

BUTLER ELEMENTARY SCHOOL - REQUESTED ABSENCE FROM SCHOOL

(Please complete request 2 weeks prior to absence, when possible)

We would like _____ excused from school

(student's first & last name)

from _____ through _____ for:
(Day & Date) (Day & Date)

Family Vacation _____ Family Military Event _____ Funeral _____

Personal Illness _____ (Extended-may need Doctor excused) Family Illness/Quarantine _____

Religious Observance _____ Emergency circumstance _____

Parents, we understand that circumstances and/or difficult times arise unexpectedly. The State Board of Education has adopted regulations governing excuses from past and future school attendance outlined within the Ohio Revised Code Section 3221.04 (pg. 8/9 Student Handbook)

Vacation time is urged to be taken during the scheduled times on the school calendar, however if not possible, please avoid vacations during Achievement Testing and other standardized testing periods. If you request work prior to vacation the work must be turned in immediately upon return. It is understood that all work must be arranged with the teacher (s).

Date of Application _____

(Parent's signature)

Class	Grades	Teacher Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

** Other Comments _____

Approved/Denied by _____, Principal / Date _____