

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
June 22, 2023
Bellville Elementary Cafeteria
6:30 p.m.**

District Mission Statement: *Striving to Exceed Expectations*

Board of Education Members: Lori McKee, President
Ryan Knuckles, Vice President
Koti Epperson
Carl Gonzalez
Rick Kvochick

Employees of the Board: Janice Wyckoff, Superintendent
Jon Mason, Treasurer

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

Mrs. Epperson _____ Mr. Gonzalez _____ Mr. Knuckles _____ Mr. Kvochick _____ Mrs. McKee _____

3.0 INVOCATION AND PLEDGE

4.0 PRESENTATIONS:

4.1 Food Service

4.2 Maintenance

5.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)

5.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

5.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

6.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

June 1, 2023 – Regular Meeting
June 17, 2023 – Special Meeting

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

7.0 BOARD OF EDUCATION REPORTS

Moved by _____, Seconded by _____

7.1 Motion to approve a minimum class size for Clear Fork High School of ten students per every one teacher excluding special education resource rooms, other special education classes based on needs of the student(s), college credit plus courses and credit recovery.

7.2 Motion to approve filling open positions internally by offering to current employees by posting first then involuntary transfer due to the financial status of the district:

Butler Elementary Resource Room (MH)
Bellville Elementary Paraprofessional
Butler Elementary Paraprofessional

7.3 Motion to approve not filling the following positions left vacant by resignations due to the financial status of the district:

High School Fitness Trainer (P.E. Department)
Gifted Teacher

7.4 Motion to approve contracting for a Curriculum Director for 85 days / 680 hours of service from Knox County Educational Service Center for the 23/24 school year.

7.5 Motion to approve contracting or posting for a full-time speech therapist.

7.6 Motion to approve contracting or posting for a school psychologist.

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

8.0 TREASURER'S REPORT

Moved by _____, Seconded by _____ .

8.1 Recommendation: The Board approves the May 2023 Financial Report.

8.2 Recommendation: The Board approve the following transfers:

From the following list of funds to the Turf Maintenance and Replacement fund 070-9022, as established by Resolution 2022-118 May 12, 2022.

General Fund	\$15,000	001-0000
Perm Improvement fund	\$10,000	003-0000
Athletic fund	\$ 5,000	300-9500

Transfer from the General Fund 001-0000 to the Athletic Fund 300-9500 in the amount of \$173,980.30 for payroll expenses for the months of January 2023 thru June 2023. With this transfer, the year-to-date total transferred to athletics from the General Fund for payroll expenses is \$357,654.42

Transfer from the Permanent Improvement Fund 003 to Maintenance Fund 034 in the amount of \$105,837.00 per OFCC Maintenance Agreement.

8.3 Recommendation: The Board approves the following modifications to FY23 Appropriations.

	from	to
Bond Retirement 002-6000-800-0000	80,078.00	860,000.00
Cafeteria Fund - wages 006-3100-140-0000	179,000.00	194,000.00
Principal's Fund - HS 018-2400-400-9001	2,000.00	2,500.00
Principal's Fund - MS 018-2400-800-9008	20,000.00	26,000.00
Maintenance Fund 034-2700-400-0000	85,000.00	90,000.00
Art Club 200-4100-800-9111	2,000.00	1,000.00
MS Project Support 200-4100-800-9118	2,300.00	200.00
History Club 200-4100-800-9290	400.00	350.00
VoAg Farm 200-4300-800-9331	50,000.00	95,000.00
Bellville Student Council 200-4600-800-9612 - Class of 2017	0	100.00
200-4600-800-9717 - Class of 2023	0	500.00
200-4600-800-9723 Class of 2024	14,250.00	13,250.00
200-4600-800-9724 Class of 2026	700.00	4,700.00
200-4600-800-9726 - Purple Star	0	1,000.00
200-4600-400-9790 Choir Activities	500.00	1,000.00
300-4100-400-9470	5,850.00	4,850.00

8.4 Recommendation: The Board approves the final FY23 Appropriations and final Amended Certificate, and authorizes the Treasurer to make necessary adjustments and submit to the County Auditor.

8.5 Recommendation: The Board approves Temporary Appropriations for Fiscal Year 2024 at the fund level.

8.6 Notice to the Board: The Clear Fork Valley School District's Records Commission met on June 9th to review and update records retention schedule and disposal.

8.7 Recommendation: The Board approves insurance proposal from _____ for the district's Property, Liability, Fleet, and Cyber protection coverages.

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

8.0 SUPERINTENDENT'S REPORT

8.1 Personnel

Moved by _____, Seconded by _____

9.11 Recommendation: The Board accepts the following resignations:

Anitra Trittschuh	effective end of current contract year
Heidi McDaniel	effective July 31, 2023
Melanie Coble	effective end of current contract year

9.12 Recommendation: The Board approves Kelly Gadfield for High School Summer School Supervisor.

9.13 Recommendation: The following classified personnel are employed on a one (1) year limited contract for the 2023-2024 school year:

Rachel Kastran	Bus Driver
Jamie Fields	Custodian

9.14 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

Jared Beans	8 th Grade Football
Aaron Brokaw	Winter Weight Coach
Aaron Brokaw	Spring Weight Coach
Aaron Brokaw	Summer Weight Coach
Edward Kossick	Middle School Tech Team

9.15 Recommendation: The Board approve the following personnel for summer tutoring under the McKinney Vento Act:

Susan Brown	Kelly Stephens
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Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

Moved by _____, Seconded by _____

9.16 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022, April 5, 2023, April 26, 2023 or May 23, 2023 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Christopher Clapper	Varsity Softball
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Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

10.0 New/Old Business

Moved by _____, Seconded by _____

- 10.1 Recommendation: The Board enters into a Service Agreement with the Knox Educational Service Center for the 2023-2024 School year.
- 10.2 Recommendation: The Board enters into a College Credit Plus Memorandum of Understanding with the Mount Vernon Nazarene University, effective May 1, 2023 until May 30, 2024.
- 10.3 Recommendation: The Board enters into a College Credit Plus Textbook Rental Program with Mount Vernon Nazarene College effective for the 2023-2024 Academic Year.
- 10.4 Recommendation: The Board enters into an Agreement with Madison Local School District to provide students with opportunities to access College Credit Plus High School Based courses remotely, effective July 1, 2023 through June 30, 2024.
- 10.5 Recommendation: The Board enters into contract with EJ Therapy to provide therapy services effective the 2023-2024 school year.
- 10.6 Recommendation: The Board adopts the following Board Policies:

BDDA	Notification of Meetings
EBC	Emergency Management and Safety Plans
IGAE	Health Education
IGBEB	Dyslexia Intervention and Supports
IGCH-R	College Credit Plus
JHG	Reporting Child Abuse and Mandatory Training
JP	Positive Behavioral Interventions and Supports
LEC-R	College Credit Plus

- 10.7 Recommendation: The following Ohio State students be approved to participate in planning and teaching Summer Math Camp, held June 20-23, 2023. To be paid \$240.00 for teaching math camp and participating in the planning days.

Maris Bucci	Justus Morran
Niki Castor	Isaac Niedermier
Kyra Davis	Megan Shupe
Noelle Ferguson	

- 10.8 Recommendation: The Board approve the following Supplemental Job Descriptions and Supplemental Duties Verification Checklist:

Activity Coordinator
Academic Challenge Advisor: High School, Middle School
Anti-Bullying Committee Advisor
Art Club Advisor
Assistant Band Director
Assistant Coach/JV

Assistant Middle School Drama Club
Auditorium Sound./Lighting Manager
Debate Team Advisor
Field Trip Coordinator: 6th grade, 7th grade, 8th grade
Flag/Majorette Advisor
Freshman Class Advisor
High School Intramurals
History Club Advisor
Junior Class Advisor
Marching Band Sectional Instructor
Middle School Coach
Middle School Drama Club Advisor
Musical Director
Musical Set Construction Advisor
Musical Set Design
National Honor Society Advisor
Newspaper/District Newsletter Advisor
Newsletter/Student News Advisor: Bellville, Butler
Power of the Pen Advisor
Project Support Advisor: High School, Middle School
Resident Educator Facilitator Year 3 and 4
Resident Educator Mentor Year 1 and 2
SADD Advisor
Science Club High School Advisor
Senior Class Advisor
Show Choir Director
Ski Club Advisor
Sophomore Class Advisor
Spanish Club Advisor
Speech Team Advisor
Student Council Advisor: Bellville, Butler
Student Council Advisor: High School (High School Student Delegation)
Student Council Advisor: Middle School
Tech Team Advisor: Bellville, Butler, Middle School, High School (High School Technology Club Advisor)
Tri-M Advisor
Yearbook Advisor: High School
Varsity Head Coach
Weight Coach (Fall, Winter, Spring, and Summer)

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

11.0 EXECUTIVE SESSION

Moved by _____, Seconded by _____

11.1 Motion to enter into executive session for the purpose of discussing the employment of public employees at _____.

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

12.0. EXIT EXECUTIVE SESSION

Moved by _____, Seconded by _____

12.1 Motion to exit out of executive session at _____.

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____

13.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call: Epperson ____ Gonzalez ____ Knuckles ____ Kvochick ____ McKee ____