

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION
Organizational & Regular Meeting
January 14, 2025
High School Media Center
6:00 p.m.**

District Mission Statement: *Striving to Exceed Expectations*

The Organizational Meeting of the Clear Fork Valley Local School Board was called to order at 6:00 PM by Lori McKee.

Roll call was taken and the following members were present: Mr. Brian Johnson, Mr. Rick Kvochick, Mr. Terry McDermott, Mrs. Lori McKee, and Mr. Troy Tingley.

ORGANIZATIONAL MEETING AGENDA ITEMS

INVOCATION AND PLEDGE

ELECT OFFICERS FOR 2025 (O.R.C. 3313.14)

Nomination of Board President

Mr. Tingley nominated Mr. Johnson for Board President

2025-001

Upon Motion by Mr. Tingley and seconded by Mr. McDermott, the Board closed the nominations and elected Mr. Johnson for President of the Board of Education for 2025.

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

Nomination of Board Vice-President (O.R.C. 3313.14)

Mr. Tingley nominated Mr. Kvochick for Board Vice-President

2025-002

Upon Motion by Mr. Tingley and seconded by Mrs. McKee, the Board closed the nominations and elected Mr. Kvochick for Vice-President of the Board of Education for 2024.

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

OATH OF OFFICE – OFFICERS

Treasurer Jon Mason administered the Oath of the Office of President to Mr. Brian Johnson

Treasurer Jon Mason administered the Oath of the Office of Vice-President to Mr. Rick Kvochick

SCHEDULE REGULAR BOARD MEETINGS FOR 2024 (O.R.C. 3313.15)

2025-003

Upon Motion by Mr. Johnson and seconded by Mr. McDermott, the Board set the Regular Board meetings for Calendar Year 2025 to be held the Third Tuesday of the month, at 6:30 pm, to be rotated between the HS/MS Media center, Bellville Elementary Cafeteria, and the Butler Elementary Cafeteria in the following order listed below:

- Tuesday, January 14, 2025, at 6:00 pm in the HS/MS Media Center
- Tuesday, February 18, 2025, at 6:30 pm in the Bellville Elementary Cafeteria
- **Monday, March 17, 2025, at 6:30 pm in the Butler Elementary Cafeteria
- **Tuesday, April 8, 2025, at 6:30 pm in the HS/MS Media Center
- Tuesday, May 20, 2025, at 6:30 pm in the Bellville Elementary Cafeteria
- Tuesday, June 17, 2025, at 6:30 pm in the Butler Elementary Cafeteria
- No meeting is scheduled for July
- Tuesday, August 19, 2025, at 6:30 pm in the HS/MS Media Center
- Tuesday, September 16, 2025, at 6:30 pm in the Bellville Elementary Cafeteria
- Tuesday, October 21, 2025, at 6:30 pm in the Butler Elementary Cafeteria
- Tuesday, November 18, 2025, at 6:30 pm in the HS/MS Media Center
- Tuesday, December 16, 2025, at 6:30 pm in the Bellville Elementary Cafeteria

Exceptions: March 17
 April 8
 No meeting scheduled for July

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

STANDING AUTHORIZATIONS

Upon Motion by Mr. Tingley and seconded by Mrs. McKee, the Board adopted the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President and Superintendent:

- 2025-004** Authorize the Treasurer to apply to the County Auditor for advances of real estate taxes, when available.
- 2025-005** Authorize the Treasurer to invest available interim monies at the most productive rates, in accordance with ORC 135.08, 135.09 and 135.14 according to policy of the Clear Fork Board of Education
- 2025-006** Authorize the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise have been received and/or services have been performed.
- 2025-007** Authorize the Treasurer to issue checks for petty cash as needed in food service, the building offices for supplies, athletic events and for use in concession stands.
- 2025-008** Authorize the Superintendent to serve as the district's purchasing agent for the Clear Fork Valley Local Schools.
- 2025-009** Authorize the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.
- 2025-010** Board Member Health Insurance: Authorize the Treasurer to offer to Board members participation in district provided group health and dental insurance at their own expense, as permitted by the Ohio Revised Code 3313.202.
- 2025-011** Authorize the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.
- 2025-012** Authorize the Treasurer to file Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as required and as adjustments are needed.
- 2025-013** The Board establishes a service fund appropriation in the amount of \$2,500 (O.R.C. 3315.15) to pay expenses of training and professional development for Board Members in performing their duties.
- 2025-014** Authorize the Treasurer to make payment as required for the district's debt obligation, including fund transfers as needed. Board ratification shall be brought as part of the financial reports at the next regular meeting.
- 2025-015** Authorize the Treasurer to modify appropriations as necessary, provided that total fund appropriations do not exceed estimated resources, and that the modifications are presented to the Board for ratification prior to the end of the fiscal year.

- 2025-016** Authorize the Treasurer to make new appropriation fund changes, provided that total fund appropriations do not exceed estimated resources, and that the modifications are presented to the Board for ratification prior to the end of the fiscal year.
- 2025-017** Authorize the Superintendent to employ temporary and/or substitute personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 2025-018** Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year.
- 2025-019** Authorize the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.
- 2025-020** Authorize the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.
- 2025-021** The Board approves continuing its membership in Ohio School Board Association (OSBA) for the calendar year, including dues, charges for subscriptions and periodicals.
- 2025-022** The Board approves continued participation with the Ohio School Boards Association (OSBA) Legal Assistance Fund (LAF) for the calendar year. (\$250.00)
- 2025-023** Authorize the Superintendent and or Treasurer to apply for and participate in applicable State and Federal grant programs and projects for the district. Such awards shall be brought as part of the financial reports at the next regular meeting.
- 2025-024** The Board designates the Superintendent, or their designee, to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator. Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:
- Federal Programs Coordinator:
Clear Fork Valley Local Schools
211 School Street
Bellville, Ohio 44813
- Dissemination and Notices: All Staff and Student Handbooks are to be disseminated at the beginning of each school year. Notices throughout the year will be delivered through Parent Newsletters, the Richland Source public newspaper, and District Web Site.
- 2025-025** The Board appoints the Assistant High School Principal and the Director of Physical Facilities to be Safety Directors of the District.
- 2025-026** The Board appoints the Special Education Director to be Coordinator of the Homeless.

- 2025-027** Annual Review of Board Policy IGBL – Parental Involvement in Education
- 2024-028** Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education. Such donations shall be brought as part of the financial reports at the next regular meeting.
- 2025-029** Authorize the Treasurer to be the Board of Education’s designated representative of public records and shall attend required training to meet the Public Records Law for Elected Officials in accordance with Ohio Revised Code 109.43 (B) and 149.43 (E)(1).
- 2025-030** Authorize the Superintendent to make technical corrections to Board policies that have already been adopted through normal procedures. These technical corrections may include: - renumbering subsections, sections, chapters and titles - corrections or additions for grammatical or typographical errors, - alternations and omissions not affecting the constructions or meaning of those sections, subsections, chapters, titles, or policies as a whole.
- 2025-031** Authorize the Superintendent during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.
- 2025-032** Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- 2025-033** Authorize the Treasurer to file the Five-Year Financial Forecast with The Ohio Department of Education as required.
- 2025-034** Authorize the use of a “blanket” Purchase Orders pursuant to District Policy DJ.
- 2025-035** Authorizes, as a public purpose, the provision of meals and/or beverages to employees and attendees during meetings as a means of improving efficiency as authorized by the Superintendent.
- 2025-036** Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state ORC and federal laws.

The vote was: Mr. Johnson Yes Mrs. McKee Yes
 Mr. Kvochick Yes Mr. Tingley Yes
 Mr. McDermott Yes

ADJOURN

- 2025-037** **Upon Motion** by Mr. Tingley and seconded by Mr. McDermott, that the Board adjourn the Organizational meeting at 6:21 pm.

The vote was: Mr. Johnson Yes Mrs. McKee Yes

Mr. Kvochick Yes
Mr. McDermott Yes

Mr. Tingley Yes

**JANUARY 14, 2025
REGULAR MEETING
AGENDA ITEMS**

The Regular Meeting of the Clear Fork Valley Local School board was called to order at 6:22 pm by Board President, Mr. Brian Johnson.

Roll call was taken and the following members were present: Mr. Brian Johnson, Mr. Rick Kvochick, Mr. Terry McDermott, Mrs. Lori McKee, and Mr. Troy Tingley.

Employees and Guests in Attendance:

John Thomas/Interim Superintendent	Kevin Carr
Jon Mason/Treasurer	Nicole Walker
Jonathan Burras	Jennifer Klaus
Logan Slavinski	Georgiann Mathews
Kevin Kimmel	Bob Casey
Brian Constance	Cathy Kinney
Katie Ellington Serrao	

COMMUNICATIONS FROM THE PUBLIC

Cathy Kinney asked if there were any updates on the 2025-2026 school calendar.

Georgiann Mathews expressed her concerns about the high school scheduling.

APPROVAL OF MINUTES

Upon Motion by Mrs. McKee and seconded by Mr. Kvochick, the Board:

2025-038 Approved the minutes of the December 17, 2024, Regular Meeting

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

TREASURER'S REPORT

Upon Motion by Mrs. McKee and seconded by Mr. McDermott, the Board:

2025-039 Approved the December 2024 Financial Report.

2025-040 Approved the Tax Budget for FY2026:

2025-041 Approved the 029-0000 Educational Scholarship fund and establishes new appropriations as follows:

Scholarship – Purchased Services
029-2100-400-000 \$1,000

2025-042

Approved the following donations:

ADVOCATES for KIDS - \$1,000 in support of the school district's need-based scholarship fund. This donation is made possible through their partnership with the Bellville American Legion Post 535.

Irvin Hiskey Post 535 American Legion - \$3,500 -For the cost of the charter bus and help with admission costs for the Bellville Elementary's 5th Grade field trip to Cleveland.

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

SUPERINTENDENT'S REPORT

Personnel

Upon Motion by Mr. Tingley and seconded by Mr. Kvochick the Board:

2025-043

Approved in accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position. Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on May 15, 2024, to those who may be qualified, and the following personnel be employed on a one (1) year supplemental contract for the 2024-2025 school year per the adopted salary schedule.

Kimberly Wolbert - Musical Set Design

2025-044

Approved the Retirement of Denette Mottayaw, Teacher Librarian, effective June 30, 2025.

2025-045

Approves the resignation of Tracy Burkepile, High School ELA Teacher, effective Friday, January 10, 2025.

2025-046

Approve personnel to be employed for the remainder of the 2024-2025 school year.

Rachel Bieri – High School ELA teacher

The vote was:	Mr. Johnson	Yes	Mrs. McKee	Yes
	Mr. Kvochick	Yes	Mr. Tingley	Yes
	Mr. McDermott	Yes		

NEW/OLD BUSINESS

Upon Motion by Mrs. McKee and seconded by Mr. McDermott, the Board:

2025-047

Approved the list of students as recommended by Mrs. Jennifer Klaus to be awarded graduate status January 2025 provided all local and state requirements have been met for graduation

2025-048 Motion for the Board to approve the CFHS Ski Club to take an out-of-state field trip to Holiday Valley in New York on February 10, 2025.

2025-049 Approved the following New/Revised Board Policies:

- EDE Computer/Online Services (Acceptable Use and Internet Safety)
- JK Employment of Students
- EBCE Protection for Reporting Safety and Fraud Violations (Whistleblowers)
- EBCE-E-1 Protection for Reporting Safety and Fraud Violations (Whistleblowers)
- EBCE-R Protection for Reporting Safety and Fraud Violations (Whistleblowers)
- BDDG Minutes
- DJC Bidding Requirements
- IGD Cocurricular and Extracurricular Activities
- IGDJ Interscholastic Activities
- JECBC Admission of Students from Non-Chartered or Home Education
- JED Student Absences and Excuses
- DM Deposit of Public Funds (Cash Collection Points)
- EBBA First Aid
- GCD Professional Staff Hiring
- IC/ICA School Year/School Calendar
- IGAE Health Education
- IGAH/IGAI Family Life Education/Sex Education
- JEDA Truancy
- JHG Reporting Child Abuse and Mandatory Training
- ACC Political Commitments
- EBCE-E Acknowledgment of Receipt of Auditor of State Fraud Reporting System information.
- GDC/GDCA/GDD Support Staff Recruiting/Posting of Vacancies/Hiring

The vote was: Mr. Johnson Yes Mrs. McKee Yes
Mr. Kvochick Yes Mr. Tingley Yes
Mr. McDermott Yes

INFORMATION AND PROPOSALS

2025-050 Discussed (2nd reading) of the following Board Policy:

BDC Executive Session

The vote was: Mr. Johnson Yes Mrs. McKee Yes
Mr. Kvochick Yes Mr. Tingley Yes
Mr. McDermott Yes

EXECUTIVE SESSION

2025-051 Upon Motion by Mr. Kvochick and seconded by Mr. Tingley, the Board entered executive session in accordance with Ohio Revised Code 121.22(G) for the purpose of reviewing the employment of public employees at 6:47 pm.

The vote was: Mr. Johnson Yes
Mr. Kvochick Yes
Mr. McDermott Yes

Mrs. McKee Yes
Mr. Tingley Yes

EXIT EXECUTIVE SESSION

2025-052

Upon Motion by Mr. McDermott and seconded by Mr. Tingley, that the Board exit Executive Session at 8:50 pm.

The vote was: Mr. Johnson Yes
Mr. Kvochick Yes
Mr. McDermott Yes

Mrs. McKee Yes
Mr. Tingley Yes

ADJOURN

2025-053

Upon Motion by Mr. Kvochick and seconded by Mr. Tingley, that the Board adjourn the meeting at 8:50 pm.

The vote was: Mr. Johnson Yes
Mr. Kvochick Yes
Mr. McDermott Yes

Mrs. McKee Yes
Mr. Tingley Yes



Brian Johnson, Board President



Jon Mason, Treasurer