – 4 doses
- HEPATITIS B – 3 doses
- VARICELLA – 2 doses

Children who do not have evidence of proper immunizations will be excluded from school after 15 days. Students must have a TB Test on record after the age of four. Immunization exemption forms are available in the office for medical, philosophical or religious objections to immunizations.

Recommended Guidelines for Keeping Children Home

It is sometimes difficult to decide when and how long to keep an ill child home from school. The timing of the absence is often important in order to decrease the spread of disease to others and to prevent your child from acquiring any other illness(es) while his/her resistance is lowered. The following guidelines represent the more common childhood illnesses and the recommendations of the School Nursing Services.

CHICKEN POX: A skin rash consisting of small blisters that leave scabs. A slight fever may or may not be present. There may be blisters and scabs all present at the same time. Your child should remain home until all blisters have scabbed over, usually 5-7 days after the appearance of the first crop of blisters.

COMMON COLD: Irritated throat, watery discharge from the nose and eyes, sneezing, chilliness and general body discomfort. Your child should remain home if symptoms are serious enough to interfere with your child's ability to learn. Medical care should be obtained if symptoms persist beyond 7-10 days, fever develops, or discharge becomes yellow to green.

COVID 19: Temperature above 100.0, cough, chills, muscle pain, shortness of breath or difficulty breathing, sore throat, loss of taste or smell. Symptoms can range from mild to severe and appear 2-14 days after you are exposed to the virus. Seek medical care for the most accurate diagnosis.

FEVER: If your child's temperature is 100 degrees Fahrenheit or greater (or 1 or 2 degrees above the child's normal temperature) she/he should remain home until she/he has been without fever for a full 24 hours without fever reducing medications. Remember, fever is a symptom indicating the presence of an illness.

FLU: Abrupt onset of fever, chills, headache and sore muscles. Runny nose, sore throat and cough are common. Your child should remain home from school until symptoms are gone and the child is without fever for 24 hours.

HEAD LICE: If a child is found to have head lice and/or nits, the parent will be notified by phone. The child may remain at school with nits identified and at the discretion of school personnel if live lice are seen. IT IS THE EXPECTATION THE CHILD WILL BE

TREATED THAT EVENING AND WILL RETURN TO SCHOOL THE NEXT DAY. There are NO excused absences associated with head lice treatment. Information on treatments and measures to get rid of head lice will be provided to the parent. The school nurse can also provide information. A parent must accompany the child to school the following day. If there is no active infestation and the number of nits is decreased, the child will remain in school. Please see the Board Policy JHCCB for more information on the policy.

IMPETIGO: Blister-like lesions that later develop into crusted pus-like sores. Your child should remain home from school until receiving 48 hours of antibiotic therapy and sores are no longer draining. **PAIN:** If your child complains, or behavior indicates that she/he is experiencing persistent pain, she/he should be evaluated by a physician before your child is sent to school.

PINKEYE: Redness and swelling of the membranes of the eye with burning or itching discharge coming from one or both eyes, or crusts on the eyelids. Your child should remain home from school until receiving 24 hours of antibiotic therapy and

discharge from the eyes has stopped. Spread of infection can be minimized by keeping the hands away from the face, good hand washing practices, using individual washcloths and towels, and NOT touching any part of the eyes with the tip of the medication applicator while administering the antibiotic ointment.

RINGWORM: Student must be under treatment and the area covered to participate at school. SKIN RASHES: Skin rashes of unknown origin accompanied by a fever should be evaluated by a physician before your child goes to school.

STAPH INFECTIONS: Students may return after 24 hours of treatment. All open sores must be covered with a bandage.

STREP THROAT AND SCARLET FEVER: Strep throat begins with fever, sore and red throat, pus spots on the back of the throat and tender swollen glands of the neck. With scarlet fever, there are all the symptoms of strep throat as well as a strawberry appearance to the tongue and rash of the skin. High fever, nausea and vomiting may also occur. Your child should remain home from school until receiving a full 24 hours of antibiotic therapy and until without fever or vomiting for 24 hours. Most physicians will advise rest at home 1-2 days after a strep infection. Antibiotics ordered for strep infections are to be taken for 10 days or until all medication is gone. Only when these directions are followed correctly is the strep germ completely eliminated from the body, no matter how well the child feels after the first few days of receiving medication.

UPPER RESPIRATORY TRACT INFECTION: Children with mild cases may remain in school even if it is associated with green or yellow nasal discharge, as long as the child does not have a fever. If the child has a persistent cough lasting more than 5 days or with a fever, a more serious illness may be present and requires a physician's evaluation before returning to school.

VOMITING AND DIARRHEA (INTESTINAL VIRAL INFECTIONS): Stomach ache, cramping, nausea, vomiting and/or diarrhea, possible fever, headache, and body aches. Your child should remain at home until without vomiting, diarrhea or fever for a full 24 hours without medication. If your child has had any of these symptoms during the night she/he should not be sent to school the following day.

CONSULT YOUR PHYSICIAN FOR THE MOST ACCURATE DIAGNOSIS AND TREATMENT.

Attendance Policy

Board Policy JED Last Revised 1/21/25

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor schoolwork; therefore, all students are urged to make appointments, do personal errands, etc., outside of school hours.

The Board directs the Superintendent/designee to develop appropriate procedures for tracking student attendance based on the mode of learning. The District monitors daily absences for trends related to COVID-19. Students will not be penalized for absences related to contracting COVID-19 or having to quarantine or isolate due to COVID-19 exposure/symptoms, regardless of whether the student is participating in-person, remotely or both.

Reasons for which students may be medically excused include, but are not limited to:

1. personal illness of the student;
2. illness in the student's family necessitating the presence of the child;
3. quarantine for contagious disease or
4. emergency or other set of circumstances in which the judgment of the Superintendent constitutes a good and sufficient cause for absence from school, which may include but not be limited to absences due to documented medical appointments.

Any limits that may be in place regarding the number of medical excuses that will be authorized without a doctor's note may be extended if the student or someone in the student's family is in quarantine due to COVID-19 or experiencing symptoms of COVID-19.

Reasons for which students may be non-medically excused include, but are not limited to:

1. needed at home to perform necessary work directly and exclusively for parents or legal guardians for a limited period of time when approved by the Superintendent (applies to students over 14 years of age only);
2. death in the family (applies to absences of up to 18 school hours unless a reasonable cause may be shown for a longer absence);
3. observance of religious holidays consistent with a student's truly held religious belief; Students may be excused from school for up to three religious expression days per school year in accordance with State law.
4. traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to 24 school hours);
5. college visitation;
6. absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status;

7. absences due to a student being homeless;
8. temporary internet outage for individual students or households;
9. technical difficulties for individual students or households occurring at inopportune times such as during a teacher-led remote learning lesson;
10. absences due to COVID-19 reasons that are not considered medically excused until alternative arrangements can be made or
11. as determined by the Superintendent.

The District makes an attempt to contact the parent, guardian, or other person having care of a student who has not notified the school of the student's absence that day regarding that student's absence without legitimate excuse within 120 minutes of the start of the school day. The Board authorizes the Superintendent to determine and use the appropriate notification procedure and methods consistent with State law.

Student make up work for religious expression days is managed in accordance with State law and Board policy for such absences.

Each student who is absent for reasons other than religious expression days must immediately, upon return to school, make arrangements with his/her teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by State law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students who are absent due to an in-school or out-of-school suspension are permitted to make up missed classroom assignments in accordance with District level policies and procedures. Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness in accordance with procedures and timelines defined in District level policies and procedures.

The Board does not believe that students should be excused from school for vacations or other nonemergency trips. The responsibility for such absences resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while he/she is absent.

The district will follow current Ohio Revised Code (ORC) which may provide more guidance than the current board policies. Current ORC outlining excessive absences, habitual truancy and excuse from school attendance include: 3321.191, 2151.011 and 3301-69-02.

Richland County Court of Common Pleas: JUVENILE DIVISION COURT ATTENDANCE TRUANCY PROCESS as outlined in 2025-2026 that will result in an Official Hearing:

COUNT I- TRUANCY (Juvenile) Official Complaint

- Absent 30 Consecutive Unexcused Hours
- Absent 42 Hours in one Month
- Absent 72 Hours in one Year

COUNT II - FAILURE TO SEND (Adult)

- Adult providing care who has failed to cause child's attendance

Tardy Policy

Students must be to school and in class on time. Tardiness is defined as not being in the area assigned to you for that period. (Examples: classroom, lunchroom, media center, etc.) Students are permitted four 4 unexcused tardies to school. Friday school will be assigned for EVERY 5 unexcused tardies to school.

Students have ample time to change classes. If a teacher detains a student, the teacher should fill out an admission slip for the student to present to his/her next teacher. This form is to be used only when a teacher detains a pupil, thus causing him/her to be late to the next class. A student "loafing" in the hallways or late to class unexcused is to be assigned discipline by the teacher for whom he/she is late. Excessive classroom tardiness should be reported to the administration.

Attendance Notes

Parents must call the school to notify us of a student's absence. Please call 419-886-3111 before 8:30am. Upon returning to school a student must have a written note explaining the reason for the absence. ALL STUDENT ABSENCES, REGARDLESS OF A CALL FROM A PARENT, ARE CONSIDERED UNEXCUSED UNTIL A WRITTEN NOTE IS RECEIVED.

Bus Procedures

WE ONLY TRANSPORT STUDENTS TO/FROM THEIR RESIDENCE. ALSO PLEASE NOTE THAT WE DO NOT ACCEPT BUS PASSES FOR STUDENTS TO RIDE HOME WITH OTHERS. ALL BUS QUESTIONS SHOULD BE DIRECTED TO THE TRANSPORTATION DEPARTMENT.

IT IS OF THE UTMOST IMPORTANCE THAT ALL PARTIES INVOLVED IN ANY DISCIPLINARY ACTION BE AWARE

THAT THE STUDENT IS ON SCHOOL PROPERTY WHEN RIDING THE BUS AND THE PARENTS ARE LIABLE FOR ANY AND ALL PHYSICAL DAMAGE CAUSED BY THE STUDENT. DEPENDING ON THE SEVERITY OF THE STUDENT'S ACTION(S), OTHER DISCIPLINE ACTION MAY BE TAKEN (I.E. school suspension, etc...)

Bus Pick Up Procedures

Waiting for the bus:

1. Be careful going to your bus stop.
2. Be at your stop 5 minutes before the bus schedule time.
3. Wait for the bus ten feet back from the roadway in a place of safety on the residence side of the road.

Bus Pick Up

For students who cross in front of the bus:

1. Wait in the designated place of safety. Make eye contact with the driver.
2. Watch for the bus driver's HAND in the window.
3. Students do not cross until driver's HAND is dropped.
4. Check traffic before crossing.
5. STAY FAR IN FRONT OF THE BUS SO THE DRIVER CAN SEE YOU AND YOU CAN SEE THE DRIVER!!! (At least 10 feet or steps).
6. If THE HORN HONKS, IT MEANS WARNING - DANGER. Check for traffic, then the driver.

For students on the same side pick up:

1. Stay away from the bus & at your designated place of safety until the red lights are on & you see the door is open.
2. Make eye contact with the driver and watch for the bus driver's HAND. When the driver signals with their hand, check for traffic, enter the bus, and be seated.

Bus Drop Off Procedures

For students crossing the road:

1. All students will remain seated until the bus is STOPPED.
2. Upon exiting the bus, walk 10 feet or steps in front of the bus along the roadside until you clearly see the driver and the driver sees you. Watch the driver's hand in the window.
3. When the driver drops their hand, go to the middle of the road – STOP.
4. Check for traffic both ways, IF CLEAR – CROSS to the designated place of safety.
5. IF THE HORN HONKS, IT MEANS WARNING – DANGER. CHECK FOR TRAFFIC AGAIN. If it is clear, watch the driver for instructions, then cross and go to the designated place of safety.

Right side of the road drop off:

1. All students will remain seated until the bus is STOPPED.
2. Check for traffic, then walk to the designated place of safety and remain there until the bus leaves.

Computer/Online Services (Acceptable Use Policy and Internet Safety)

(Board Policy EDE Last Revised 1/21/2025)

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. For purposes of this policy, computers include District-owned desktop computers, laptops, tablets and other mobile computing devices.

The purpose of the Acceptable Use Policy is to promote the responsible and ethical use of computer resources by students and staff (users) in the Clear Fork Valley Local School District. It includes all computers and resources owned, leased, operated, or contracted by the school district as well as personally owned computers or other web-enabled devices.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for noneducational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;
5. copying commercial software and/or other material in violation of copyright law;

6. using the network for financial gain, for commercial activity or for any illegal activity;
7. “hacking” or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user’s agreement is signed to indicate the user’s acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures that protect against access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, harmful to minors. The District may also use monitoring devices that, to the extent permitted by law, maintain a running log of internet activity, and record which sites a particular user has visited.

“Harmful to minors” is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or a lewd exhibition of genitals and
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

The District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. The Superintendent/designee will develop a program to educate students on these issues.

Annually, a student who wishes to have computer network and internet access during the school year must read the acceptable use and internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District. The District reserves the right to amend policies and regulations as necessary throughout the school year. Users are notified of the updated policies and regulations and must comply with the updated requirements. These policies and regulations also apply to use of District-owned devices, or accessing of District intranet and software programs off District property. All users using platforms established for e-learning regardless of whether the student or employee is using a personal or District-provided device must be used in accordance with the standards for conduct outlined in this policy and the accompanying regulation. Users in violation of this policy or the accompanying regulation may be subject to discipline.

Monitoring of School-Issued Devices

For the following provisions, “school-issued device” means hardware, software, devices and accounts that a school district, acting independently or with a technology provider, provides to an individual student for that student’s dedicated personal use. “Technology provider” means a person who contracts with a school district to provide a school-issued device for student use and creates, receives or maintains educational records pursuant or incidental to its contract with the District.

In compliance with State law, the District and technology providers in contract with the District are prohibited from electronically accessing or monitoring the following except when otherwise authorized by law:

1. location-tracking features of a school-issued device;
2. audio or visual receiving, transmitting or recording features of a school-issued device;
3. student interactions with a school-issued device, including, but not limited to, keystrokes and web-browsing activity.

These prohibitions on electronic access and monitoring of school-issued devices do not apply to the following circumstances:

1. where limited to a noncommercial educational purpose for instruction, technical support or exam-proctoring by District employees, student teachers, staff, a vendor or the Ohio Department of Education and Workforce (ODEW), and advance notice is provided;
2. the activity is permitted under a judicial warrant;
3. the District or provider is notified or becomes aware that the device is missing or stolen;
4. the activity is necessary to prevent or respond to a threat to life or safety and access is limited to that purpose; the activity is necessary to comply with Federal or State law;
5. the activity is necessary to participate in federal or state funding programs.

In any year the District or a technology provider elects to generally monitor a school-issued device under any of these circumstances, the District must provide notice to all parents of enrolled students. If monitoring of a student’s school-issued device occurs due to any of the circumstances listed, the District must notify the parent of the student within 72 hours of access and provide a written description of the triggering

circumstance, including which features of the device were accessed and a description of the threat, if any. This notice is not required when the notice itself would pose a threat to life or safety, but notice must be given within 72 hours after the threat has ceased.

Maintenance of Educational Records by Technology Providers

Technology providers in contract with the District must comply with State law provisions related to the collection, use and protection of data as if it were a school district. Educational records created, received, maintained or disseminated by technology providers are solely the property of the District. Technology providers in contract with the District must comply with the following:

1. if educational records maintained by the technology provider are subject to a breach, the technology provider will disclose to the District all information necessary to comply with State law following discovery of the breach;
2. unless renewal of a contract with the District is reasonably anticipated, the technology provider will destroy or return all educational records created, received or maintained to the District within 90 days of the expiration of the contract;
3. the technology provider cannot sell, share or disseminate educational records, except as part of a valid delegation or assignment under the contract with the District, unless otherwise allowed by State law;
4. the technology provider cannot use educational records for any commercial purpose other than the services contracted for by the District.

A contract between technology providers and the District must ensure appropriate security safeguards for educational records, including, but not limited to:

1. a restriction on unauthorized access by the technology provider's employees or contractors;
2. a requirement that the technology provider's employees or contractors may be authorized to access educational records only as necessary to fulfill the official duties of the employee or contractor.

Notice and Inspection of Technology Provider Contracts

The District must provide parents and students annual notice by August 1 of any curriculum, testing or assessment technology provider contract affecting a student's educational records. The notice can be by mail, electronic mail or other direct form of communication and must do all of the following:

1. identify each curriculum, testing or assessment technology provider with access to educational records;
2. identify the educational records affected by the curriculum, testing or assessment technology provider contract;
3. include information about the contract inspection;
4. provide contact information for a school department that can answer parent and student questions or concerns regarding programs or activities that allow a technology provider access to educational records.

The District must also provide parents and students an opportunity to inspect a complete copy of any technology provider contract

Clear Fork Valley Local School District 2025/2026 School Calendar

August 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August	
11-15	Floating Teacher Work Day
15	New Staff Orientation
18	Open House
18-19	Staff Inservice
20	First day for students

January	
1-2	No School - Winter Break
9	End of Second Nine Weeks
12	Teacher Inservice Day
16	Report Cards Sent Home
19	No School - MLK Day

June	
5	Report Cards Sent Home
19	Juneteenth Day
29-30	Athletic Shutdown

September	
1	No School - Labor Day
12	Early Release -Street Fair
19	Interim Reports Posted Online
25	HS P/T Conferences 3:30-7:00
30	HS P/T Conferences 3:30-7:00

February	
12	HS Conferences 3:30-7:00
13	Interim Reports Posted Online
16	No School - Presidents Day
17	HS P/T Conferences 3:30-7:00
19	MS/ES P/T Conferences 3:30-7:00
24	MS/ES P/T Conferences 3:30-7:00

July	
1-5	Athletic Shutdown
4	Independence Day

October	
17	End of First Nine Weeks
20	Teacher Inservice Day
24	Report Cards Sent Home

March	
20	End of Third Nine weeks
23	Teacher Inservice Day
27	Report Cards Sent Home

Quarters	
Q1	= 42 days
Q2	= 45 days
Q3	= 47 days
Q4	= 41 days







November	
6	MS/ES P/T Conferences 3:30-7:00
11	MS/ES P/T Conferences 3:30-7:00
21	Interim Reports Posted Online
26-28	No School - Thanksgiving Break

April	
3	No School - Good Friday
6-9	No School - Spring Break
10	No School- Teacher Payback
24	Interim Reports Posted Online

Aprox Scheduled Student Hours	
High School	1160/1001
Middle School	1177/1001
Elementary Schools	1118/910
Pre School	390/360

December	
1	No School - Teacher Payback
19	Early Release
22-31	No School - Winter Break

May	
24	HS Graduation
25	No School- Memorial Day
28	End of Fourth Nine Weeks/ Early Release for Students
29	Teacher Inservice Day

Key	
	Details Below
	First and Last Day
	End of Quarter
	No School
	Early Release
	Holidays

School-Parent Compact Clear Fork Middle School 2025-2026 School Year

Clear Fork Middle School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during the school year 2025-2026.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

Clear Fork Middle School will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
- Provide a safe school environment that fosters learning, provides opportunities for success, and strives to develop knowledgeable, responsible, caring, independent students.
- Provide a coordinated program which addresses specific needs of students by incorporating a variety of instructional strategies in the curriculum.
- Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. A conference will be arranged at a mutually agreeable time.
- Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: Interims, Report Cards, Attendance Record
- Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: Telephone/Text Message, E-Mail, Mail, and Conferences on an as-needed basis
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows: Attend Open House, Parent/Teacher Orientation, Classroom Observation, Volunteer Opportunities on field trips, in classrooms, during school events

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring amount of screen time (television, computer/tablet, phone)
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the state's high standards. I will:

- Do my homework every day and ask for help when I need to.
- Read at least 30 minutes every day outside of school time.
- Give to my parents or the adult who is responsible, all forms/notices and information received by me from my school every day
- Return forms/notices promptly
- Attend school regularly
- Limit my screen time (television, computer/tablet, phone) on school nights.

All students are eligible for these services. If you do not agree to the above mentioned Title I Compact provisions please contact the building administrator with your questions and concerns.

ACCEPTABLE USAGE POLICY AUTHORIZATION FORM
CLEAR FORK VALLEY LOCAL SCHOOLS

I will abide by the Acceptable Use Policy established by the Clear Fork Valley Local School District. I understand I do not have an expectation of privacy and that the district may monitor electronic communications. I understand the use of the Internet is a privilege, not a right, and inappropriate use may result in cancellation of my privileges. I further understand that any violation of the guidelines outlined in the AUP is unethical and could constitute a criminal offense. Shall I commit any violation, my access privileges may be revoked and disciplinary action and/or legal action may be taken. Signing this form affirms that I agree to follow all district guidelines outlined in the Acceptable Usage Policy found on the Clear Fork webpage under Student Resources.

If you do not wish to have your child photographed for the use of blended learning, newsletters, the web page or other media sources, you will need to submit a letter to the school office yearly.

Student First Name (printed): _____

Student Last Name (printed): _____

Student Signature: _____

Date: _____

Grade: _____

Graduation Class of: _____

As a parent/legal guardian of the above signee, I have read and understand the Acceptable Use Policy of the Clear Fork Valley Local School District.

Parent/Guardian Signature: _____

Date: _____

STUDENT AND PARENT HANDBOOK/DISCIPLINE PROCEDURES

Acknowledgements and verification

We ask that the parents of every student at Clear Fork Middle School sign this page acknowledging and verifying that you have not only have received the handbook and student planner but also that you have taken the responsibility to review all policies within this handbook with your child. We ask that this form be signed and returned to your student's homeroom/Advisory teacher.

Parent Name: _____

Student Name: _____

Student's Teacher: _____

Grade: _____

Date: _____

Please return this completed/ signed page to the Middle School office.

