

# CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting  
February 16, 2023  
High School Media Center  
7:30 p.m.

**District Mission Statement:** *Striving to Exceed Expectations*

**Board of Education Members:** Lori McKee, President  
Ryan Knuckles, Vice President  
Koti Epperson  
Carl Gonzalez  
Rick Kvochick

**Employees of the Board:** Janice Wyckoff, Superintendent  
Jon Mason, Treasurer

1. **CALL TO ORDER** at \_\_\_\_\_

## 2.0 ROLL CALL

Mrs. Epperson \_\_\_\_\_ Mr. Gonzalez \_\_\_\_\_ Mr. Knuckles \_\_\_\_\_ Mr. Kvochick \_\_\_\_\_ Mrs. McKee \_\_\_\_\_

## 3.0. BOARD OF EDUCATION MOTIONS

### 3.1 RESOLUTION TO RE-EMPLOY SUPERINTENDENT

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, pursuant to Ohio Revised Code Section 3319.01, a board of education is required to execute a written contract of employment with the superintendent and is authorized to appoint a superintendent for a term not longer than five years beginning the first day of August and ending the thirty-first day of July; and

WHEREAS, Janice Wyckoff is currently employed as Superintendent pursuant to a contract whose term of expiration is in dispute; and

WHEREAS, in order to avoid costly and protracted litigation, and to allow the district to transition to a new superintendent, Ms. Wyckoff has willingly agreed to accept a one-year employment contract for the 2023-2024 school year provided she can resign without consequences at any time during the term of her employment; and

WHEREAS, the Board desires to employ Ms. Wyckoff as Superintendent for a one-year term effective August 1, 2023 through July 31, 2024; and

WHEREAS, the Board and Ms. Wyckoff have negotiated a contract of employment for Ms. Wyckoff to serve as Superintendent effective August 1, 2023, through July 31, 2024, and the contract sets forth the terms and conditions of Ms. Wyckoff's employment, including compensation.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby employs Janice Wyckoff as Superintendent, pursuant to Ohio Revised Code 3319.01, under the terms and conditions of a one-year employment contract effective August 1, 2023, through July 31, 2024, and authorizes and directs the Board President to execute such employment contract with Ms. Wyckoff on behalf of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President and Treasurer to execute said employment contract, execute the related Separation Agreement, and develop a transition plan in cooperation with Ms. Wyckoff.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of the Board of Education concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

### **3.2 STATEMENT BY BOARD PRESIDENT ON BEHALF OF THE BOARD**

#### **4.0 PRESENTATIONS:**

The Clear Fork Valley Education Association presentation to the Board

#### **5.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)**

**5.1** If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

**5.2** If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

#### **6.0 APPROVAL OF MINUTES**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

January 4, 2023 – Organizational and Regular Meeting  
January 25, 2023 – Special Meeting

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

#### **7.0 TREASURER'S REPORT**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ .

7.1 Recommendation: The Board approves the January 2023 Financial Report.

7.2 Recommendation: The Board accepts the following donations:

- anonymous donations in the amount of \$744.75 from 6 individuals to be used for delinquent lunch accounts
- 9 cheer mats from the Clear Fork Athletic Boosters valued at \$8,000.00
- The American Legion 535 donation of \$500 to the Clear Fork Band, to purchase base guitar

7.3 Recommendation: The Board approve State Connectivity Grant, establish fund 451-9023 and amend appropriations in the amount of \$7,200.

7.4 Recommendation: The Board approve ARP Homeless Targeted Support Grant, establish fund 507-9123 and amend appropriations in the amount of \$16,500.

7.5 Recommendation: The Board amend Resolution 2022-118 – May 12, 2022, to include the required time limit of 10 years that the money is allowed to accumulate in the fund.

Approved a transfer to fund 070-9022 for the purpose of turf management and replacement in the amount of \$60,000. Of this amount \$35,000 will come from General Fund 001, \$20,000 from Permanent Improvement 003, and \$5,000 from Athletics 300-9500. This Fund transfer replaces the Special Cost Center that was already established for turf replacement, 003-2020 by creating a new special cost center in a different fund 070-9022.

The Board further directs the Treasurer to request a transfer of a similar amount each year hereafter for the total amount of \$30,000 to come from General Fund 001 in the amount of \$15,000. Permanent Improvement Fund 003 in the amount of \$10,000 and Athletics 300-9500 in the amount of \$5,000]

In addition, the 070-9022 replacement fund shall be funded over a maximum period of ten (10) years. If no monies are expended from this fund after a period of ten (10) years, such monies shall be returned from which they originated. (by May 2032).

7.6 Recommendation: The Board modify FY23 Appropriations to include the following:

<b>ESSER II</b>		from	to
Wages	507-1100-100-9922	29,813.17	0.00
Fringe	507-1100-200-9922	22,201.65	0.00
Purch Svcs	507-1100-400-9922	103,995.56	180,137.78
Supplies	507-1100-500-9922	44,127.40	120,000.00
Capital	507-1100-600-9922	150,000.00	50,000.00

<b>ARP ESSER III</b>			
Wages	507-1000-100-9933	90,000.00	0.00
Fringe	507-1200-200-9933	10,000.00	22.72
Purch Svcs	507-2100-400-9933	150,000.00	331,311.77
Supplies	507-1000-500-9933	20,000.00	160,000.00
Capital	507-2800-600-9933	200,000.00	210,000.00
Capital	507-5000-600-9933	1,031,334.49	800,000.00

**ARP IDEA**

Wages	516-1200-100-9022	121.00	0.00
Fringe	516-1200-200-9022	165.00	0.00
Purch Svcs	516-1200-400-9022	78,328.35	78,614.39

7.7 Recommendation: The Board approve the purchase of rubber flooring for the weight room using ESSER funding, to allow for better cleaning and sanitation, and improved classroom environment. Purchase to be made from Spec Athletic, approximate cost \$32,000.

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

**8.0 SUPERINTENDENT’S REPORT**

**8.1 Personnel**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.11 Recommendation: The Board accepts the following resignations:

- Daniel Craner, custodian, effective January 14, 2023
- Barbara Hendrix, teacher, effective end of the 2022-2023 school year

8.12 Recommendation: Recommendation: The following certified personnel be employed on a one (1) year limited teaching contract beginning with the 2023-2024 school year per the adopted salary schedule.

Aaron Brokaw            High School Teacher

8.13 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning the 2022-2023 school year per the adopted salary schedule, pending completion of requirements:

Josie Beckel            Custodian – effective 2/21/2023

8.14 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2022-2023 school year:

Brittany Bechtel        Assistant Middle School Boys/Girls Track  
 Justen LaPlante        High School Academic Challenge

8.15 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on March 2, 2022, March 10, 2022, April 1, 2022, April 11, 2022, May 2, 2022 or May 11, 2022 to those who may be qualified and that the following personnel be

employed on a one (1) year supplemental contract for the 2022-2023 school year per the adopted salary schedule:

Garrett Bunnell Middle School Girls Track  
Mark Lind Assistant Varsity Baseball

8.16 Recommendation: The Board approves the following volunteer coaches for the 2022-2023 school year.

Richard Thomas High School Wrestling  
Dylan Jewell Baseball  
Michael McCorkle Baseball

8.17 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

Joseph Staab 7<sup>th</sup> grade Football

8.18 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Fawn Barnes Middle School Cheerleading Football/Basketball  
Chris Laux JV/Freshman Girls Soccer

8.19 Recommendation: The Board approves the following personnel to advance on the salary schedule effective February 21, 2023 in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Jennifer Campbell Masters + 30

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.20 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2022-2023 school year:

Justen LaPlante Varsity Boys Tennis

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.21 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

Brittany Bechtel      Varsity Girls Soccer

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.22 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2023-2024 school year:

Justen LaPlante      Varsity Girls Tennis

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.23 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on December 15, 2022 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2023-2024 school year per the adopted salary schedule:

Nathan Gailey      Varsity Boys Soccer

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

**9.0 New/Old Business**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

9.11 Recommendation: The Board approves entering into an agreement to receive services from Mid Ohio Educational Service Center for the business advisory council requirement under Ohio Revised Codes 3313.82, 3313.821 and all other applicable laws.

9.12 Recommendation: The Board enters into a Memorandum of Understanding with the University of Mount Union to participate in College Credit Plus for the 2022-2023 school year.

9.13 Recommendation: The Board adopts the following resolution:

WHEREAS, Clear Fork Valley Local Schools, District IRN number: 049411 of 211 School Street, Richland County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, The Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card to hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under the Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

9.14 Recommendation: The Board approves the purchase of one 84 passenger Transit Bus from Cardinal Bus Sales & Service, Inc. at a cost of \$136,141.00 and one 30 passenger Handicap Bus from Cardinal Bus Sales & Service, Inc. at a cost of \$98,221.00.

## 10.0 INFORMATION AND PROPOSALS

9.1 Discussion (1<sup>st</sup> reading) of the following Board Policy:

DJF-R	Purchasing Procedures
GBCB	Staff Conduct
JEFB	Released Time for Religious Instruction
JFE	Student Pregnancy and Related Conditions
KGB	Public Conduct on District Property
KKA	Recruiters in the Schools

## 11.0 EXECUTIVE SESSION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

11.1 Motion to enter into executive session for the purpose of discussing the employment of a public employee at \_\_\_\_\_.

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

**12.0 EXIT EXECUTIVE SESSION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

12.1 Motion to exit out of executive session at \_\_\_\_\_.

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_

**13.0 ADJOURN** at \_\_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Roll Call: Epperson \_\_\_\_ Gonzalez \_\_\_\_ Knuckles \_\_\_\_ Kvochick \_\_\_\_ McKee \_\_\_\_