

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting
High School / Middle School Media Center
April 21, 2022
6:30 p.m.

District Mission Statement: *Striving to Exceed Expectations*

The Regular Meeting of the Clear Fork Valley Local School Board was called to order at 6:30 PM by Board President, Mrs. Lori McKee.

Roll call was taken and the following members were present: Mr. Rick Kvochick, Mrs. Koti Epperson, Mr. Carl Gonzalez, Mrs. Lori McKee, and Mr. Ryan Knuckles.

POLICY REVIEW

Mrs. Lori McKee stated that the following policies were presented to the Board for review at the March meeting. She asked if there were any questions regarding those policies. The Board was provided with additional policies to review for discussion at the May Board meeting. Mrs. McKee directed the Board to present any concerns with the policies at the next Month's Board meeting. No further discussion ensued.

BA – Board Operation Goals
BB – School board /legal Status
BBA – School Board Powers and Duties
BBAA – Board Member Authority (And Duties)
BBB – School Board Elections
BBBA – Board Member Qualifications
BBBB- E – Board Member Oath of Office
BBE – Unexpired Term Fulfillment (Board Vacancy)

PRESENTATION(S)

The High School Cheer Leading team presented to the Board and the public a synopsis of their season. The cheerleaders each explained one of their competitions, described the preparation necessary to compete in the event, and shared their achievements. They also described some of the community service projects they did and how those experiences affected their lives.

Mr. Aaron Gates, teacher in the Vocational Ag Department, along with two students presented a few of the CNC projects the class has been working on and the impact the classes have had on the students. He also shared with the Board a few of the achievements and awards some of the FFA students received this year.

ADMINISTRATION REPORT(S)

Ms. Anitra VanHorn, Curriculum and Testing Coordinator, shared with the Board the spring testing schedule, summer camps, and the curriculum updates that she has been working on. She shared with the Board that she is working on replacing the English Language Arts Curriculum.

Ms. Jennifer Klaus, Middle School Principal, shared with the Board the Clear Fork Middle School Student Success Plan, the characteristics of the students that the program targets, and the types of services that are available to the students identified to be eligible for this plan.

Mrs. Stacey Swank, Bellville Elementary Principal, shared with the Board the end of the Year activities in her building. She talked about the month of April being a month for the military connected youth. She explained the spirit days the building has been celebrating throughout the month and the different things that are represented each day. She also described upcoming special events that will be occurring over the next couple of weeks and invited the Board to join in the events that are open to the public.

Mrs. Libby Nikoli, Butler Elementary Principal, shared and described the Glow Dance that occurred and thanked Mr. Randy Pore for overseeing that event. She described the pre-school art gala that is occurring and invited the Board to visit the display. She talked about the Purple Star award for military connected youth and their participation in spirit week. She described a March madness activity that occurred within her building and shared details about a few assemblies that will be occurring in her building, as well as Field Trips and Kindergarten Screening. She also discussed the Lawn Fest that will be May 20th from 4-8 PM.

Mr. Brian Brown, High School Principal, shared with the Board what is happening at the High School currently and what will be happening from now until the end of the year. He discussed scheduling and adding a High School STEM program along with a full credit recovery program. He shared with the Board some of the things that will be happening with the facilities over the summer and expressed a need for hiring students for summer help. Mr. Brown also described a few of the field trips the High School Students have taken and the impact those trips had on the students. He shared the dates of the upcoming events like prom, awards ceremonies, and graduation, and invited the Board to attend the events.

Ms. Jessica Brokaw, Activities Coordinator, shared with the Board the successes of the Athletic teams and the highlights of the various seasons and events. She also shared the addition of Final Forms and how it will aid in communication.

COMMUNICATIONS FROM THE PUBLIC

Mr. Kyle Miller of Hathaway Road, Bellville, addressed the Board about resolution 2021-268 which the Clear Fork Valley Board of Education passed October 21, 2021. The passed resolution was to join the Ohio Coalition for Equity and Adequacy of School Funding. He provided the Board with handouts that described the Coalition, explained what the Coalition is doing and stands for, and expressed his thoughts and opinions of the program. He described House Bill 290, called the Backpack Bill, introduced by Representative Marilyn John, and he expressed his support of it. He requested the Board to pass a resolution to repeal the joining of the Coalition and not support it and request a return of the funds.

Mrs. Lori McKee stated the issue that was brought to the Board and is something that the Board will need to have a conversation about.

Mr. Miller offered his assistance to provide the Board members with guidance about the issue and asked the Board to consider scheduling an emergency meeting to pass a resolution to repeal the joining of the Coalition.

Mrs. McKee stated that the Board needed to discuss it as the Board and that they would get back to him if there were any questions.

Mr. Jim Jackson of Darlington East Road Bellville Ohio approached the Board about setting aside funds for long term planning to replace the Turf at the end of its life. He gave a brief history of what occurred with the addition of the Turf, what was done, and how the process transpired. He stated the Turf Project was about \$750,000, which should be paid off by the end of the year. He stated that there was a long-term budget proposal for replacement that was discussed at the time the Turf was installed. He expressed concern that with changes in the Board and administration he wanted to address the Board to let them know what the plan was and make sure it was on record to everyone could understand the intention. He stated the field will need replaced in 12-15 years and that there is a plan in place that within 12-15 years the money should be set aside to replace the field. He recognized that in 10-15 years from now there is a possibility that no one that is on the Board now or in the district as an administrator currently will be around, and he wanted to make sure there is something in the record that stated there is a long-term plan to replace the track.

It was explained by Treasurer, Bradd Stevens the manner in which the funds have been set aside. It was explained that a special cost center within the Permanent Improvement fund was created and \$25,000 was set aside each year within that special cost center. Mr. Stevens used the analogy of the fund being like drawers in a cabinet and the special cost center is like a box within that drawer. He explained that there was no resolution to budget for the long term cost of turf replacement and that it was just done as a measure of good bookkeeping and planning. It was explained that since the money came from Permanent Improvement funds and was kept in Permanent Improvement funds, there was no need for a resolution or a transfer, \$25,000 per year was just put into that Special Cost Center for long term capital asset replacement.

Mr. Stevens explained the procedure to do an official transfer annually so there is a record of the funds being set aside every year into a completely separate fund to budget long term for the Turf replacement. He then asked for the Board's input as to the amount and where the funds should be transferred from. It was explained that to date the Permanent Improvement fund is the fund that has had the money set aside, but the savings the turf provided was general fund and athletic fund savings. It was suggested to the Board that a percentage come from General Fund, a percentage from Athletics, and a percentage from General Fund to the 070 Capital Projects fund.

Mrs. Epperson stated that as a matter of due diligence it is better to have a formal record of that transfer happening and a record of where that money is coming from.

Mr. Gonzalez stated he felt a resolution mentioning those three funds is appropriate.

There was a discussion on the amount. It was determined the \$25,000 that was set aside isn't going to be sufficient. Mr. Jackson added that when the field is replaced the advertising on the field would generate around \$175,000. Mr. Knuckles stated that to be safe with inflation, raising the amount to \$30,000 annually should be sufficient.

Mrs. McKee asked about renting the field and generating money. Ms. Jessica Brokaw discussed the current Board Policy and the limitations that it presents to renting the turf and explained the potential of revenue if that policy is updated. She shared with the Board the amount of interest that she has, but has been unable to accommodate due to the current policy.

Ms. Wyckoff stated that next month there will be a first trading of a policy update of facility rental, policy KG-R. She stated that Ms. Brokaw and she have talked a lot about the policy and how it needs to be updated.

Mr. Jackson requested that it be stated the transfer is not new money, but rather money that was already being spent. Mr. Knuckles added that it was redirected funds.

It was determined that an annual transfer of \$30,000 would be split - \$15,000 should come from General Fund, \$10,000 from Permanent Improvement, and \$5,000 from Athletics. It was explained that the first transfer would be larger because the money that was already set aside would be the money that will be transferred, and that money has been set aside for more than a single year.

Ms. Brokaw asked about the three year hit from her budget. Mrs. Wyckoff requested to only focus on her budget for the year and have the money that has already been set aside to come from the other two funds.

Mrs. McKee then gave an update on the facility committee meetings with regards to building occupancy. She stated the district has six individuals signed up to be a part of that committee and they had their first meeting a month ago. She stated the purpose of the committee was defined to look at building capacity, rooms used for purpose, and student to teacher ratios. She stated the committee brainstormed ideas of this that were happening and things that were raising questions. She stated that the follow up meeting is scheduled for next week. She stated that once there is a plan of the direction, the committee will be opened up to other individuals to participate, but the first meeting was to determine the purpose of the committee.

2022-088 Upon Motion by Mr. Knuckles and seconded by Mr. Kvochick, the Board approved the minutes of the March 17, 2022- Regular Meetings as written.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Abstain		

TREASURER'S REPORT

2022-089 Upon Motion by Mr. Knuckles and seconded by Mrs. Epperson, the Board:

Mr. Bradd Stevens discussed the email that was sent to them informing the Board of a discrepancy in the contract between the district and the Village of Butler for the Waste Water Treatment Facility. It was explained that amounts in the executed and signed agreement were estimated much lower than the actual amounts that occurred, and the invoices for the Waste Water did not correlate with the amounts in the agreement.

Mr. Wes Dingus, Mayor of the Village of Butler, shared with the Board the actual cost of the facility, how the actual cost was determined, and explained what occurred. Mr. Dingus provided the Board with a Memorandum of Understanding with the actual amounts, rather than the estimates that are too low.

Mrs. Epperson asked who prepared the first agreement. It was explained that it came from the engineer K.E.McCartney. Mrs. Epperson asked if it was ever stated that the amounts were an estimate. It was explained that the word estimate is only used in the entire contract one time and isn't used in the section where the amounts are listed. She stated that there was clearly a communication issue that needed addressed. Mrs. Epperson then asked why the MOU was needed because the dollar amounts in the original agreement were estimates and she stated she thought that fluctuation is pretty "typical of the industry". It was explained that the district's attorney, who reviewed the original agreement, advised the district not to pay on an amount that was not in the agreement and that a MOU needed passed with the new actual numbers in order to pay the invoices based on the higher amounts.

2022-090 Approved the March 2022 Financial Report.

2022-091 Approved the following Activity Account Budgets for the 2021-2022 school year.
300-9440 Tri-M/Band

2022-092 Approved the revised Permanent Appropriations for Fiscal Year 2022.

2022-093 Authorized the Treasurer to file a Board of Revision Counter Complaint on parcel number 0523601703000.

2022-094 Approved a transfer from the General Fund (001) to Bond Fund (002) in the amount of \$188,437.50 for debt payment of Elementary Facility Project construction bond.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

BOARD OF EDUCATION

2022-095 **Upon Motion** by Mr. Kvochick and seconded by Mr. Knuckles, the Board accepted the resignation of Mr. Bradd Stevens, Treasurer, effective June 10, 2022.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

SUPERINTENDENT'S REPORT

2022-096 **Upon Motion** by Mr. Knuckles and seconded by Mr. Kvochick, the Board:

In accordance with 3319.22 ORC the Clear Fork Board of Education affirmed that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s).

Furthermore, the Board affirmed that the position(s) had been advertised on the Clear Fork website on March 22, 2021 or July 16, 2021 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2021-2022 school year per the adopted salary schedule:

Thomas Stortz	Assistant Varsity Wrestling
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2022-097 Employed the following certified personnel on a one (1) year supplemental contract for the 2022-2023 school year.

Nicholas Allerdig	Fall Weight Coach
Nicholas Allerdig	Varsity Wrestling
Whitney Bates	Varsity Girls Golf
Jared Beans	Freshman Football
Brittany Bechtel	Varsity Girls Soccer
David Carroll	Varsity Football
David Carroll	Summer Weight Coach
Gabriel Dannemiller	Bellville Tech Team
Richard Hoover	JV Boys Golf
Cathy Kinney	Butler Newsletter / Student News
Justen LaPlante	Varsity Girls Tennis
Jeremy Riddle	Varsity Boys Golf
Melinda Sansom	High School Cheerleading Football
Melinda Sansom	Asst HS Cheerleading Football/Basketball – shared
Kelly Staley	7 th Grade Field Trip Coordinator - shared

2022-098 In accordance with 3319.22 ORC the Clear Fork Board of Education affirmed that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirmed that the position(s) had been advertised on the Clear Fork website on March 2, 2022 or March 10, 2022 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2022-2023 school year per the adopted salary schedule:

Jamie Allenbaugh	Assistant Varsity Football
Patrick Bailey	7 th Grade Football
Patrick Bailey	8 th Grade Wrestling
Matt Beachy	JV/Freshman Boys Soccer
Richard Beans	Freshman Football
Chad Belcher	Assistant Varsity Football
Jay Brokaw	Assistant Varsity Football
Karla Brokaw	8 th Grade Volleyball
Kerri Gottfried	Assistant Varsity Girls Basketball
Rick Hauger	Assistant Varsity Boys Soccer
Kaitlyn Howell	7 th Grade Volleyball
Jeff Labaki	Assistant Varsity Girls Soccer
Chris Laux	JV/Freshman Girls Soccer
Chandell Pfleiderer	Asst HS Cheerleading Football/Basketball - shared

2022-099 Approved the following volunteer coaches for the 2022-2023 school year.

Jim Jackson	Football
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Accepted the resignation of Seth Wilson, effective 3/25/2022.

2022-100

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

Upon Motion by Mrs. Epperson and seconded by Mr. Knuckles, the Board:

2022-101

Entered into a College Credit Plus Tuition and Fees / School District Book Process Memorandum of Understanding with Columbus State Community College for the 2022-2023 Academic Year that begins Summer 2022.

2022-102

Entered into Agreement for Lease and Use of Clear Fork Sports Training Facility for the 2021-2022 and 2022-2023 school years.

2022-103

Approved the list of students as recommended by Mr. Brian Brown to be awarded graduate status May 22, 2022 provided all local and state requirements have been met for graduation.

2022-104

Approved the following health insurance renewal rates effective July 1, 2022 to be paid in June of 2022.

	(Current) 2021-2022	(Proposed) 2022-2023	Increase of:
Medical Single	\$ 850.17	\$ 924.26	8.71%
Medical Family	\$1,918.89	\$2,086.11	8.71%
Prescription Single	\$ 88.75	\$ 96.48	8.71%
Prescription Family	\$200.28	\$ 217.73	8.71%
Dental Single	\$ 32.08	\$ 32.54	1.44%
Dental Family	\$94.16	\$ 95.52	1.44%
Vision Single	\$ 19.84	\$ 20.14	1.51%
Vision Family	\$ 60.24	\$ 61.15	1.51%
	Composite Increase all coverages:		8.24%

2022-105

Adopted the following resolution:

WHEREAS, the Clear Fork Valley Local School Board is undertaking the HVAC Improvements at the Middle/High School located at 987 St. Route 97 East, Bellville, Ohio 44813; and

WHEREAS, the CFV School Board must comply with the competitive bidding requirements applicable to School Districts as required by Ohio Revised Code Chapters 505 and 153 to competitively bid for the Project; and

WHEREAS, the Board wishes to authorize the District Treasurer to place advertisements, in substantially the form attached, for trade packages as required by the Ohio Revised Code at any time that the District Treasurer is informed by the Board's Architect that trade packages are available and ready for

advertisement so that the Project time schedule may be maintained, unless directed otherwise by the Board;

BE IT RESOLVED, by the CFV School Board, as follows:

SECTION 1:

The Board hereby authorizes the placement of a Legal Notice to Bidders, in substantially the form attached for trade packages as required by the Ohio Revised Code at any time that the District Treasurer is informed by the Board's Architect that trade packages are available and ready for advertisement so that the Project time schedule may be maintained, unless directed otherwise by the Board. The Legal Notice shall be advertised once each week for three (3) consecutive weeks in a newspaper of general circulation in the county, the last publication to be at least eight (8) days preceding the day for opening the bids.

SECTION 2:

This resolution shall take effect on April 21, 2022, following the filing of this resolution with the Clear Fork Valley School District Treasurer.

SECTION 3:

It is hereby determined that all formal actions of the CFV School Board relating to the adoption of this Resolution were taken in an open meeting of the Clear Fork Valley School Board and that all deliberations of such School Board were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

2022-106 Approved moving the May 19, 2022 regular meeting to May 12, 2022 same time and place due to senior awards night being May 19, 2022 and moving the June 16, 2022 regular meeting to June 9, 2022 same time and place.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

EXECUTIVE SESSION

2022-107 **Upon Motion** by Mr. Gonzalez and seconded by Mr. Knuckles, the Board entered into executive session in accordance with Ohio Revised Code 121.22(G) for the purpose of to prepare for collective bargaining and employment of a public employee at 8:51 PM. There was no action after the executive session.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

2022-108 Upon Motion by Mr. Gonzalez and seconded by Mr. Knuckles, the Board resumed the regular meeting at 10:39 PM.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

2022-109 Upon Motion by Mr. Knuckles and seconded by Mrs. Epperson, the Board adjourned from Regular Session 10:39 PM.

The vote was:	Mrs. Epperson	Yes	Mr. Gonzalez	Yes
	Mr. Kvochick	Yes	Mr. Knuckles	Yes
	Mrs. Lori McKee	Yes		

Lori McKee, Board President

Bradd Stevens, Treasurer