

**CLEAR FORK VALLEY LOCAL SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
Butler Cafeteria  
April 15, 2021  
6:30 p.m.**

**District Mission Statement:** *Striving to Exceed Expectations*

**Board of Education Members:** Gary McCue, President  
Lori McKee, Vice President  
Carl Gonzalez  
Ryan Knuckles  
Amy Weekley

**Employees of the Board:** Janice Wyckoff, Superintendent  
Bradd Stevens, Treasurer

**1.0 CALL TO ORDER** at \_\_\_\_\_

**2.0 ROLL CALL:** Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

**3.0 INVOCATION**

**4.0 PLEDGE**

**5.0 PRESENTATIONS**

5.1 Science Fair Projects – Jasmine Johnson and Ethan Beck

**6.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)**

6.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

6.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

**7.0 APPROVAL OF MINUTES**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

March 18, 2021 – Regular

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

**8.0 TREASURER'S REPORT**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ .

8.1 Recommendation: The Board approves the March 2021 Financial Report.

8.2 Recommendation: The Board accepts donations to the Clear Fork Year Book.

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

## 9.0 SUPERINTENDENT'S REPORT

### 9.1 Personnel

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

9.11 Recommendation: The Board accepts the following resignation:

Irene Cooperrider – Teacher – retirement – effective May 28, 2021

Cheryl Lantz – High School Secretary – retirement – effective June 30, 2021

Benjamin McClay – Teacher – resignation – effective end of 2020-2021 contract year

Cynthia Ridenour – Teacher – retirement – effective May 31, 2021

Nora Shumaker – Middle School Secretary – retirement – effective June 30, 2021

Joel Vanderzyden – Teacher – resignation – effective end of 2020-2021 contract year

Tina Weaver – High School Custodian – effective May 21, 2021

9.12 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2020-2021 school year:

Jason Brasure                      Auditorium Sound / Light Manager – prorated at ½ year

9.13 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2021-2022 school year:

David Carroll	Varsity Football
Jared Beans	Freshmen Football
Gabriel Dannemiller	Butler Student Council
Richard Hoover	JV Boys Golf
Sonia Kelley	Project Support MS Advisor
Cathy Kinney	Bellville Newsletter / Student News
Lauren Motter	HS Cheerleading Football
Jeremy Riddle	Varsity Boys Golf

9.14 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website on March 22, 2021 to those who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2021-2022 school year per the adopted salary schedule:

Patrick Bailey	7 <sup>th</sup> Grade Football
Richard Beans	Freshmen Football
Troy Reed	Marching Band Section Instructor

- 9.15 Recommendation: The following classified personnel be employed on a one year limited contract beginning with the 2020-2021 school year per the adopted salary schedule, pending completion of requirements, effective April 5, 2021:

Stephanie Stull – Butler Elementary Cafeteria Worker

- 9.16 Recommendation: The Board approve a \$5,000.00 stipend to Anitra Van Horn for being onsite Bellville Principal and the Remote Elementary Academy supervisor.
- 9.17 Recommendation: The Board approves the hiring of high school students for custodial and maintenance work at an hourly rate of \$8.80 per hour not to exceed a total expenditure of \$10,000.00 for the months of June, July and August of 2021. Work schedule is determined by the Facilities Director.

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

## **9.2 Recommendation to Terminate the Employment Contract of Jodi Kline**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, Jodi Kline is currently employed under a non-teaching employee contract as Cafeteria Manager and is assigned to Butler Elementary School; and

WHEREAS, in her capacity as Cafeteria Manager, Mrs. Kline is entrusted to oversee and manage the operations of the kitchen and staff. In her supervisory role as Cafeteria Manager, Mrs. Kline is expected to follow proper sanitation practices and insure all coworkers do the same; insure that all production records are properly recorded, insure proper storage of leftover food, maintains a clean, orderly and sanitary kitchen and storage areas, complete accurate inventories of food and supplies, maintains an organized filing system for paperwork and adhere to district food service work rules and insure that coworkers in same kitchen adhere to these rules as well; and

WHEREAS, after observing suspicious behavior on the District's security cameras, an internal investigation of the Butler Elementary kitchen practices ensued which included a snapshot review of available archived security video footage from August 28, 2020 through November 24, 2020, food production sheets, school menus, activity logs, and employee interviews; and

WHEREAS, video footage from August 28, 2020 through November 24 2020, captured several instances of Mrs. Klein removing District property including but not limited to food items, boxes, and storage/serving containers from Butler Elementary School to her personal vehicle; and

WHEREAS, on November 18, 2020 and November 19, 2020, without authority or approval, Mrs. Kline used the equipment at Butler Elementary during her work hours to slice and refrigerate bacon that she brought from home; and

WHEREAS, after using the slicer, Mrs. Kline left it in an unsanitary condition; and

WHEREAS, without authority or approval, Mrs. Kline has used the District's dumpster to dispose of her personal trash items; and

WHEREAS, a review of Production Sheets between August 28, 2020 through November 24, 2020, demonstrated numerous instances where leftover food was inaccurately inventoried, documented or accounted for; and

WHEREAS, Mrs. Kline used the District's account and discount to order food items for personal consumption that were not paid for.

WHEREAS, as a result of Mrs. Kline's actions, following an investigation, the Superintendent has recommended that the Board of Education terminate her employment contract for engaging in unethical conduct in violation of Board Policy GBCA, incompetency and neglect of duty, dishonesty and immorality, and other acts of malfeasance, misfeasance and nonfeasance; and

WHEREAS, prior to making her recommendation to this Board, the Superintendent provided Mrs. Kline with the Specification of Reasons for Removal and Termination of Employment, a copy of which is attached to and incorporated herein, and provided her with a full opportunity to respond to the grounds here specified by rebutting same or otherwise explaining her actions to the Superintendent; and

WHEREAS, the Board of Education has considered the recommendation of the Superintendent and has determined to terminate Mrs. Kline's employment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clear Fork Valley Local School District that, for the reasons included in the Specification of Reasons for Removal and Termination of Employment, the Board terminates the contract of employment of Jodie Kline effective immediately for unethical conduct, violation of Board Policy GBCA, incompetency and neglect of duty, dishonesty and immorality, and other acts of malfeasance and nonfeasance.

BE IT FURTHER RESOLVED that the Treasurer shall, within ten (10) days of today's date, furnish Mrs. Kline with a written notice signed by the Treasurer, denoting the Board's termination of her employment contract. Said written notice shall include a copy of this Resolution and the Specifications of Reasons for Removal and Termination of Employment.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal action of the Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal meetings open to the public, when required by law, were in full compliance with the law.

Roll Call: Knuckles \_\_\_\_\_ McKee \_\_\_\_\_ Gonzalez \_\_\_\_\_ Weekley \_\_\_\_\_ McCue \_\_\_\_\_

### **9.3 Recommendation to Terminate the Employment Contracts of Suzanne Keller**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

WHEREAS, Suzanne Keller is currently employed under a non-teaching employee contract as a Cafeteria Worker/Cashier assigned to Butler Elementary School and as a Bus Driver; and

WHEREAS, in her capacity as Cafeteria Worker/Cashier, Mrs. Keller is entrusted to follow proper food handling procedures and properly handle and store leftover foods; and to perform various record keeping tasks including but not limited to collecting monies, operating computerized POS system, and tabulating purchases and lunch counts; and

WHEREAS, after observing suspicious behavior on the District's security cameras, an internal investigation of the Butler Elementary kitchen practices ensued which included a snapshot review

of available archived security video footage from August 28, 2020 through November 24, 2020, food production sheets, school menus, activity logs, and employee interviews; and

WHEREAS, video footage from August 28, 2020 through November 24 2020, captured several instances of Mrs. Keller leaving the Butler Elementary School kitchen at the end of her shift with food items for personal consumption; and

WHEREAS, on at least two occasions between August 28, 2020 through November 24, 2020, video footage captured Mrs. Keller meeting a family member at the door of the Butler Elementary School kitchen and giving her family member food items from the kitchen; and

WHEREAS, Mrs. Keller has admitted to taking leftovers for personal consumption or that of her family member and taking unused free and reduced lunches that were not intended for her or purchased by her and that she was otherwise not qualified for or entitled to and

WHEREAS, employees are not permitted to remove leftover food items from the cafeteria for personal use or to take unused free and reduced lunches for personal consumption; and

WHEREAS, a review of Production Sheets between August 28, 2020 through November 24, 2020, demonstrated numerous instances where leftover food was inaccurately inventoried, documented or accounted for; and

WHEREAS, as a result of Mrs. Keller's actions, and following an investigation, the Superintendent has recommended that the Board of Education terminate her employment contract for engaging in unethical conduct in violation of Board Policy GBCA, incompetency and neglect of duty, dishonesty and immorality, and other acts of misfeasance, malfeasance, and nonfeasance; and

WHEREAS, prior to making her recommendation to this Board, the Superintendent provided Mrs. Keller with the Specification of Reasons for Removal and Termination of Employment, a copy of which is attached to and incorporated herein, and provided her with a full opportunity to respond to the grounds here specified by rebutting same or otherwise explaining her actions to the Superintendent; and

WHEREAS, the Board of Education has considered the recommendation of the Superintendent and has determined to terminate Mrs. Keller's employment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clear Fork Valley Local School District that, for the reasons included in the Specification of Reasons for Removal and Termination of Employment, the Board terminates the contracts of employment of Suzanne Keller effective immediately for unethical conduct, violation of Board Policy GBCA, incompetency and neglect of duty, dishonesty and immorality, and other acts of misfeasance, malfeasance, and nonfeasance.

BE IT FURTHER RESOLVED that the Treasurer shall, within ten (10) days of today's date, furnish Mrs. Keller with a written notice signed by the Treasurer, denoting the Board's termination of her employment contracts. Said written notice shall include a copy of this Resolution and the Specifications of Reasons for Removal and Termination of Employment.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal action of the Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that

resulted in such formal meetings open to the public, when required by law, were in full compliance with the law.

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

#### 9.4 New Business

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

- 9.41 Recommendation: The Board approves the following health insurance renewal rates effective July 1, 2021 to be paid in June of 2022.

	<b>(Current) 2020-2021</b>	<b>(Proposed) 2021-2022</b>	<b>Increase of:</b>
Medical Single	\$ 815.55	<b>\$ 850.17</b>	4.37%
Medical Family	1,838.48	<b>1,918.89</b>	4.37%
Prescription Single	85.03	<b>88.75</b>	4.37%
Prescription Family	191.89	<b>200.28</b>	4.37%
Dental Single	31.60	<b>32.08</b>	1.53%
Dental Family	92.74	<b>94.16</b>	1.53%
Vision Single	19.84	<b>19.84</b>	-
Vision Family	60.24	<b>60.24</b>	-
<b>Composite Increase all coverages:</b>			<b>4.43%</b>

- 9.42 Recommendation: The Board accepts the proposal from Julian & Grube, Inc. to provide compilation services to the Clear Fork Valley Local School District during our GAAP conversion, for a three-year engagement at a cost of \$5,100.00 per year.
- 9.43 Recommendation: The Board enters into a College Credit Plus Tuition and Fees / School District Book Process Memorandum of Understanding with Columbus State Community College for the 2021-2022 Academic Year that begins Summer 2021.

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

#### 10.0 Public Hearing Notice for Retire/Rehire

- 10.1 WHEREAS, the Board of Education has received notice of the intended retirement of Cynthia Ridenour, and accepted the resignation / retirement, effective May 31, 2021.

WHEREAS, Mrs. Ridenour expressed an interest in returning to the District in the same position as a Title I teacher that she currently holds.

NOW THEREFORE BE IT RESOLVED, that the Board directs the Treasurer, in accordance with Ohio Revised Code Section 3307.353 to issue a Public Notice stating that Cynthia Ridenour currently employed in the District as a

Title I teacher will be retired and is seeking employment with the District in such position following retirement, and as such the Board, in accordance with state law, will hold a public meeting on the issue of Mrs. Ridenour being employed in the District at June 6, 2021 at 6:30 p.m. at Bellville Elementary.

**11.0 Board Discussion about Tennis Courts with Trent Wine**

**12.0 ADJOURN** at \_\_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Roll Call: Knuckles \_\_\_\_ McKee \_\_\_\_ Gonzalez \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_