

# CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting  
June 24, 2025  
Bellville Elementary School  
6:30 p.m.

## **District Mission Statement:** *Striving to Exceed Expectations*

Clear Fork Valley Board of Education Meetings are for the purpose of conducting the business of the district. School board meetings are formal business meetings held in public. A school board meeting serves as a platform for the board members to collaboratively work together to address matters that impact the educational journey of our students. As stewards of this district, we are committed to making informed decisions that prioritize the well-being and academic growth of every student in our care. Thank you for your presence and your dedication to the betterment of our district's educational landscape.

**Board of Education Members:** Brian Johnson, President  
Rick Kvochick, Vice President  
Terry McDermott  
Lori McKee  
Troy Tingley

**Employees of the Board:** John Thomas, Interim Superintendent  
Jon Mason, Treasurer

**1.0 CALL TO ORDER** at \_\_\_\_\_

**2.0 ROLL CALL**

*Mr. Johnson* \_\_\_\_ *Mr. Kvochick* \_\_\_\_ *Mrs. McKee* \_\_\_\_ *Mr. Tingley* \_\_\_\_ *Mr. McDermott* \_\_\_\_

**3.0 INVOCATION and PLEDGE**

**4.0 PRESENTATIONS:**

4.1 Jessica Brokaw - Athletics

4.2 Adam Staley – FFA

4.3 Nick Oswalt – Athletic Boosters

4.4 Aaron Wilson – Discuss Tennis Courts

**5.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD) “See the Public Participation at Board Meetings Board Policy at the end of this agenda.”**

5.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

- 5.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

## 6.0 APPROVAL OF MINUTES

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

May 20, 2025

May 27, 2025

Regular Meeting Minutes

Special Meeting Minutes

*Mr. Johnson* \_\_\_\_ *Mr. Kvochick* \_\_\_\_ *Mrs. McKee* \_\_\_\_ *Mr. Tingley* \_\_\_\_ *Mr. McDermott* \_\_\_\_

## 7.0 TREASURER'S REPORT

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

- 7.1 Recommendation: The Board approves the May 2025 Financial Report.

- 7.2 Recommendation: The Board approve the following donations:

\$7,781.20 - Irvin Hiskey Post 535 for the following school programs:

\$4,381.20 -CFHS Boys Soccer (JV/Varsity) - for soccer gear and equipment.

\$1,500 - CFHS Tennis – for 10 quality racquets for teams and 20 lower value racquets for each elementary school (Bellville & Butler)

\$1,900 for the FFA trip to Ireland in support of a student.

- 7.3 Recommendation: The Board approves the following change funds for the 2024-2025 school year:

High School Office \$150.00

Middle School Office \$50.00

Bellville Cafeteria \$100.00

MS/HS Cafeteria \$200.00

High School Library \$30.00

Bellville Office \$ 50.00

Butler Office \$50.00

Butler Cafeteria \$100.00

Athletics \$3,000.00

Board of Education \$40

- 7.4 Recommendation: The Board approves the Agreement between CFVLSD and Imperial Autism.

- 7.5 Recommendation: The Board approves the list of donated Athletic Passes to individual and business sponsors for the One Dream, Two Fields athletic turf installation projects.(see attached)

- 7.6 Recommendation: The Board approve purchase of student chromebooks for 6<sup>th</sup> and 9<sup>th</sup> grades from XTech and RTI from Fund 001-9300 – cost not to exceed \$75,000.

- 7.7 Recommendation: The Board approves the Insurance Proposal from Ohio School Plan for the district's Property, Liability, Fleet, and Cyber protection coverages.

7.8 Recommendation: The Board approve the following transfers:

From the following list of funds to the Turf Maintenance and Replacement fund 070-9022, as established by Resolution 2022-118 May 12, 2022.

General Fund	\$20,000	001-0000
Perm Improvement fund	\$15,000	003-0000
Athletic fund	\$10,000	300-9500

Transfer from the General Fund 001-0000 to the Athletic Fund 300-9500 in the amount of \$250,000 for payroll expenses for the months of January 2025 through June 2025. With this transfer, the year-to-date total transferred to athletics from the General Fund for payroll expenses is \$467,146.15.

Transfer from Athletics Tournament Account 022-9500 to the Athletic Fund 300-9500 in the amount of \$3,344.00 for the remaining balance of tournament revenues.

Transfer from the Permanent Improvement Fund 003 to Maintenance Fund 034 in the amount of \$105,837.00 per OFCC Maintenance Agreement.

7.9 Recommendation: The Board approves the final FY25 Appropriations and final Amended Certificate and authorizes the Treasurer to make necessary adjustments and submit to the County Auditor.

7.10 Recommendation: The Board approves Temporary Appropriations for Fiscal Year 2026 at the fund level.

7.11 Recommendation: The Board approves the final FY25 Appropriations and final Amended Certificate and authorizes the Treasurer to make necessary adjustments and submit to the County Auditor.

*Mr. Johnson* \_\_\_\_ *Mr. Kvochick* \_\_\_\_ *Mrs. McKee* \_\_\_\_ *Mr. Tingley* \_\_\_\_ *Mr. McDermott* \_\_\_\_

## 8.0 SUPERINTENDENT'S REPORT

### Personnel

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.1 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning with the 2024-2025 school year per the adopted salary schedule.

Whitney Bates	8 <sup>th</sup> Grade Field Trip Advisor
Aaron Brokaw	Winter Weight Coach
Aaron Brokaw	Summer Weight Coach
Jason Brasure	Auditorium Sound/Light Manager

8.2 Recommendation: The Board approves Rick Beans as the Career Coach for the 2025-2026 School Year.

- 8.3 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2025-2026 school year:

Amy Cox	Project Support HS Advisor
Sonia Kelley	Project Support MS Advisor
Kelsey Aldrich	6 <sup>th</sup> Grade Field Trip Coordinator (Shared)
Jennifer Irwin	Art Club Advisor
Adam Staley	Sophomore Class Advisor
Rich Hoover	Anti-Bullying Committee Advisor (Shared)
Joseph Staab	Anti-Bullying Committee Advisor (Shared)
Rich Hoover	7 <sup>th</sup> Grade Field Trip Coordinator (Shared)
Joseph Staab	7 <sup>th</sup> Grade Field Trip Coordinator (Shared)
Amber Weaver	Spanish Club Advisor (Shared)
Lauren Motter	Spanish Club Advisor (Shared)
Amber Weaver	HS Student Council (Shared)
Lauren Motter	HS Student Council (Shared)
Jeremy Riddle	Junior Class Advisor
Jeremy Riddle	HS Intramurals
Tami Vaughn	Senior Class Advisor
Judy Golden	Senior Class Advisor
Tami Vaughn	Technology Club Advisor
Randy Echelberger	History Club Advisor
Randy Echelberger	National Honor Society
Kourtney Kucirek	Junior Class Advisor
Brielle Miller	Ski Club Advisor
Brielle Miller	Science Club Advisor (Shared)
Taylor Peterson	Science Club Advisor (Shared)
Joseph Jancura	Show Choir Director
Joseph Jancura	Musical Director
Abby McCready	Butler Student Council
Jason Brasure	Auditorium Sound/Light Manager
Jason Brasure	Tri-M Advisor
Stephanie Phillips	HS Yearbook Advisor
Stephanie Phillips	Newspaper/District Newsletter
Kelsey Winters	Butler Newsletter/Student News
Susan Beans	Bellville Student Council (Shared)
Joy Dials	Bellville Student Council (Shared)
Margo Alibeckoff	Assistant Band Director
Aaron Brokaw	Winter Weight Coach
Kristy Vargo	7 <sup>th</sup> Grade Volleyball
Jeff Gottfried	Activities Coordinator
Steven Bechtel	MS Girls Track

- 8.4 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on March 25, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Eric Legron  
Matthew Merendino  
Chandell Pfeiderer  
David Myers

Assistant Boys Varsity Basketball  
Assistant Varsity Wrestling  
HS Cheerleading Basketball  
8<sup>th</sup> Grade Girls Basketball

- 8.5 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on May 27, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Troy Reed  
Shannon Ball  
Megan Shupe

Marching Band Section Instructor  
Middle School Drama Club Advisor  
Flag/Majorette Advisor

- 8.6 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning with the 2025-2026 school year per the adopted salary schedule.

Erin Bunnell  
Cindy Kochheiser  
Connie Barr

6<sup>th</sup> Grade Field Trip Advisor (Shared)  
Freshman Class Advisor (Shared)  
Freshman Class Advisor (Shared)

- 8.7 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on January 31, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Jillian Stuff  
Matthew Beachy

JV/Freshman Volleyball  
Assistant Varsity Boys Soccer

- 8.8 Recommendation: The board approves the following volunteer coaches 2025-2026 school year.

Avary Wine  
Nathan Lind  
M. Darren Heuss II  
Matthew Bulanda  
Leigh Jackson  
Benji Bethea  
Marcus Epneris

Girls Soccer  
Varsity Boys Golf  
7<sup>th</sup> and 8<sup>th</sup> Grade Girls Basketball  
HS Boys Basketball  
Volleyball  
7<sup>th</sup> Grade and 8<sup>th</sup> Grade Football  
Volleyball

- 8.9 Motion: The following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2025-2026 school year per the adopted salary schedule, pending completion of requirements.

Veronica Rinehart

Bellville Intervention Specialist

8.10 Recommendation: The Board approve paying Kourtney Kucirek, Ed Kossick, Kathy Quickle, Susan Fitzgerald, Ashley Twedt, and Nicole Walker for three hours of time at their hourly rate for participating in the June 17, 2025, DiSC Workshop.

8.11 Motion to approve the following certified staff to provide Extended School Year for reading intervention services as required during the summer (June, July and/or August of 2025). Estimated time up to 25 hours.

Laura Craner

8.12 Motion to accept the following resignations:

Melinda Mazzola, Bus Driver – Effective August 6, 2025.  
Kailea Sparks, Intervention Specialist – Effective July 10, 2025

8.13 Recommendation: The Board approve amending employment contracts for the following exempt employees to include the following language:

The Administrator shall be entitled to receive payment at their regular rate for any hours worked in excess of 40 hours per week, based on time clock records, up to a maximum of 240 hours per contract year.

8.14 Recommendation: The voluntary transfer effective for the 2025-2026 school year:

Ashley Twedt - Bellville Elementary – Dean of Students/Teacher on Assignment

8.15 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on June 5, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

David Myers

Assistant HS Boys Track

**Mr. Johnson \_\_\_\_ Mr. Kvochick \_\_\_\_ Mrs. McKee \_\_\_\_ Mr. Tingley \_\_\_\_ Mr. McDermott \_\_\_\_**

8.16 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on June 5, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Charles Wilson

Varsity Boys Tennis

**Mr. Johnson \_\_\_\_ Mr. Kvochick \_\_\_\_ Mrs. McKee \_\_\_\_ Mr. Tingley \_\_\_\_ Mr. McDermott \_\_\_\_**

- 8.17 Motion: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District, and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on June 5, 2025, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2025-2026 school year per the adopted salary schedule.

Eric Beck

HS Boys Track

*Mr. Johnson* \_\_\_\_ *Mr. Kvochick* \_\_\_\_ *Mrs. McKee* \_\_\_\_ *Mr. Tingley* \_\_\_\_ *Mr. McDermott* \_\_\_\_

## 9.0 New/Old Business

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

- 9.1 Recommendation: The Board approves the Nutrition Standards Annual Report.

- 9.2 Recommendation: The Board approves the following handbooks:

Butler Elementary Handbook  
Middle School Handbook  
Athletics Handbook  
High School Handbook  
Bellville Elementary Handbook

- 9.3 Recommendation: Approve the Partnership Agreement between the Clear Fork Athletic Department and Game One/Under Armour.

- 9.4 Recommendation: The Board adopts the following resolution for the 2025-2026 school year:

WHEREAS the student(s) identified have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation.
2. The number of pupils to be transported.
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration.
4. Whether similar or equivalent service is provided to other pupils eligible for transportation.
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules.
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment – in – lieu of transportation is provided in Ohio Revised Code:

THEREFORE, BE IT RESOLVED that the Clear Fork Valley Board of Education hereby approves the declaration that it is impractical to transport identified herein and offers the parent(s)/ guardian(s) of student named on the attachment, payment – in – lieu of transportation.

*Mr. Johnson* \_\_\_\_ *Mr. Kvochick* \_\_\_\_ *Mrs. McKee* \_\_\_\_ *Mr. Tingley* \_\_\_\_ *Mr. McDermott* \_\_\_\_

## **10.0 INFORMATION AND PROPOSALS**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

### **10.1 Discussion, 3<sup>rd</sup> and final Reading of the following Board Policy**

IGDK – Interscholastic Extracurricular Eligibility

### **10.2 Discussion: 2<sup>nd</sup> reading of the following board policies:**

IGAE – Health Education  
IGBL – Parent and Family Involvement in Education  
BCE – Board Committees  
DJF-R – Purchasing Procedures  
JEFB – Released Time for Religious Instruction  
JGE – Student Expulsion  
JHCD – Administering Medicines to Students  
BD – School Board Meetings  
DECA – Administration of Federal Grant Funds  
DID – Inventories (Fixed Assets)  
EDE – Computer/Online Services (Acceptable Use and Internet Safety)  
GBH – (Also JM) Staff-Student Relations  
IGAH/IGAI – Family Life Education/Sex Education  
IGBA – Programs for Students with Disabilities  
IGCH-R – College Credit Plus  
IJ – Guidance Program  
JECBB – Interdistrict Open Enrollment (Adjacent District)  
JHC – Student Health Services and Requirements  
JHCA – Physical Examinations of Students  
JHCD – Non-administration of Medicines  
JHCD-R-1 – Administering Prescription Drugs to Students (General Regulation)  
JHF – Student Safety  
JHG - Reporting Child Abuse and Mandatory Training  
KBA – Public's Right to Know

### **10.3 Discussion: 1<sup>st</sup> reading of the following board policy:**

IGBLA – Promoting Parental Involvement - NEW POLICY-REVISED



## 11.0 EXECUTIVE SESSION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Motion to enter into executive session under Ohio Revised Code Section 121.22(G)(3) for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of a pending or imminent court action and Ohio Revised Code Section 121.22(G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. \_\_\_\_\_

**Mr. Johnson** \_\_\_\_\_ **Mr. Kvochick** \_\_\_\_\_ **Mrs. McKee** \_\_\_\_\_ **Mr. Tingley** \_\_\_\_\_ **Mr. McDermott** \_\_\_\_\_

## 12.0. EXIT EXECUTIVE SESSION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

**12.1** Motion to exit out of executive session at \_\_\_\_\_.

**Mr. Johnson** \_\_\_\_\_ **Mr. Kvochick** \_\_\_\_\_ **Mrs. McKee** \_\_\_\_\_ **Mr. Tingley** \_\_\_\_\_ **Mr. McDermott** \_\_\_\_\_

**13.0 ADJOURN** at \_\_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

**Mr. Johnson** \_\_\_\_\_ **Mr. Kvochick** \_\_\_\_\_ **Mrs. McKee** \_\_\_\_\_ **Mr. Tingley** \_\_\_\_\_ **Mr. McDermott** \_\_\_\_\_

### Public Participation at Board Meetings

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may normally be permitted at each meeting. However, the Board reserves the right to dispense with public input at any given meeting. Public input will not be received at special meetings except upon a vote of the Board.

Each person addressing the Board shall sign a form prior to the opening of the meeting and give his/her name and address, and group affiliation, if applicable, and topic. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak more than once on the same topic. No person may speak more than once during a meeting until all who desire to speak have had the opportunity to do so. Individuals may not request to speak during public participation. No individual may cede their allotted speaking time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. The Board requires that public participants be:

1. District residents, taxpayers, employees or students;
2. representatives of contractors eligible to bid on materials or services solicited by the Board or
3. a representative of a group in the community or District.

All such participants must have a legitimate interest in a contemplated action of the Board.

All statements shall be presented from the lectern / dais and shall be directed to the presiding officer; no person may address or question Board members individually. Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No Board member has the power or authority to act for the Board; therefore, no response from an individual Board member shall be interpreted as an official action of the Board.

The Board vests in its President the authority to:

1. interrupt, warn or terminate a participant's session when they make comments that are repetitive, obscene and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will

be seriously harmed by the speaker or someone acting at the speaker's behest);

2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action and
5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board. The Board may further limit the total time for comment and/or may reduce the time allotted for each speaker and will announce such a change in advance.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings