

# CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting  
October 19, 2023  
Bellville Elementary Cafeteria  
6:30 p.m.

## **District Mission Statement:** *Striving to Exceed Expectations*

Clear Fork Valley Board of Education Meetings are for the purpose of conducting the business of the district. School board meetings are formal business meetings held in public. A school board meeting serves as a platform for the board members to collaboratively work together to address matters that impact the educational journey of our students. As stewards of this district, we are committed to making informed decisions that prioritize the well-being and academic growth of every student in our care. Thank you for your presence and your dedication to the betterment of our district's educational landscape.

**Board of Education Members:** Lori McKee, President  
Ryan Knuckles, Vice President  
Carl Gonzalez  
Bryan Johnson  
Rick Kvochick

**Employees of the Board:** Janice Wyckoff, Superintendent  
Jon Mason, Treasurer

**1.0 CALL TO ORDER** at \_\_\_\_\_

**2.0 ROLL CALL**

**Mr. Gonzalez** \_\_\_\_\_ **Mr. Johnson** \_\_\_\_\_ **Mr. Knuckles** \_\_\_\_\_ **Mr. Kvochick** \_\_\_\_\_ **Mrs. McKee** \_\_\_\_\_

**3.0 OATH OF OFFICE** – Mr. Johnson

**4.0 INVOCATION AND PLEDGE**

**5.0 PRESENTATIONS**

5.1 Maintenance  
Transportations  
Food Service

**6.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)**

6.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

6.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

## 7.0 APPROVAL OF MINUTES

*Moved by* \_\_\_\_\_, *Seconded by* \_\_\_\_\_

August 17, 2023 – Regular Meeting  
August 22, 2023 – Special Meeting  
September 20, 2023 – Special Meeting

**Roll Call:** **Gonzalez** \_\_\_\_ **Johnson** \_\_\_\_ **Knuckles** \_\_\_\_ **Kvochick** \_\_\_\_ **McKee** \_\_\_\_

## 8.0 TREASURER'S REPORT

*Moved by* \_\_\_\_\_, *Seconded by* \_\_\_\_\_ .

8.1 Recommendation: The Board approves the September 2023 Financial Report.

8.2 Recommendation: The Board accepts the following donations

anonymous donation of \$500.00 to the Cafeterias

55" interactive 4K display with an onboard computer to Mr. Kossick's classroom, valued at approximately \$6,000.00

\$100.00 from David Timmer to the Middle School to be used towards student financial assistance for 7<sup>th</sup> grade field trips

\$200.00 from American Legion Post #535 to be used for student lunch debt

\$5,000.00 from America Legion Post #535 to the Clear Fork Middle School to be used for students who need help with the cost of the 6<sup>th</sup> grade field trip to Nature's Classroom

\$292.00 from Annie's Massage to be used for cost of a student bus on 9/22/2023

8.3 Recommendation: The Board approve the Richland County Foundation Grant in the amount of \$900.00 to Richard Hoover, to support the 7<sup>th</sup> grade field trip to the Ohio State Reformatory.

8.4 Recommendation: The Board approve the following adjustments to appropriations:

Activity Funds:

Science Club	200-9117	\$500.00
Bellville Student Council	200-9612	\$1,000.00
Butler Student Council	200-9633	\$500.00
Bellville Library	300-9652	\$2,200.00

State Grant:

Ag Ed 5 <sup>th</sup> Quarter	461-9024	\$7,531.38
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8.5 Recommendation: The Board accept the quotes received on October 17, 2023 for snow plowing and salt spreading for the 2023-2024 school year, and award a contract to \_\_\_\_\_.

8.6 Approved the following health insurance renewal rates effective January 1, 2024 to be paid in December 2023.

<b>PPO Plan</b>	<b>(Current) 2023</b>	<b>(Proposed) 2024</b>	<b>Increase of:</b>
Medical/Prescription Single	\$1,071.06	<b>\$1,121.23</b>	4.68%
Medical/Prescription Family	\$2,417.44	<b>\$2,530.68</b>	4.68%
Dental Single	\$ 33.02	<b>\$ 33.02</b>	0.00%
Dental Family	\$ 99.92	<b>\$ 99.92</b>	0.00%
Vision Single	\$ 21.15	<b>\$ 21.15</b>	0.00%
Vision Family	\$ 64.21	<b>\$ 64.21</b>	0.00%

<b>HRA Plan</b>	<b>(Current) 2023</b>	<b>(Proposed) 2024</b>	<b>Increase of:</b>
Medical/Prescription Single	\$ 968.24	<b>\$1,013.59</b>	4.68%
Medical/Prescription Family	\$2,185.37	<b>\$2,287.74</b>	4.68%
Dental Single	\$ 33.02	<b>\$ 33.02</b>	0.00%
Dental Family	\$ 99.92	<b>\$ 99.92</b>	0.00%
Vision Single	\$ 21.15	<b>\$ 21.15</b>	0.00%
Vision Family	\$ 64.21	<b>\$ 64.21</b>	0.00%

**Composite Increase all coverages: 4.68%**

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

**9.0 BOARD OF EDUCATION RECOMMENDATIONS**

**9.1 Personnel**

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

9.11 Motion to approve the following certified personnel are employed on a one (1) year limited contract for the 2023-2024 school year:

- Irina Sansom – Butler Food Service – effective 8/22/2023
- Angela Perry – Bellville Food Service – effective 8/22/2023
- Ashley Williamson – Bellville grades 4/5 Aide – effective 8/28/2023

9.12 Motion to approve the following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

- Sonia Kelley                      Assistant Middle School Drama Advisor
- Brielle Miller                     Science Club Advisor

Brielle Miller Ski Club Advisor

- 9.13 Motion to approve in accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022, April 5, 2023, April 26, 2023 or May 23, 2023 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Lance Dill 8<sup>th</sup> Grade Boys Basketball  
Eric Marshall 7<sup>th</sup> Grade Girls Basketball

- 9.14 Motion to approve the following personnel to advance on the salary schedule effective start of September 21, 2023 in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Shera Miller Masters + 15  
Jessica Wend Masters + 30

- 9.15 Motion to approve an unpaid leave of absence for Julia Leach after the use of paid leave, starting approximately November 27, 2023, returning to work approximately April 1, 2024.
- 9.16 Motion to approve an unpaid leave of absence for Whitney Bates after the use of paid leave, starting approximately January 28, 2024, returning to work approximately May 1, 2024.
- 9.17 Motion to accept the following retirements

Vicki Bowman – EMIS Coordinator/Administrative Assistant – effective 6/30/2024  
Shawn Gatton – Teacher – effective end of 2023-2024 contract year  
William Holvey – Bus Driver – effective 11/30/2023  
Amelia Rini – Bus Driver – effective 11/1/2023  
Debbie Williams – Dispatcher / Secretary – effective 11/2/2023

- 9.18 Motion to approve the following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2023-2024 school year per the adopted salary schedule, effective 8/21/2023.

Taylor Peterson

- 9.19 Motion to approve the following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2023-2024 school year per the adopted salary schedule, effective 8/21/2023.

Rebekah Molina

- 9.20 Motion that the Board agree to pay the following teachers \$22.00 per hour (tutoring rate), up to 10 hours per month, for students eligible under the McKinney Vento Grant Funding for the 2023-2024 school year.

Susan Brown Kelly Stephens

9.21 Motion to employ Ron Willey as SRO for 37.5 hours per week in addition to supervision at special events at \$20.00 per hour for the 2023-2024 school year.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## 10.0 New/Old Business

**Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_**

10.1 Motion to change the adult breakfast price to \$1.90.

10.2 Motion to enter into Memorandum of Understanding with Pioneer Career and Technology Center for Career Coach Program to Clear Fork High/Middle School.

10.3 Motion to vacate the Village of Butler SRO contract for the 2023-2024 school year.

**Roll Call: Gonzalez \_\_\_\_\_ Johnson \_\_\_\_\_ Knuckles \_\_\_\_\_ Kvochick \_\_\_\_\_ McKee \_\_\_\_\_**

## 11.0 INFORMATION AND PROPOSALS

11.1 Discussion (2<sup>nd</sup> reading) of the following Board Policies:

BDDG	Minutes
EHA	District Records Commission, Records Retention and Disposal
EHA-R	Data and Records Retention – Rescind
JED	Student Absences and Excuses

11.2 Discussion (1<sup>st</sup> reading) of the following Board Policies:

### Revisions

BBFA	Board Member Conflict of Interest
DJB	Petty Cash Accounts
DM	Deposit of Public Funds
EBCD	Emergency Closings
EF/EFB	Food Service Management/Free and Reduced-Price Food Services
GBG	Staff Participation in Political Activities
GBI	Staff Gifts and Solicitations
GCB-1	Professional Staff Contracts and Compensation Plans
GCE	Part-Time and Substitute Professional Staff Employment
GCPD	Suspension and Termination of Professional Staff Members
IGBEA	Reading Skills Assessments and Intervention
IGBEA-R	Reading Skills Assessment and Intervention
IGCF	Home Education
IIA	Instructional Materials
IKE	Promotion and Retention of Students
IL	Testing Programs
JEA	Compulsory Attendance Ages
JEC	School Admission
JECE	Student Withdrawal from School
JED-R	Student Absences and Excuses
JEDA	Truancy
JEG	Exclusions and Exemptions from School Attendance

	JHCD	Administering Medicines to Students
	JN	Student Fees, Fines and Charges
New		
	GBCC	Staff Dress and Grooming
	KI	Public Solicitations in the Schools
Revisions requiring customization		
	EBCD-R	Emergency Closings
	IGD	Cocurricular and Extracurricular Activities
	IGDJ	Interscholastic Athletics
	IGDK	Interscholastic Extracurricular Eligibility
	JECBC	Admission of Students from Non-Chartered or Home Education
	JECBD	Intradistrict Open Enrollment
	KJA	Distribution of Materials in the Schools
Rescind		
	IGF-R	Home Instruction
Other – review		
	DH	Bonded Employees and Officers
	GCL	Professional Staff Development Opportunities
	JECBD	Intradistrict Open Enrollment
	JK	Employment of Students

## 12.0 EXECUTIVE SESSION

**Moved by** \_\_\_\_\_, **Seconded by** \_\_\_\_\_

12.1 Motion to enter into executive session for the purpose of discussing the employment of public employees at \_\_\_\_\_.

**Roll Call: Gonzalez** \_\_\_\_ **Johnson** \_\_\_\_ **Knuckles** \_\_\_\_ **Kvochick** \_\_\_\_ **McKee** \_\_\_\_

## 13.0. EXIT EXECUTIVE SESSION

**Moved by** \_\_\_\_\_, **Seconded by** \_\_\_\_\_

13.1 Motion to exit out of executive session at \_\_\_\_\_.

**Roll Call: Gonzalez** \_\_\_\_ **Johnson** \_\_\_\_ **Knuckles** \_\_\_\_ **Kvochick** \_\_\_\_ **McKee** \_\_\_\_

14.0 **ADJOURN** at \_\_\_\_\_

**Moved by** \_\_\_\_\_, **Seconded by** \_\_\_\_\_

**Roll Call: Gonzalez** \_\_\_\_ **Johnson** \_\_\_\_ **Knuckles** \_\_\_\_ **Kvochick** \_\_\_\_ **McKee** \_\_\_\_