

**CLEAR FORK VALLEY LOCAL SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
October 19, 2023  
Bellville Elementary Cafeteria  
6:30 p.m.**

**District Mission Statement:** *Striving to Exceed Expectations*

The Regular Meeting of the Clear Fork Valley Local School Board was called to order at 6:30 PM by Board President, Mr. Ryan Knuckles.

Roll call was taken and the following members were present: Mr. Carl Gonzalez, Mr. Bryan Johnson, Mr. Rick Kvochick, and Mr. Ryan Knuckles. Mrs. Lori McKee was absent.

**Employees and Guests in Attendance:**

Janice Wyckoff/Superintendent  
Jon Mason/Treasurer

**OATH OF OFFICE – Mr. Johnson**

**INVOCATION AND PLEDGE**

**PRESENTATIONS**

Maintenance Supervisor Kevin Carr provided updates on district improvement projects. (The new air conditioning in the Middle School, the Ramsey House is winterized, and status of the baseball/softball fields turf projects.

Food Services Supervisor Jennifer Stallard gave a report for cafeteria sales percentages and pricing.

**COMMUNICATIONS FROM THE**

Kyle Beveridge addressed the finances of the school. He talked about an \$800,000 deficit in 2025, the Schrock and Haring Developments, and suggested a financial committee.

Judy Golden thanked the Board for retro dates for Taylor Peterson and Rebekah Molina.

Vic Swisher asked the Board what the status is for the Superintendent search.

Ms. Timmer asked a question of the Board regarding Board Policy.

**APPROVAL OF MINUTES**

**2023-271**      **Upon Motion** by Mr. Gonzalez and seconded by Mr. Kvochick, the Board approved the minutes of the August 17, 2023 Regular Meeting, August 22, 2023 Special Meeting, and the September 20, 2023 Special Meeting as written.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Knuckles</b>	<b>Yes</b>
	<b>Mr. Johnson</b>	<b>Yes</b>	<b>Mrs. Lori McKee</b>	<b>Absent</b>
	<b>Mr. Kvochick</b>	<b>Yes</b>		

### **TREASURER'S REPORT**

**Upon Motion** by Mr. Kvochick and seconded by Mr. Johnson, the Board:

**2023-272**      Approves the September 2023 Financial Report.

**2023-273**      Accepts the following donations

anonymous donation of \$500.00 to the Cafeterias

55" interactive 4K display with an onboard computer to Mr. Kossick's classroom, valued at approximately \$6,000.00

\$100.00 from David Timmer to the Middle School to be used towards student financial assistance for 7<sup>th</sup> grade field trips

\$200.00 from American Legion Post #535 to be used for student lunch debt

\$5,000.00 from America Legion Post #535 to the Clear Fork Middle School to be used for students who need help with the cost of the 6<sup>th</sup> grade field trip to Nature's Classroom

\$292.00 from Annie's Massage to be used for cost of a student bus on 9/22/2023

**2023-274**      Approves the Richland County Foundation Grant in the amount of \$900.00 to Richard Hoover, to support the 7<sup>th</sup> grade field trip to the Ohio State Reformatory.

**2023-275**      Approves the following adjustments to appropriations:

Activity Funds:

Science Club	200-9117	\$500.00
Bellville Student Council	200-9612	\$1,000.00
Butler Student Council	200-9633	\$500.00
Bellville Library	300-9652	\$2,200.00

State Grant:

Ag Ed 5 <sup>th</sup> Quarter	461-9024	\$7,531.38
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**2023-276**      Accepts the quotes received on October 17, 2023 for snow plowing and salt spreading for the 2023-2024 school year, and award a contract to Liberty Lawn Care & Landscaping.

**2023-277**      Approved the following health insurance renewal rates effective January 1, 2024 to be paid in December 2023.

<b>PPO Plan</b>	<b>(Current) 2023</b>	<b>(Proposed) 2024</b>	<b>Increase of:</b>
Medical/Prescription Single	\$1,071.06	<b>\$1,121.23</b>	4.68%
Medical/Prescription Family	\$2,417.44	<b>\$2,530.68</b>	4.68%
Dental Single	\$ 33.02	<b>\$ 33.02</b>	0.00%
Dental Family	\$ 99.92	<b>\$ 99.92</b>	0.00%
Vision Single	\$ 21.15	<b>\$ 21.15</b>	0.00%
Vision Family	\$ 64.21	<b>\$ 64.21</b>	0.00%

<b>HRA Plan</b>	<b>(Current) 2023</b>	<b>(Proposed) 2024</b>	<b>Increase of:</b>
Medical/Prescription Single	\$ 968.24	<b>\$1,013.59</b>	4.68%
Medical/Prescription Family	\$2,185.37	<b>\$2,287.74</b>	4.68%
Dental Single	\$ 33.02	<b>\$ 33.02</b>	0.00%
Dental Family	\$ 99.92	<b>\$ 99.92</b>	0.00%
Vision Single	\$ 21.15	<b>\$ 21.15</b>	0.00%
Vision Family	\$ 64.21	<b>\$ 64.21</b>	0.00%

**Composite Increase all coverages: 4.68%**

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Knuckles</b>	<b>Yes</b>
	<b>Mr. Johnson</b>	<b>Yes</b>	<b>Mrs. Lori McKee</b>	<b>Absent</b>
	<b>Mr. Kvochick</b>	<b>Yes</b>		

**BOARD OF EDUCATION RECOMMENDATIONS**

**Personnel**

**Upon Motion** by Mr. Gonzalez and seconded by Mr. Kvochick, the Board:

**2023-278** Approves the following certified personnel are employed on a one (1) year limited contract for the 2023-2024 school year:

Irina Sansom – Butler Food Service – effective 8/22/2023  
 Angela Perry – Bellville Food Service – effective 8/22/2023  
 Ashley Williamson – Bellville grades 4/5 Aide – effective 8/28/2023

**2023-279** Approves the following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

Sonia Kelley	Assistant Middle School Drama Advisor
Brielle Miller	Science Club Advisor
Brielle Miller	Ski Club Advisor

**2023-280** Approves in accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022, April 5, 2023, April 26, 2023 or May 23, 2023 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Lance Dill	8 <sup>th</sup> Grade Boys Basketball
Eric Marshall	7 <sup>th</sup> Grade Girls Basketball

**2023-281** Approves the following personnel to advance on the salary schedule effective start of September 21, 2023 in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Shera Miller	Masters + 15
Jessica Wend	Masters + 30

**2023-282** Approves an unpaid leave of absence for Julia Leach after the use of paid leave, starting approximately November 27, 2023, returning to work approximately April 1, 2024.

**2023-283** Approves an unpaid leave of absence for Whitney Bates after the use of paid leave, starting approximately January 28, 2024, returning to work approximately May 1, 2024.

**2023-284** Accepts the following retirements

Vicki Bowman – EMIS Coordinator/Administrative Assistant – effective 6/30/2024  
Shawn Gatton – Teacher – effective end of 2023-2024 contract year  
William Holvey – Bus Driver – effective 11/30/2023  
Amelia Rini – Bus Driver – effective 11/1/2023  
Debbie Williams – Dispatcher / Secretary – effective 11/2/2023

**2023-285** Approves the following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2023-2024 school year per the adopted salary schedule, effective 8/21/2023.

Taylor Peterson

**2023-286** Approves the following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2023-2024 school year per the adopted salary schedule, effective 8/21/2023.

Rebekah Molina

**2023-287** Agrees to pay the following teachers \$22.00 per hour (tutoring rate), up to 10 hours per month, for students eligible under the McKinney Vento Grant Funding for the 2023-2024 school year.

Susan Brown

Kelly Stephens

2023-288 Employs Ron Willey as SRO for 37.5 hours per week in addition to supervision at special events at \$20.00 per hour for the 2023-2024 school year.

The vote was:	Mr. Gonzalez	Yes	Mr. Knuckles	Yes
	Mr. Johnson	Yes	Mrs. Lori McKee	Absent
	Mr. Kvochick	Yes		

2023-288.1 **Upon Motion** by Mr. Gonzalez and seconded by Mr. Johnson, the Board:  
Changes Jeff McBride's hours to 37.5 hours per week to match the other SRO hours.

**New/Old Business**

**Upon Motion** by Mr. Kvochick and seconded by Mr. Johnson, the Board:

2023-289 Approves a motion to change the adult breakfast price to \$1.90.

2023-290 Approves a motion to enter into a Memorandum of Understanding with Pioneer Career and Technology Center for Career Coach Program to Clear Fork High/Middle School.

2023-291 Approves a motion to vacate the Village of Butler SRO contract for the 2023-2024 school year.

The vote was:	Mr. Gonzalez	Yes	Mr. Knuckles	Yes
	Mr. Johnson	Yes	Mrs. Lori McKee	Absent
	Mr. Kvochick	Yes		

**INFORMATION AND PROPOSALS**

The Board discussed (2<sup>nd</sup> reading) of the following Board Policies:

BDDG	Minutes
EHA	District Records Commission, Records Retention and Disposal
EHA-R	Data and Records Retention – Rescind
JED	Student Absences and Excuses

The Board discussed (1<sup>st</sup> reading) of the following Board Policies:

Revisions

BBFA	Board Member Conflict of Interest
DJB	Petty Cash Accounts
DM	Deposit of Public Funds
EBCD	Emergency Closings
EF/EFB	Food Service Management/Free and Reduced-Price Food Services
GBG	Staff Participation in Political Activities
GBI	Staff Gifts and Solicitations
GCB-1	Professional Staff Contracts and Compensation Plans
GCE	Part-Time and Substitute Professional Staff Employment
GCPD	Suspension and Termination of Professional Staff Members

IGBEA	Reading Skills Assessments and Intervention
IGBEA-R	Reading Skills Assessment and Intervention
IGCF	Home Education
IIA	Instructional Materials
IKE	Promotion and Retention of Students
IL	Testing Programs
JEA	Compulsory Attendance Ages
JEC	School Admission
JECE	Student Withdrawal from School
JED-R	Student Absences and Excuses
JEDA	Truancy
JEG	Exclusions and Exemptions from School Attendance
JHCD	Administering Medicines to Students
JN	Student Fees, Fines and Charges
New	
GBCC	Staff Dress and Grooming
KI	Public Solicitations in the Schools
Revisions requiring customization	
EBCD-R	Emergency Closings
IGD	Co-curricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IGDK	Interscholastic Extracurricular Eligibility
JECBC	Admission of Students from Non-Chartered or Home Education
JECBD	Intra-district Open Enrollment
KJA	Distribution of Materials in the Schools
Rescind	
IGF-R	Home Instruction
Other – review	
DH	Bonded Employees and Officers
GCL	Professional Staff Development Opportunities
JECBD	Intra-district Open Enrollment
JK	Employment of Students

## EXECUTIVE SESSION

**Upon Motion** by Mr. Gonzalez and seconded by Mr. Johnson, that the Board:

**2023-292** Enters into Executive Session for the purpose of discussing the employment of public employees at 7:18 pm.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Knuckles</b>	<b>Yes</b>
	<b>Mr. Johnson</b>	<b>Yes</b>	<b>Mrs. Lori McKee</b>	<b>Absent</b>
	<b>Mr. Kvochick</b>	<b>Yes</b>		

## EXIT EXECUTIVE SESSION

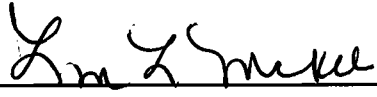
**2023-293** **Upon Motion** by Mr. Johnson and seconded by Mr. Kvochick, the Board exit Executive Session at 8:41 pm.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Knuckles</b>	<b>Yes</b>
	<b>Mr. Johnson</b>	<b>Yes</b>	<b>Mrs. Lori McKee</b>	<b>Absent</b>
	<b>Mr. Kvochick</b>	<b>Yes</b>		

**ADJOURN**

**2023-294**      **Upon Motion** by Mr. Kvochick and seconded by Mr. Johnson, the Board adjourn the meeting at 8:41 pm.

The vote was:	Mr. Gonzalez	Yes	Mr. Knuckles	Yes
	Mr. Johnson	Yes	Mrs. Lori McKee	Absent
	Mr. Kvochick	Yes		



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Lori McKee, Board President



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Jon Mason, Treasurer