

**CLEAR FORK VALLEY LOCAL SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Streaming on Twitter Live @ [www.clearfork.k12.oh.us](http://www.clearfork.k12.oh.us)  
April 30, 2020  
6:30 p.m.**

**District Mission Statement:** *Striving to Exceed Expectations*

**Board of Education Members:** Gary McCue, President  
Lori McKee, Vice President  
Carl Gonzalez  
Ryan Knuckles  
Amy Weekley

**Employees of the Board:** Janice Wyckoff, Superintendent  
Bradd Stevens, Treasurer

**1.0 CALL TO ORDER** at \_\_\_\_\_

**2.0 ROLL CALL**

Mr. Gonzalez \_\_\_\_ Mr. Knuckles \_\_\_\_ Mr. McCue \_\_\_\_ Mrs. McKee \_\_\_\_ Mrs. Weekley  
\_\_\_\_\_

**3.0 Public Meetings**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Board approves:

**WHEREAS**, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and

**WHEREAS**, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and

**WHEREAS**, on March 22, 2020, the Director of Public Health issued a “Stay at Home” Order; and

**WHEREAS**, on March 27, 2020, Governor DeWine signed House Bill 197 into law, declaring members of public bodies may hold and attend meetings, and conduct hearings by means of teleconference, video conference, or any other similar electronic technology.

**NOW THEREFORE BE IT THEREFORE RESOLVED** that the Clear Fork Valley Board of Education declares an emergency; and

**BE IT FURTHER RESOLVED**, that meetings of the Clear Fork Valley Board of Education will not occur in person in order to comply with the “Stay at Home” Order, and

**BE IT FURTHER RESOLVED**, that the Clear Fork Valley Board of Education shall hold public meetings through teleconferencing made available to the public through [www.clearfork.k12.oh.us](http://www.clearfork.k12.oh.us), and

**BE IT FURTHER RESOLVED**, that the Clear Fork Board of Education declares Policy KD: Public Participation at Board Meetings (also Policy BDDH) has been suspended for all board meetings held using electronic technology, and

**BE IT FURTHER RESOLVED**, that nothing in Ohio law affords the public the right to make comments, pose questions or otherwise speak at a meeting of a public body.

**BE IT FURTHER RESOLVED**, that the Clear Fork Valley Board of Education thanks the public for understanding the importance of social distancing and how important it is for the board to model good public health practices during these unusual times.

**BE IT FURTHER RESOLVED**, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

#### **4.0 INVOCATION**

#### **5.0 PLEDGE**

#### **6.0 APPROVAL OF MINUTES**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

February 20, 2020 – Work Session  
February 20, 2020 – Regular Meeting

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

#### **7.0 TREASURER'S REPORT**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ .

7.1 Recommendation: The Board approves the February 2020 and March 2020 Financial Report.

7.2 Recommendation: The Board approves the resolution accepting the amounts and rates as determined by the Budget Commission for Fiscal Year 2021 and authorizing the necessary tax levies and certifying them to the County Auditor.

7.3 Recommendation: The Board accepts the following donations:

\$ 250.00 to Butler Elementary from The Way Church of Butler to be used for teacher supplies

\$300.00 to Clear Fork Schools from BNOC to assist students with school lunches

7.4 Recommendation: The Board accepts a grant from the State Library of Ohio to Dennette Mottayaw in the amount of \$1,500.00 for Library Services and Technology Act and authorizes the Treasurer the proper fund/account: 300.1820.

- 7.5 Recommendation: The Board approves the revised five-year forecast for the May 2020 filing due to the COVID19 Pandemic.
- 7.6 Recommendation: The Board accepts a grant from the Bureau of Workers Compensation for the replacement of the doors in the High School Entrance and authorizes the Treasurer to place in the proper fund/account:
- 019-9320 BWC- Entry Replacement \$33,825.00
- 7.7 Recommendation: Recommendation: The Board approves a transfer from the General Fund (001) to Bond Fund (002) in the amount of \$202,387.50 for debt payment of Elementary Facility Project construction bond.
- 7.8 Recommendation: The Board approves:

WHEREAS, due to the COVID-19 crisis, on March 12, 2020, Governor Mike DeWine has declared a state of emergency in Ohio, and ordered the closure of all Kindergarten through 12th grade, which, on April 20, 2020, has been extended through the end of the 2019-20 school year; and

WHEREAS, Governor DeWine also announced that during the extended period of closure, school districts should work to provide education through alternative means, school district leadership may make decisions on whether to use their school buildings, and staff members should continue to report to school as directed by school district administrators; and

WHEREAS, consistent with Governor DeWine's Order, the Administration closed the District's school buildings to students and is providing students with instruction through alternative distance learning methods during the building closure; and

WHEREAS, during this time, District employees have been performing their contractual job duties and responsibilities in various capacities to continue to support education including the District's teaching staff who are continuing to provide education to students using alternative methods, its non-teaching staff who have been working to clean buildings, provide meals to students, and support the education of the District's students in various capacities; and administrators who are performing their administrative duties.

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts and affirms the actions taken by the Administration to comply with Governor DeWine's Orders, by closing and extending the closure of the District's school buildings to students, and providing students with instruction through alternative methods during the building closure.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent and Treasurer and/or their Designees, during the period that the School District's buildings are closed to students due to COVID-19, to take any and all actions necessary to maintain educational programming for students, comply with Federal and State Orders and Guidance issued concerning COVID-19, and provide for the safety and security of all students and staff, including, but not limited to assigning and directing students, teachers, and non-teachers, as appropriate; continuing to compensate teachers and non-teachers, including continuing to compensate employees who were issued supplemental contracts; and continuing to implement curriculum and instruction, as appropriate.

BE IT FURTHER RESOLVED, that the Board authorizes the above-referenced affirmation and/or delegation of authority to take effect retroactive to the initial order to close schools and

remain in place through the end of the 2019-2020 school year, unless the Governor's Order concerning the closure of school buildings is extended beyond such date, and that if the Governor's Order is extended this Resolution shall automatically be extended to the new end date.

BE IT FURTHER RESOLVED, the Board ratifies and approves any actions taken by the Superintendent and Treasurer and/or their Designees prior to the passage of this Resolution that are consistent with the scope and purpose of this Resolution and the above-referenced affirmation and/or delegation of authority set forth herein.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

## 8.0 SUPERINTENDENT'S REPORT

### 8.1 Personnel

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

8.11 Recommendation: The Board accepts the retirements and resignations of:

Nancy Fox	Retirement effective May 31, 2020
Chelsea Lee	Resignation effective end of current contract year
Laura Parsons	Resignation effective end of current contract year

8.12 Recommendation: The Board approves the following certified personnel is employed on a one (1) year supplemental contract for the 2019-2020 school year.

Joel Vanderzyden	Middle School Track
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8.13 Recommendation: The Board approves a leave of absence for Molly Weyhmeller, teacher for the 2020-2021 school year.

8.14 Recommendation: The Board approves the following personnel to advance on the salary schedule effective May 5, 2020 in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Lauren Motter	BA+150
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8.15 Recommendation: The Board approves the following employee to be paid a stipend from the Clear Fork High School Musical Fund for services rendered during the production of the musical:

Jessica Haley	\$200.00
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8.16 Recommendation: The Board approves the following certified personnel to be employed on a one year limited teaching contract for the 2020-2021 school year per the adopted salary schedule, pending completion of requirements.

Katherine Segraves  
Jordan Black

Middle School English Language Arts  
Elementary Music

8.17 Recommendation: The Board resins the administrative Special Education Supervisor stipend previous awarded to Heidi McDaniel for the 2019-20 school year.

8.18 Recommendation: The Board approves the follow administrative personnel to share the Special Education Supervisor stipend for the 2019-20 school year as listed:

Heidi McDaniel      3/4<sup>th</sup> of the administrative stipend  
Jennifer Klaus      1/4<sup>th</sup> of the administrative stipend

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

## 9.0 New Business

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

9.11 Recommendation: The Board enters into an Agreement with Knox Educational Service Center for services starting August 1, 2020 through July 31, 2021.

9.12 Recommendation: The Board enters into a Service Level Agreement (SLA) with North Central Ohio Computer Cooperative (NCOCC) for FY21.

9.13 Recommendation: The Board accepts the 2020 High School Window Replacement and the High School Entry replacement quotes.

9.14 Recommendation: The Board awards the 2020 High School Window Replacement Project for the windows on the North side of the facility to All Glass in the amount of \$22,500.00. (To be paid out of the Permanent Improvement Fund.)

9.15 Recommendation: The Board awards the 2020 High School Window Replacement Project for the windows on the South Courtyard side of the facility to J&B Acoustical in the amount of \$49,860.00. (To be paid out of the Permanent Improvement Fund.)

9.16 Recommendation: The Board awards the 2020 High School Entrance replacement to J&B Acoustical in the amount of \$26,620.00. (To be paid out of Bureau of Workers Compensation Grant Fund.)

9.17 Recommendation: The Board approves the following health insurance renewal rates effective July 1, 2020 to be paid in June of 2020.

	<b>(Current) 2019-2020</b>	<b>(Proposed) 2020-2021</b>	<b>Increase of:</b>
Medical Single	\$ 780.07	<b>\$ 814.55</b>	4.42%
Medical Family	1,760.66	<b>1,838.48</b>	4.42%
Prescription Single	81.43	<b>85.03</b>	4.42%
Prescription Family	183.77	<b>191.89</b>	4.42%
Dental Single	31.01	<b>31.60</b>	1.89%

Dental Family	91.02	<b>92.74</b>	1.89%
Vision Single	17.73	<b>19.54</b>	10.20%
Vision Family	53.84	<b>59.33</b>	10.20%
<b>Composite Increase all coverages:</b>			<b>4.46%</b>
<b>Last Year's composite Increase:</b>			<b>7.39%</b>

9.18 Recommendation: The Board approves:

**WHEREAS**, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and

**WHEREAS**, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and

**WHEREAS**, on March 22, 2020, the Director of Public Health issued a "Stay at Home" Order; and

**WHEREAS**, Governor Mike DeWine closed all Ohio schools from March 16, 2020, until at least May 1, 2020; and

**WHEREAS**, as a result of these events, and the transition to distance learning, the Superintendent and Treasurer have been required, and may be required in the near term, to take swift action in response to the pandemic, in order to continue providing instruction and nutrition to students; and

**WHEREAS**, the Board has adopted Policies DJ: Purchasing; DJC: Bidding Requirements; DJF: Purchasing Procedures; DJF-R: Purchasing Procedures; and all other applicable policies, which authorize approval of certain contracts and purchases using specific procedures and within certain limits.

**BE IT THEREFORE RESOLVED** that the Clear Fork Valley Board of Education declares an emergency; and

**BE IT FURTHER RESOLVED** that the actions of the Superintendent and Treasurer, and their designees, with respect to the continuation of instruction and nutrition, to date, are ratified; and

**BE IT FURTHER RESOLVED** that the Superintendent and Treasurer are authorized to take emergency measures, make decisions using their best judgment in these unique circumstances, and to expend funds for products and services needed to respond to this emergency, up to Fifty Thousand Dollars (\$50,000).

**BE IT FURTHER RESOLVED**, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

9.19 Recommendation: Board approves:

**WHEREAS**, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

**WHEREAS**, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

**WHEREAS**, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code § 3313.482; and

**WHEREAS**, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

**BE IT FURTHER RESOLVED**, that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning, as set forth in Exhibit A, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

**BE IT FURTHER RESOLVED**, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code

9.120 Recommendation: The Board approves Exhibit B: The List of Clear Fork High School Senior Candidates as recommended by Brian Brown, High School Principal to receive diplomas on May 31, 2020, pending successful completion of all state and local requirements.

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

**10.0 Next Regular Meeting Date**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Recommendation: The Board approves the next regular meeting of the Clear Fork Valley Board of Education to be on June 25, 2020 at 6:30 p.m.

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_

**11.0 ADJOURN** at \_\_\_\_\_

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

Roll Call: Gonzalez \_\_\_\_ Knuckles \_\_\_\_ McKee \_\_\_\_ Weekley \_\_\_\_ McCue \_\_\_\_