

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION**
Organizational & Regular Meeting
Clear Fork High School Media Center
January 7, 2020
5:30 p.m.

District Mission Statement: *Striving to Exceed Expectations*

Board of Education Members: Carl Gonzalez
Ryan Knuckles
Gary McCue
Lori McKee, President Pro-Tempore
Amy Weekley

Employees of the Board: Janice Wyckoff, Superintendent
Bradd Stevens, Treasurer

ORGANIZATIONAL MEETING AGENDA ITEMS

1.0 CALL TO ORDER at _____

2.0 OATH OF OFFICE – Mr. Knuckles

3.0 ROLL CALL

Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

4.0 INVOCATION

5.0 PLEDGE

6.0 ELECT OFFICERS FOR 2020

6.1 Nomination of Board President

Moved by _____, Seconded by _____

to open and place nominations for the office of Board President as prescribed by Ohio Revised Code 3313.14.

Roll Call: Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

Moved by _____, Seconded by _____

to close nominations for the office of Board President.

Roll Call: Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

6.2 Nomination of Board Vice-President

Moved by _____, Seconded by _____

to open and place nominations for the office of Board Vice-President as prescribed by Ohio Revised Code 3313.14.

Roll Call: Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

Moved by _____, Seconded by _____

to close nominations for the office of Board Vice-President.

Roll Call: Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

7.0 OATH OF OFFICE – OFFICERS

8.0 SCHEDULE REGULAR BOARD MEETINGS FOR 2020

Moved by _____, Seconded by _____

Establishment of Regular Board Meeting dates and times as prescribed by the Ohio Revised Code 3313.203 and 3313.47.

Day _____ Time _____ Place _____

Exceptions: _____

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

9.0 ROUTINE BUSINESS

Moved by _____, Seconded by _____

The Superintendent and Treasurer recommend the following actions:

9.1 Recommendation: Authorize the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2020 calendar year.

9.2 Recommendation: Authorize the Treasurer to invest available interim monies, during 2020 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.

9.3 Recommendation: Authorize the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise have been received and/or services have been performed.

9.4 Recommendation: Authorize the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.

9.5 Recommendation: Authorize the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.

- 9.6 Recommendation: Authorize the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.
- 9.7 Recommendation: Authorize the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.
- 9.8 Recommendation: Authorize the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202
- 9.9 Recommendation: Authorize the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.
- 9.10 Recommendation: Authorize the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.
- 9.11 Recommendation: The Board establishes a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.
- 9.12. Authorize the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- 9.13. Authorize the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or her designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
- 9.14. Authorize the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.
- 9.15 Recommendation: Authorize the Superintendent to employ temporary and/or substitute personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 9.16 Recommendation: Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2020.
- 9.17 Recommendation: Authorize the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.

9.18 Recommendation: Authorize the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.

9.19 Recommendation: The Board approves continuing its membership in OSBA for calendar year 2020. Dues, charges for subscriptions and periodicals are approximately \$5,045.00.

9.191 Recommendation: The Board approves the following resolution:

Whereas, the Clear Fork Valley Local School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2020 and authorizes the treasurer to pay the LAF \$250.00.

9.192 Recommendation: Authorize the administration to apply for and participate in any and all applicable Federally funded and State funded programs and projects for the 2020/2021 and 2021/2022 school years.

9.193 Recommendation: The Board designates the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator. Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:

Superintendent Clear Fork Valley Local Schools 211 School Street, Bellville, Ohio 44813

Dissemination Procedures: All Staff Handbooks at the beginning of each school year
Students Student Handbook & Rules Folder, Parent Newsletters General Public
Newspaper, District Web Site.

9.194 Recommendation: The Board appoints the Assistant High School Principal in conjunction with Director of Physical Facilities to be Safety Director of the District.

9.195 Recommendation: The Board appoints the Special Education Director to be Coordinator of the Homeless.

9.196 Annual Review of Board Policy IGBL – Parental Involvement in Education

9.197 Recommendation: Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.

9.198 Recommendation: Authorize the Treasurer to be the designee of the Board Members to attend all required training and seminars to meet the Public Records Law for Elected Officials in accordance with Ohio Revised Code 109.43 (B) and 149.43 (E)(1).

9.199 Recommendation: Authorize the Superintendent to make technical corrections to Board policies that have already been adopted through normal procedures. These technical

corrections may include: - renumbering subsections, sections, chapters and titles - corrections or additions for grammatical or typographical errors, - alternations and omissions not affecting the constructions or meaning of those sections, subsections, chapters, titles, or policies as a whole.

9.200 Recommendation: Authorize the Superintendent during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

9.201 Recommendation: Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

10.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

REGULAR MEETING AGENDA ITEMS

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

Mr. Gonzalez ____ Mr. Knuckles ____ Mr. McCue ____ Mrs. McKee ____ Mrs. Weekley ____

3.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

December 19, 2019 – Regular Meeting

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

4.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)

4.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

4.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

5.0 PRESENTATIONS

5.1 Principals

5.2 Maintenance

6.0 TREASURER'S REPORT

Moved by _____, Seconded by _____ .

6.1 Recommendation: The Board approves the December 2019 Financial Report.

6.2 Recommendation: The Board approves the Fiscal Year 2021 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 27, 2020.

6.3 Recommendation: The Board accepts the following donations:

\$1,500.00 to Butler Elementary from Susan Smith to be used for the playground: a tether ball set, stencils for the concrete and use towards building a gaga ball pit

\$1,448.60 from Storyside Church to be used toward school lunch balances owed.

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

7.0 SUPERINTENDENT'S REPORT

7.1 Personnel

Moved by _____, Seconded by _____

7.12 Recommendation: The Board approves the following volunteer coach for the 2019-2020 school year.

Rachel Harsh

Softball

7.13 Recommendation: The Board approves Katherine Swift, starting January 6, 2010, to use unpaid leave after the use of available sick leave.

7.14 Recommendation: The Board approves the resignation of Katherine Swift at the end of the 2019-2020 contract year.

7.15 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised on the Clear Fork website for anyone certified on April 3, 2019 and May 2, 2019 or non-certified on May 24, 2019 who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2019-2020 school year per the adopted salary schedule.

Jessica Eilenfeld

Varsity Track

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____

8.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call: Gonzalez ____ Knuckles ____ McCue ____ McKee ____ Weekley ____