

# CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting  
December 21, 2023  
High School Media Center  
6:30 p.m.

Meeting in front of High School  
6:00 p.m.

## **District Mission Statement:** *Striving to Exceed Expectations*

Clear Fork Valley Board of Education Meetings are for the purpose of conducting the business of the district. School board meetings are formal business meetings held in public. A school board meeting serves as a platform for the board members to collaboratively work together to address matters that impact the educational journey of our students. As stewards of this district, we are committed to making informed decisions that prioritize the well-being and academic growth of every student in our care. Thank you for your presence and your dedication to the betterment of our district's educational landscape.

**Board of Education Members:** Lori McKee, President  
Ryan Knuckles, Vice President  
Carl Gonzalez  
Brian Johnson  
Rick Kvochick

**Employees of the Board:** Janice Wyckoff, Superintendent  
Jon Mason, Treasurer

**1.0 CALL TO ORDER** at \_\_\_\_\_

**2.0 ROLL CALL**

**Mr. Gonzalez**\_\_\_\_ **Mr. Johnson**\_\_\_\_ **Mr. Knuckles**\_\_\_\_ **Mr. Kvochick**\_\_\_\_ **Mrs. McKee**\_\_\_\_\_

**3.0 INVOCATION AND PLEDGE**

**4.0 PRESENTATIONS**

4.1 Military Family Appreciation

**5.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)**

5.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

5.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

**6.0 APPROVAL OF MINUTES**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

November 16, 2023 – Regular Meeting

October 19, 2023 – Regular Meeting - revised

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **7.0 TREASURER’S REPORT**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ .**

7.1 Recommendation: The Board approves the November 2023 Financial Report.

7.2 Recommendation: The Board accepts the following donations

\$150.00 anonymous donation to be uses for student lunch accounts

\$300.00 anonymous donation to be used for student lunch accounts

\$150.00 from DARWYN Inc to be used for Free Friday Breakfast

\$40.00 from Bev Knell to be used for Free Friday Breakfast

\$200.00 from Kip and Jill Wise to be used for Free Friday Breakfast

\$20.00 from Jim and Marijane Wetzel to be used for Free Friday Breakfast

\$30.00 from Adam and Tabytha Sidders to be used for Free Friday Breakfast

\$15.00 from Bruce and Lori Cunningham to be used for Free Friday Breakfast

\$400.00 from Ed and Lori Galida to be used for Free Friday Breakfast

\$120.00 anonymous donation to be used for Free Friday Breakfast

\$1,000.00 from Jerry Smith to be used by Bellville Kindergarten

\$500.00 from Leigh Jackson to be used for Free Friday Breakfast

\$100.00 from Paul and Nancy Zuba to be used for Free Friday Breakfast

7.3 Recommendation: The Board accept a \$2,000.00 Grant from the Richland County Retired Teachers Association to the Clear Fork High School PBIS Fund.

7.4 Recommendation: The Board accepts a donation from American Legion Post 535 via Advocates for Kids in the amount of \$9,000.00 to be distributed to the following:

Clear Fork High School \$1,000.00 to establish a classroom teachers' fund to provide funding for teachers to acquire items useful in the classroom but not included in the school budget. The building principal will review requests and approve funding.

Clear Fork Middle School \$1,000.00 to establish a classroom teachers' fund to provide funding for teachers to acquire items useful in the classroom but not included in the school budget. The building principal will review requests and approve funding.

Bellville Elementary School \$1,000.00 to establish a classroom teachers' fund to provide funding for teachers to acquire items useful in the classroom but not included in the school budget. The building principal will review requests and approve funding.

Butler Elementary School \$1,000.00 to establish a classroom teachers' fund to provide funding for teachers to acquire items useful in the classroom but not included in the school budget. The building principal will review requests and approve funding.

High School / Middle School Chorus \$1,000.00 to support the ongoing development of vocal music programs for the high school and middle school.

Purple Star \$2,000.00 A \$500.00 donation to each of the four school buildings to support the work of the students' Purple Star program in support of military families.

Clear Fork Band Boosters \$1,000.00 to support the ongoing development of instrumental music programs in the high school and middle school.

Clear Fork Athletic Boosters \$1,000.00 to support the ongoing development of athletic programs in the high school and middle school

7.5 Motion to approve the revised Building Use Form.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **8.0 BOARD OF EDUCATION RECOMMENDATIONS**

### **8.1 Personnel**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

8.11 Motion to accept the following retirement

Robert Wood – Bus Driver – effective 12/31/2023  
Aimee Weemhoff – Cafeteria – effective 5/30/2024

8.12 Motion to accept the following supplemental resignation

Ryan Vermillion – Anti-Bullying Committee Advisor – effective 9/2/2023

8.13 Motion to approve the following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:  
Richard Hoover Anti-Bullying Committee Advisor – shared

Joseph Staab                      Anti-Bullying Committee Advisor – shared

- 8.14 Motion to approve in accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022, April 5, 2023, April 26, 2023 or May 23, 2023 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Thomas Stortz                      JV Wrestling

- 8.15 Motion to approve the following Volunteers

Matthew Reffel                      Wrestling

- 8.16 Motion to approve the following personnel to advance on the salary schedule effective January 8, 2024 in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Tara Smith                          Masters + 15

- 8.17 Motion to approve Robert Casey to tutor not to exceed 45 hours through the remainder of this fiscal year.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **9.0 New/Old Business**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

- 9.1 Motion to adopt the following Board Policies

### Revisions

BBFA	Board Member Conflict of Interest
DJB	Petty Cash Accounts
DM	Deposit of Public Funds
EBCD	Emergency Closings
EF/EFB	Food Service Management/Free and Reduced-Price Food Services
GBG	Staff Participation in Political Activities
GBI	Staff Gifts and Solicitations
GCB-1	Professional Staff Contracts and Compensation Plans
GCE	Part-Time and Substitute Professional Staff Employment
GCPD	Suspension and Termination of Professional Staff Members
IGBEA	Reading Skills Assessments and Intervention
IGBEA-R	Reading Skills Assessment and Intervention
IGCF	Home Education
IIA	Instructional Materials
IKE	Promotion and Retention of Students
IL	Testing Programs
JEA	Compulsory Attendance Ages
JEC	School Admission

JECE	Student Withdrawal from School
JED-R	Student Absences and Excuses
JEDA	Truancy
JEG	Exclusions and Exemptions from School Attendance
JHCD	Administering Medicines to Students
JN	Student Fees, Fines and Charges

New

GBCC	Staff Dress and Grooming
KI	Public Solicitations in the Schools

Revisions requiring customization

EBCD-R	Emergency Closings
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IGDK	Interscholastic Extracurricular Eligibility
JECBC	Admission of Students from Non-Chartered or Home Education
JECBD	Intradistrict Open Enrollment
KJA	Distribution of Materials in the Schools

Rescind

IGCF-R	Home Instruction
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- 9.2 Motion to enter into a Memorandum of Understanding with the University of Cincinnati to provide College Credit Plus.
- 9.3 Motion for the Board to approve the list of students as recommended by Mr. Brian Brown to be awarded graduate status January 17, 2024 provided all local and state requirements have been met for graduation.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## 10.0 INFORMATION AND PROPOSALS

### 11.0 ORGANIZATIONAL MEETING INFORMATION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

- 11.1 Motion to discuss, set and affirm the Board of Education Organizational meeting date and time within the first fifteen days of January 2024 in accordance with Ohio Revised Code 3313.14 to be followed immediately by the Board of Education Regular January meeting.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

- 11.2 Motion to take nominations for the appointment of President Pro Tempore for the January 2024 Board of Education Organizational Meeting.

Nominated by: \_\_\_\_\_ for \_\_\_\_\_

Nominated by: \_\_\_\_\_ for \_\_\_\_\_

Nominated by: \_\_\_\_\_ for \_\_\_\_\_

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **12.0 EXECUTIVE SESSION**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

**12.1** Motion to enter into executive session for the purpose of pending or imminent court action at \_\_\_\_\_.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **13.0. EXIT EXECUTIVE SESSION**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

**13.1** Motion to exit out of executive session at \_\_\_\_\_.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## **14.0 ADJOURN at \_\_\_\_\_**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**